



**SOCIAL SERVICE DELIVERY PROGRAMMES  
SERVICE SPECIFICATION**

**PROGRAMME – 3: CHILDREN AND FAMILIES**

**SUB- PROGRAMME – 3.6: COMMUNITY BASED CARE  
SERVICES FOR CHILDREN**

**2022/ 2023 FINANCIAL YEAR**

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## 1. INTRODUCTION

The vision of the Department of Social Development is “A caring society for the protection and development of the poor and vulnerable towards a sustainable society”. Its mission is to transform our society by building conscious and capable citizens through the provision of integrated social development services. The Department comprises of five programmes namely Administration (Programme 1), Social Welfare Services (Programme 2), Children and Families (Programme 3), Restorative Services (Programme 4) and Development and Research (Programme 5).

Programme 3 mainly focuses on provision of family preservation and increase number of children accessing developmental childcare and protection services. In its approach it renders integrated developmental welfare services to the poor and vulnerable in partnership with stakeholders and civil society organisations. It consists of six (6) Sub-Programmes, Management and Support, Care and Support Service to families, Child Care and Protection, Early Childhood Development and Partial Care, Child and Youth Care Centres and Community Based Care Services for Children.

In order to realize the rights of children as enshrined in the Constitution of the republic of South Africa, these services are provided through prevention, early intervention, statutory as well as re-integration and after care within family-based approach. Preventative and community-based care programmes are highly recommended to encourage caring communities and safe neighborhood for children without any distinction.

## 2. STRATEGY FOR INTERVENTION

To give effect to rights of the child as contained in the Constitution of the Republic of South Africa Act 108 of 1996, Children’s Act 38 of 2005 as amended, Africa Charter on the Rights and Welfare of the Child, United Nation Convention on the Rights of the Child, as well as Provisions of Hague Convention on International Child Abduction and Adoption, White Paper on Families in partnership with Non-Profit Organisations and Civil Society Organisations.

The strategy for intervention is to offer services in line with the four levels of intervention as stipulated in integrated services delivery model that is prevention, early intervention, statutory, continuum of care and after care services. Emphasis is on prevention and early intervention levels; Family preservation is the centre of implementation at all levels. A holistic, integrated life cycle, core package of services and systems approach should be utilized when offering services to children and families.

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### 3. OBJECTIVE OF 2020/2021 FUNDING

The strategic objective is to provide comprehensive child, family care and support services to communities in partnership with stakeholders and civil society organisations. The programme seeks to achieve its mandate through funding of Non-Profit Organisations like Community Based Care Services through Isibindi Model Site and Drop In Centers, soon to be called Risiha (meaning resilience).

#### COMMUNITY BASED CARE SERVICES FOR CHILDREN

##### To provide Prevention and Early Intervention Programmes

- Provision of Drop in Centre Services (developmental programmes, school assistance, laundry and personal hygiene) as key services.
- Implementation of Isibindi Model Programme (safe park, Adolescence Development Programme, Personal Doll, Tuition programme, Young Men and Women Empowerment Programme, Sinovuyo, Siyakhula, Disability Programme, YOLO, ECD programme and Child Protection)

#### 4. KEY AREA: COMMUNITY BASED CARE SERVICES FOR CHILDREN

##### 5.1.1 CATEGORY OF SERVICES: COMMUNITY BASED PREVENTION AND EARLY INTERVENTION SERVICES

##### 5.1.2 SERVICES DESCRIPTION: DROP-IN-CENTRE SERVICES AND ISIBINDI PROGRAMME

<b>AIM OF THE PROGRAMME</b>	Provision of protection, care and support to vulnerable children in communities.
<b>TARGET GROUP (S)</b>	Children and Families
<b>TARGETED DISTRICTS AND METROS</b>	Alfred Nzo, Amathole, Buffalo City, Cacadu, Chris Hani, Joe Gqabi, Nelson Mandela and O.R. Tambo. Prioritizing the previously disadvantaged areas (OR Tambo, Amathole , Alfred Nzo, Joe Gqabi and Chris Hani)
<b>AREAS OF EMPHASIS</b>	Prevention and Early Intervention services

