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SERVICE SPECIFICATION: RESTORATIVE SERVICES

2020-2021 FINANCIAL YEAR

1. INTRODUCTION

The mandate of the Department of Social Development is to provide Developmental Social Welfare and Restorative Services to vulnerable individuals such as women, children at risks and their families. The Institute of Security Studies in South Africa identifies that post-apartheid SA is faced by complex challenges which include the social ills, and high incidences of various forms of abuse, violence and crime in households and communities. In South Africa the levels of crime, substance abuse and gender based violence are seen as one of the biggest threats to the consolidation of democracy and the future stability of the country. The crimes against women and children continue to impact on their rights: the right to be treated with fairness and with respect for your dignity and privacy; the right to protection and the right to assistance.

In order to realize the rights of the vulnerable women and children as enshrined in the Constitution of the republic of South Africa, services are provided through prevention, early intervention, statutory as well as Aftercare and Reintegration service. These services comprise of educational, therapeutic, developmental, treatment, care and support, residential care / shelter as well as restorative programmes. They are informed of the Human Rights Framework as a reference, as well as Ubuntu social framework, including a wide range of the legislative and policy framework.

2. STRATEGY FOR INTERVENTION

The strategies in place seek to provide **Prevention, Early intervention**, as well as **Aftercare and Reintegration services** to reduce crime, substance abuse, Gender Based Violence and its negative impact on people. Prevention programmes on **Restorative Services** are conducted through educational awareness campaigns, Puppet shows, educational talks in schools, Teenagers Against Drug Abuse programme, sports against violence, crime, Gender Based Violence and substance abuse, peer group counselling, mentorship as well as Community mobilisation. **Early intervention** (diversion programmes, Integrated Social Crime Prevention Programme, group and individual therapy, family therapy, care and support services to victims), **Treatment and rehabilitation**; therapeutic interventions (in and out-patient treatment services, shelter services for victims and **Aftercare and Reintegration** (therapeutic and non-therapeutic interventions (support groups) and Community Based Services.

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3. OBJECTIVES OF 2020-2021 FUNDING

The aim of the Restorative Services Programme is to provide integrated developmental social crime prevention, anti-substance abuse services and victim empowerment and support services to the most vulnerable in partnership with stakeholders and Civil Society Organisations.

It comprises of the following Sub Programmes:

3.1 Social Crime Prevention and Support

The main objective is to develop and implement social crime prevention programmes and provide probation services targeting children, youth and adult offenders and victims within the criminal process. The Department seeks to reduce recidivism by providing a continuum of specialised probation services to persons (children and adults) in conflict with the law and victims of crime.

3.2 Victim Empowerment Programme

The main objective is to design and implement integrated programmes and services to support, care and empower victims of violence and crime in particular women and children. The Department seeks to achieve its mandate of leading and coordinating VEP through provision of support to Non-Profit Organisations rendering services and programmes to victims of crime, sexual offences, abuse, Gender Based Violence and human trafficking that will ensure a NO secondary victimisation approach, immediate response and quality service to the needs of victims, sensitive to victims' rights as Human Rights, restoration of dignity, holistic and integrated plan for victims, restorative justice, reunification and aftercare services for victims of crime, abuse, Gender Based Violence and human trafficking .

3.3 Substance Abuse, Prevention, Treatment and Rehabilitation

The purpose is to provide for a comprehensive national response for the combating of substance abuse; to provide for mechanisms aimed at demand and harm reduction in relation to substance abuse through prevention, early intervention, treatment and reintegration programmes; to provide for the registration and establishment of treatment centres and halfway

houses; to provide for the committal of persons to and from treatment centres and for their treatment, rehabilitation and skills development of the Central Drug Authority; and to provide for matters connected therewith in terms of the Prevention of and Treatment for Substance Abuse Act, 2008..

The Department will assess the impact of services that are delivered by monitoring Government and Non-Profit Organisations.

