



SERVICE SPECIFICATION: CRIME PREVENTION AND SUBSTANCE ABUSE PREVENTION, TREATMENT AND REHABILITATION

2022-23 FINANCIAL YEAR

1. INTRODUCTION

The mandate of the Department of Social Development is to provide Developmental Social Welfare Services to children at risks and their families. In order to realize the rights of children as enshrined in the Constitution of the Republic of South Africa, these services are provided through prevention, early intervention, statutory as well as re-integration and after care service or programmes. These services comprise of educational, therapeutic, developmental, statutory as well as residential care services.

The aims of the Department is to reduce recidivism by providing a continuum of specialised probation services to persons (children and adults) in conflict with the law and victims of crime. Another key focus is to expand and intensify social crime prevention programmes, notably programmes that are aimed at creating and sustaining a positive social environment that address the link between substance abuse, crime and violence and in high-risk areas. The Department will assess the impact of services that are delivered by monitoring government and non-governmental organisations. The main objectives of this programme are to:

- Provide integrated developmental social crime prevention and anti-substance abuse services to the most vulnerable in partnership with stakeholders and civil society organisations.
- Develop and implement social crime prevention programmes and provide probation services targeting children, youth and adult offenders and victims in the criminal justice process.
- Provide comprehensive programme for combating of crime and substance abuse.
- Provide mechanisms aimed at supply, demand and harm reduction in relation to substance abuse through prevention, early intervention, treatment and re integration programmes.
- Rehabilitation and skills development in existing treatment centres.

2. OBJECTIVES OF 2022-23 FUNDING

The aim is to provide integrated developmental social crime prevention and anti-substance abuse services in partnership with stakeholders and Civil Society Organisations.

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2.1 Crime Prevention and Support

The main objective is to develop and implement social crime prevention programmes and provide probation services targeting children, youth and adult offenders and victims within the criminal justice process. The Department seeks to reduce recidivism by providing a continuum of specialised probation services to persons (children and adults) in conflict with the law and victims of crime.

2.2 Substance Abuse, Prevention, Treatment and Rehabilitation

The purpose is to provide for a comprehensive national response for the combating of substance abuse; to provide for mechanisms aimed at demand and harm reduction in relation to substance abuse through prevention, early intervention, treatment and reintegration programmes; to provide for the registration and establishment of treatment centres; to provide for the committal of persons to and from treatment centres and for their treatment, rehabilitation and skills development of the Central Drug Authority; and to provide for matters connected therewith in terms of the Prevention of and Treatment for Substance Abuse Act, 2008.

The Department will assess the impact of services that are delivered by monitoring Government and Non-Profit Organisations.

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3. EX-OFFENDER REINTEGRATION PROGRAMME.

3.1. CATEGORY OF SERVICE: REINTEGRATION PROGRAMME

(i) SERVICE DESCRIPTION: EX-OFFENDER PROGRAMME FOR BOTH YOUTH AND ADULTS.

(ii) THE GOAL OF THE PROGRAMME IS TO REDUCE OBSTACLES AND CHALLENGES EXPERIENCED BY RELEASED OFFENDERS.

AIM OF THE KEY SERVICE AREA	<ul style="list-style-type: none"> Facilitate reintegration of ex-offenders to their families and communities. To reduce recidivism
OBJECTIVES	<ul style="list-style-type: none"> To provide vocational skills training to children sentenced and awaiting trial in Child and Youth Care Centres i.e : Economic Empowerment/Skills development programme. To provide after care and reintegration programme for ex-offenders.
TARGET GROUP (S)	<ul style="list-style-type: none"> Children in conflict with the law awaiting trial and or sentenced in Child and Youth Care Centres. Ex-offenders (both youth and adults).
TARGETED DISTRICTS	NMM, BCM and OR Tambo
TARGETED AREAS	East London, Qumbu and Port Elizabeth

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<ul style="list-style-type: none"> • To provide Re-Integration and After care services to ex-offenders. • To provide Economic Empowerment/Skills development programme. • To promote peace building through restorative justice. 	<ul style="list-style-type: none"> • Reintegration and aftercare are provided to youth and adults in conflict with the law and their families. • Positive behaviour and attitude change. • Transfer of knowledge and skills. • Empowered, knowledgeable communities. • Reduction in recidivism rates. • Safer communities. • Increased skills and knowledge base. • Reintegrated clients to families and communities. • Stable and responsibility communities. • Stable, social and family relationships. • Reconciled and restored victim offender relationships.