#### OBJECTIVES AND EXPECTED OUTPUTS

## OBJECTIVES

### Provision of Prevention and Early Intervention services to children, families and communities.

- Preserving a child's family structure
- Developing appropriate parenting skills and the capacity of parents and caregivers to safeguard the well-being and best interests of their children, including promotion of positive development
- Developing appropriate parenting skills and the capacity and caregivers to safeguard the well-being and best interests of children and chronic illnesses
- Promoting appropriate interpersonal relationship within the family
- Providing psychological, rehabilitation and therapeutic programmes for children
- Preventing the neglect, exploitation, abuse, or inadequate supervision of children preventing other failures in the family environment to meet children's needs
- Preventing the recurrence of problems in the family environment that may harm children or adversely affect their development
- Preventing children from admission to child and youth care system as well as criminal justice system
- Preventing removal of children from their family environment.

## OUTCOMES

- Preserved, stable and functional families
- Growth and Development of Children to the best of their abilities
- Self-Reliant individuals, families and communities

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SERVICES REQUIRED	PROGRAMME		FUNDABLE ITEM	NON FUNDABLE ITEM
TYPE OF SERVICE(S)				
<ul style="list-style-type: none"> <li>• Drop-in-Centre Services</li> </ul>	<ul style="list-style-type: none"> <li>• Guidance, Counselling and Psycho-Social Support</li> <li>• Social Skills and life skills Educational Programmes</li> <li>• Recreation</li> <li>• Community Outreach Services</li> <li>• School Holiday Programmes</li> <li>• Primary Health Care</li> <li>• Reporting and referral of children to Social Workers and other Social Service Professionals</li> <li>• Promotion of family preservation and re-unification</li> <li>• Computer Literacy</li> <li>• Prevention and Early Intervention</li> </ul>	<ul style="list-style-type: none"> <li>• Stipends for Child and Youth Care Workers at R3 500 per month and R2 278 for Student Child and Youth Care Workers.</li> <li>• Subsidy of beneficiaries @R200 per child per month for the following modalities: <ul style="list-style-type: none"> <li>➢ Stimulation at 20% of funds allocated to children to cover stationery and educational material,</li> <li>➢ Personal care at 20% of funds allocated to cover toiletries and laundry material for children</li> <li>➢ Administration and Support Services at 10% of funds allocated to children to cover the following: <ul style="list-style-type: none"> <li>telephone, fax, emails, travelling, petrol, venues and facilities</li> </ul> </li> <li>➢ Nutrition at 50% of funds allocated to children</li> </ul> </li> <li>• Psychosocial support</li> <li>• Capacity building of Child and Youth Care Workers</li> </ul>	<ul style="list-style-type: none"> <li>• Infrastructure</li> <li>• Salaries</li> <li>• Assets</li> </ul>	

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SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ITEM	NON-FUNDABLE ITEM
<ul style="list-style-type: none"> <li>Community Based Prevention and Early Intervention Services (Isibindi Model)</li> </ul>	<ul style="list-style-type: none"> <li>Safe park,</li> <li>Adolescence Development Programme, Person A Doll Tuition programme,</li> <li>Young Men Empowerment</li> <li>Women Empowerment Programme,</li> <li>Disability Programme,</li> <li>Early Childhood Development programme</li> <li>Child Protection</li> <li>Reading Club</li> <li>Sinovuyo</li> <li>Siyakhula</li> <li>Man Care</li> <li>Youth Forums</li> <li>YOLO</li> </ul>	<ul style="list-style-type: none"> <li>Stipends for Child and Youth Care Workers @ R3 5000 per month, Student Child and Youth Care Worker @ R2 278 per month, Project Leader @ R5 539 per month, Team Leader @ R4 748 per month, Coordinators @ R4 220 per month and Mentor @ R6 552 per month (72% of total budget)</li> <li>Administration and Support Services at 10%: grounds, telephone, fax, emails, data, travelling, petrol, stationery, educational material, catering, venues and facilities)</li> <li>Nutrition at 8% of funds allocated to children</li> <li>Mentoring of Child and Youth Care Workers at 10 % of the allocated budget</li> <li>Capacity building of Child and Youth Care Workers</li> </ul>	<ul style="list-style-type: none"> <li>Infrastructure</li> <li>Salaries</li> <li>Assets</li> </ul>

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## 6. ENQUIRIES

PROVINCIAL OFFICE	DISTRICT OFFICES									
	Alfred Nzo	Amathole	Buffalo City	Sarah Baartman	Chris Hani	Joe Gqabi	Nelson Mandela Metro	O.R. Tambo		
Mr. TK Toyiya Chief Director: Children and Families	Mrs NE Mgilane (District Director)	Mr V. Langa (District Director)	Ms A. Siziba (District Director)	Mr M. Kashe (District Director)	Ms VT Mpondwana (District Director)	Ms L Zandile (Act District Director)	Mr T. T. Ngqabayi (District Director)	Mrs Khanyisa Manakaza (District Director)		
<b>ADDRESS:</b> 5 <sup>th</sup> Floor Dukumbana Building, Independence Avenue, Bisho / Private Bag x 0039, Bhisho, 5605	Counselling Centre 188 Garane Street Mount Ayliff 4135	58 Terminus Street 4 <sup>th</sup> and 6 <sup>th</sup> Floor Eagles House Building East London 5200	172 Oxford Street East London 5200	Corner of African & Hill Street, Grahamstown 6140	Whittlesea Pondarosa building Queenstown 5320	76 Somerset Street 2 <sup>nd</sup> floor- Old Balmoral Building Aliwal North 9750	Ibhayi Office Complex Struanway, Struandale Port Elizabeth 6001	Room 1040 Corner Leeds & Owen Street Botha Sigcau Mithatha 5099		
<b>Contact Numbers:</b> 066 083 4148	<b>Contact Numbers:</b> 079 873 8006	<b>Contact Numbers:</b> 0663074612	<b>Contact Numbers:</b> 082 577 1804	<b>Contact Numbers:</b> 082 411 5812	<b>Contact Numbers:</b> 0729861914	<b>Contact Numbers:</b> 851 8491	<b>Contact Numbers:</b> 0795277455			
<a href="mailto:thembisile.toyiva@ecdspd.gov.za">thembisile.toyiva@ecdspd.gov.za</a>	nomgcobo. mgilane@ ecdspd.gov.za	vuyani.langa@ ecdspd.gov.za	afika.siziba@ ecdspd.gov.za	<a href="mailto:Veronica.mpondwana@ecdspd.gov.za">Veronica.mpondwana@ecdspd.gov.za</a>	lungile.zandile @ecdspd.gov.za	tembile.ngqaba yi@ecdspd.gov.za	khanyisa.man akaza@ecdspd. gov.za			

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## **7. PROCEDURE FOR APPLICATION:**

1. A Business Plan in the prescribed format must be submitted before or on the deadline at the district office of the Department of Social Development.
2. The Department of Social Development at District and Provincial level will assess the submitted service plan.
3. The approval of the Business plan for funding is subject to approval of the extent and levels at which the organisation or consortium will be able to deliver services required in an effective and efficient manner in line with the service specifications as well as the availability of funds.
4. The Department of Social Development will enter in a contract with a successful organisation to formalise the agreement for funding.
5. Proof of Registration, Designation and Accreditation as prescribed by Children's Act No. 38 of 2005 must be provided.

## **13. DOCUMENTS TO BE ATTACHED**

Letter of application for Financial Assistance from the project to the Department in line with the service specification
Completed and signed Business Plan (Format received from local offices of Department of Social Development)
Signed NPO Constitution
Certified copy of Non-Profit Organisation Certificate
Certified copy of Registration, Designation and Accreditation Certificate in terms of Children's Act No 38 of 2005
List of Board Members
Letter from the Bank confirming the NPO banking details
Letter of support from Community leaders
2016/17 Audited Financial Statement/Financial Reports



List of Personnel /Volunteers, certified copies of qualifications and their ID copies  
Proof of application to SARS for Public Benefit Organization Certificate



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**T.K TOYIYA**

**CHIEF DIRECTOR: SOCIAL WELFARE SERVICES**

**25 / 06 / 2021**

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**DATE**

**APPROVED/NOT APPROVED**



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**M. MACHEMBA**

**HEAD OF DEPARTMENT**

**19/07/2021**

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**DATE**