PROGRAMME	REQUIREMENTS
<p>EX OFFENDER RE-INTEGRATION PROGRAMME</p>	<p>All facilitators of counselling, therapeutic and vocational skills programmes, regardless of their prior training, should:</p> <ul style="list-style-type: none"> • Have an appropriate professionally recognised qualification (lay counsellors. with the appropriate levels of training and experience. <ul style="list-style-type: none"> • Understand the risk factors that may cause youth and adults to re-offend and the relevant warning signs. • Have training on the facilitation of the Vocational Skills Training programmes. • Must have appropriate trade qualification for vocational skills training.

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SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES / ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
Therapeutic Services Vocational Skills Training Aftercare Services	Provision of re integration programme for ex-offenders. The main purpose of the programme is to prevent reoffending.	<ul style="list-style-type: none"> • Chief Social Worker: • Social Worker • Vocational skills training ✓ Welding: 30 ✓ Bricklaying: 20 ✓ Arts and Craft: 10 ✓ Nail and Hairdressing: 30 ✓ Computer literacy: 30 ✓ Equipment (start up packs) 	Infrastructure

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4. KEY AREA 2:

PREVENTION PROGRAMME ON SUBSTANCE ABUSE

4.3.1. CATEGORY OF SERVICE:

DRUG PREVENTION PROGRAMME

(i) SERVICE DESCRIPTION:

EDUCATIONAL AWARENESS PROGRAMMES FOR YOUTH IN AND OUT OF SCHOOL ON SUBSTANCE ABUSE

<p>AIM OF THE KEY SERVICE AREA</p>	<p>Provision of prevention and early intervention programmes targeting youth in and out of school on substance abuse.</p>
<p>PROVISION OF PREVENTION AND EARLY INTERVENTION PROGRAMME</p>	<ul style="list-style-type: none"> • Prevent a person(s) from using or continuing to use substances that may lead to abuse or result in dependence • Raise awareness on the effects of substance abuse to youth in and out of school. • Mobilise stakeholders and community members in the fight against substance abuse. • Identify and treat potentially substance use prior to the onset of overt symptoms associated with dependency on substances
<p>TARGET GROUP (S)</p>	<ul style="list-style-type: none"> • Children • Youth (in school, institutions of higher learning and out of school) • Individuals, families and communities affected by substance abuse.
<p>TARGETED DISTRICTS</p>	<p>Alfred Nzo, Amathole, Buffalo City Metro, Chris Hani, Joe Gqabi, Nelson Mandela Metro, OR Tambo and Sarah Baartman</p>
<p>TARGETED AREAS</p>	<p>All Areas</p>

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

OBJECTIVES	OUTCOMES
<ul style="list-style-type: none"> • To conduct prevention programmes aimed at reducing the prevalence of substance abuse amongst young people, individuals, families and communities. • Provide early intervention programmes to youth in and out of school to identify and treat potential harmful substance use prior to the onset of overt symptoms associated with dependency on substances. • To equip children with life skills so that they are productive members of the community. <p>PREVENTION PROGRAMME SHOULD BE IMPLEMENTED IN LINE WITH:</p> <ul style="list-style-type: none"> • Prevention of and Treatment for Substance Abuse Act 70 of 2008. • Ke Moja Integrated Strategy 	<ul style="list-style-type: none"> • Reduced incidents of substance abuse amongst children and youth. • Communities empowered prevent substance abuse and occurrence of incidences of crime and violence in the communities. • Children and youth (in and out of school) are empowered with life skills, so that they can make informed decisions and be productive members of the communities.

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(iii) FUNDABLE ACTIVITIES / ITEMS

SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES/ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
<ul style="list-style-type: none"> • Provision of TADA prevention programme for in and out of school youth, empowering them with life skills to prevent substance abuse. • Provision of Community awareness and educational programmes. • Establishment of support groups in schools. • Strengthening of networking and inter-sectoral collaboration with other stakeholders. 	<p>Prevention substance abuse.</p>	<ul style="list-style-type: none"> • Stipend for volunteers • Stipend for Community Based Programme Coordinators • Training (Functional aids, Promotional material and stationery, Training and capacity building, travelling costs, Catering, Prevention and Awareness Campaigns) 	<ul style="list-style-type: none"> - FIXED PROPERTY - Purchase of Property/ Building (Infrastructure) <p>(Note: Fundraising to be done to obtain “non-fundable” items)</p>

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PROGRAMME	REQUIREMENTS
<p>SUBSTANCE ABUSE PREVENTION PROGRAMME</p>	<p>All facilitators of substance abuse programmes, regardless of their prior training, should:</p> <ul style="list-style-type: none"> • Understand the risk factors that may encourage children to abuse substances and the warning signs of substances abuse. • Understand the theory of substance abuse prevention and treatment programmes. • Have and appropriate professionally recognised qualification (lay counsellors with the appropriate levels of training and experience may facilitate the educational exercises and activities for awareness building within the programme, provided they work under the supervision of a qualified professional).

KEY AREA NO. 5: TREATMENT AND REHABILITATION SERVICES: SUBSTANCE ABUSE TREATMENT AND REHABILITATION

6.1 CATEGORY OF SERVICE: TREATMENT AND REHABILITATION SERVICES FOR IN AND OUTPATIENT.

(i) SERVICE DESCRIPTION: PROVISION OF IN AND OUT -PATIENT TREATMENT SERVICES FOR THE RECEPTION, TREATMENT, REHABILITATION AND SKILLS DEVELOPMENT OF SERVICE USERS

AIM OF THE KEY SERVICE AREA	Provision of in and out-patient treatment services, rehabilitation, after care and re-Integration services.
<p>PROVISION OF IN AND OUT-PATIENT TREATMENT SERVICES, REHABILITATION, AFTER CARE AND RE-INTEGRATION SERVICES.</p>	<ul style="list-style-type: none"> • A service user is admitted to a treatment centre for the purpose of receiving or undergoing treatment and rehabilitation including skills development. • Services consisting of prevention programmes, including programmes on education, skills development, information sharing and campaigns. • Programmes for adults and children who have been diverted from criminal justice system. • Holistic treatment services, including family programmes, treatment services, therapeutic interventions, aftercare and reintegration services
<p>TARGET GROUP (S)</p>	<ul style="list-style-type: none"> • Persons over the age of 18 years of age.
<p>TARGETED DISTRICTS</p>	<ul style="list-style-type: none"> • All Districts: Buffalo City Metro, Nelson Mandela Metro, OR Tambo District; Sara Baartman; Alfred Nzo, Amathole and Joe Gqabi.
<p>TARGETED AREAS</p>	<ul style="list-style-type: none"> • Priority areas: Buffalo City (East London), Nelson Mandela Metro (Port Elizabeth) and Tambo District (Mthatha; and Lusikisiki. Sara Baartman (Kouga; Jasonville, Graaf Reinet). Joe Gqabi (Sterkspruit, Steynsburg) Alfred Nzo (Bizana), Chris Hani (Cradock, Middleburg, Ezibeleni).

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<p>Objectives of substance abuse services as prescribed in the Prevention of and Treatment for Substance Abuse Act 70 of 2008.</p> <p>OUT PATIENT SERVICES</p> <p>Provision of Community Based Treatment services as follows:</p> <ul style="list-style-type: none"> • Provide prevention, early intervention, reintegration and after care services to deter the onset of and mitigate the impact of substance abuse. • Promote a collaborative approach amongst government departments and other stakeholders involved in combating and treatment of substance abuse. • Provide general counselling services that address the relationships, emotions, feelings, attitudes, beliefs, thoughts and behaviour patterns of service users. • Establish support groups which will enhance self-reliance and optimal social functioning of the service users. • Implement aftercare and reintegration services that provide for the integration of service users to their families and communities. • Implement the Community Based Models. • Establish or utilise existing facilities and infrastructure, including primary health care centres to provide integrated community based treatment programmes 	<ul style="list-style-type: none"> • Increased availability, accessibility and affordability of both Community based and Treatment based services • Increased awareness of the facts relating to substance abuse • Sustained Behavior change within the communities. • Active involvement of communities in the combating of substance abuse • Individuals are equipped with additional skills to maintain their treatment gains, sobriety and avoid relapse; • Support groups are established to enhance their self-reliance and optimal social functioning. • Reintegration and aftercare services are accessible to service users. • Service users access psycho-social programmes that address the relationships, emotions, feelings, attitudes, beliefs, thoughts and behaviour patterns. • A holistic integrated approach to treatment that is

<p>designed to address and respond to the unique needs of adults and children addicted to chemical substances.</p>	<p>IN PATIENT BASED TREATMENT SERVICES Provision of in - patient treatment services to service users as follows:</p> <ul style="list-style-type: none"> • Provide Medical Services including Detoxification which address the physical; physiological; psychological and psychiatric needs of the service users. • Provide therapeutic services designed to change the behavior of service users to enable them to regain control of their compulsion to use substances. Psycho-social and medical interventions involved in this phase of treatment are as follows <ul style="list-style-type: none"> ➢ Psychotherapy and general counselling based on a care plan. ➢ Residential rehabilitation programmes either short or long term. • Equip service users with additional skills development to maintain their treatment gains, sobriety and avoid relapse. • Implement the Treatment Based Model. • Provide Aftercare services that provide ongoing support to service users at the level required to reinforce and maintain the benefits of treatment through <ul style="list-style-type: none"> ○ Regular phone calls. ○ Scheduled appointments and unscheduled or drop-in visits. ○ Referrals to self-help groups and other general community support and advice services.
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(iii) FUNDABLE ACTIVITIES / ITEMS

SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES / ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
TREATMENT AND REHABILITATION SERVICES FOR IN AND OUT-PATIENT TREATMENT SERVICES	Holistic treatment services, including family programmes, treatment services, therapeutic interventions, aftercare and reintegration services.	<ul style="list-style-type: none"> • Funding is for indigent service users. • All items/services related to the provision of treatment programme. 	Infrastructure

5. REQUIREMENTS FOR FUNDING OF THE SUB-PROGRAMME

- Applications should be in line with the service specifications.
- Centres providing in and outpatient treatment services should be registered in terms of Prevention of and Treatment for Substance Abuse Act 70 of 2008
- Community Based Services should be registered in line with Prevention of and Treatment for Substance Abuse Act 70 of 2008
- Treatment Centres should comply with Minimum Norms and Standard for in-patient treatment centres.
- NPO Registration in terms of NPO Act, 1997.
- Registration as a supplier with the Department of Social Development.

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8. GENERAL INFORMATION

8.1 Work Method to be utilised

Service delivery must include the following Social Service Profession methods:

- Casework
- Group work
- Community Work

8.2 Levels of intervention

- Prevention
- Early Intervention
- Statutory
- Continuum of Care / Aftercare

9. DOCUMENTS TO BE SUBMITTED

- Business Plan signed by the Project Committee Chairperson /Treasurer/Secretary
- Constitution signed by the Chairperson/Treasurer/Secretary

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- Non-Profit Organisation (NPO) Certificate / Proof of application for registration
- Letter from the Bank confirming the NPO banking details/Current bank statement
- Letters of support from Stakeholders (Community leaders)
- Letter/ Memo of recommendation for the Project from District Director
- BAS Entity Form (Supplier certificate) signed by the Supply Chain Management (SCM) or his delegates as proof of registration on the departmental database (for new projects/institutions/organizations)
- Audited Financial Statements

10. PROCEDURE FOR APPLICATION:

- A Business Plan in the prescribed format must be submitted before or on the deadline at the district office of the Department of Social Development.
- The Department of Social Development at District and Provincial level will assess the submitted Business Plan.
- The approval of the service plan for funding is subject to approval of the extent and levels at which the organisation or consortium will be able to deliver services required in an effective and efficient manner in line with the service specifications as well as the availability of funds.
- The Department of Social Development will enter in a formal contractual agreement with a successful organisation to formalise the agreement to funding.
- Registration in terms of section 19 of the Treatment of and Prevention for Substance Act, 2008.

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CHIEF DIRECTOR: RESTORATIVE SERVICES

DATE: _____



ACTING HEAD OF DEPARTMENT
DATE: 19/07/2024