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SUB-PROGRAMME 4.2. SOCIAL CRIME PREVENTION AND SUPPORT

4.1. KEY AREA 1: EX-OFFENDER REINTEGRATION PROGRAMME.

4.1.1 CATEGORY OF SERVICE: REINTEGRATION PROGRAMME

(i) SERVICE DESCRIPTION: EX-OFFENDER PROGRAMME FOR BOTH YOUTH AND ADULTS.

THE GOAL OF THE PROGRAMME IS TO REDUCE OBSTACLES AND CHALLENGES EXPERIENCED BY RELEASED OFFENDERS.

AIM OF THE KEY SERVICE AREA	<ul style="list-style-type: none">• Facilitate reintegration of ex-offenders to their families and communities.• To reduce recidivism
OBJECTIVES	-To provide after care and reintegration programme for ex-offenders. i.e.: Economic Empowerment/Skills development programme.
TARGET GROUP (S)	Ex-offender programme for both youth and adults.
TARGETED DISTRICTS	All district
TARGETED AREAS	All districts

(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<ul style="list-style-type: none">• To provide Re-Integration and After-care services to ex-offenders.• To provide Economic Empowerment/Skills	<ul style="list-style-type: none">• Reintegration and aftercare are provided to youth and adults in conflict with the law and their families.• Positive behaviour and attitude change.• Transfer of knowledge and skills.

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development programme.	<ul style="list-style-type: none"> • Empowered, knowledgeable communities. • Reduction in recidivism rates. • Safer communities. • Increased skills and knowledge base. • Reintegrated clients to families and communities. • Stable and responsibility communities. • Stable, social and family relationships. • Reconciled and restored victim offender relationships.
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(iii) FUNDABLE ACTIVITIES / ITEMS

SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES / ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
Therapeutic Services	Provision of re integration programme for ex-offenders.	<ul style="list-style-type: none"> • Chief Social Worker: • Social Worker • Admin Support per SW • Vocational skills training • Welding: 30 • Bricklaying: 20 • Arts and Craft: 10 • Nail and Hairdressing: 30 • Computer literacy: 30 	Infrastructure
Vocational Skills Training	The main purpose of the programme is to prevent reoffending.		
Aftercare Services			

(iv) ADDITIONAL KNOWLEDGE AND SKILLS FOR FACILITATORS:

PROGRAMME	REQUIREMENTS
EX OFFENDER RE-INTEGRATION PROGRAMME	All facilitators of counselling, therapeutic and vocational skills programmes,

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	<p>regardless of their prior training, should:</p> <ul style="list-style-type: none"> • Have an appropriate professionally recognised qualification (lay counsellors. with the appropriate levels of training and experience may facilitate the educational exercises and activities for awareness building within the programme, provided they work under the supervision of a qualified professional. • Have an understanding of the risk factors that may cause youth and adults to re-offend and the relevant warning signs. • Have training on the facilitation of the Vocational Skills Training programmes
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SUB-PROGRAMME 4.3. VICTIM EMPOWERMENT PROGRAMME

5. KEY SERVICE AREAS NO. 2. INTEGRATED PREVENTION & PROTECTION, RESPONSE AND CARE & SUPPORT SERVICES AND PROGRAMMES TO COMMUNITIES AND VICTIMS OF CRIME AND VIOLENCE

5.1. KEY AREA 1: PREVENTION AND EARLY INTERVENTION

5.1.1. CATEGORY OF SERVICE: MENTORSHIP PROGRAMME FOR YOUTH (MEN & BOYS AND WOMEN & GIRLS) AND PROMOTION OF HUMAN RIGHTS

(i) SERVICE DESCRIPTION 1: MENTORSHIP THROUGH EDUCATIONAL & EMPOWERMENT PROGRAMMES FOR YOUTH, MEN & BOYS AND WOMEN & GIRLS INCLUDING LGBTI SECTOR FOR PREVENTION OF GENDER BASED VIOLENCE

SERVICE DESCRIPTION 2: PREVENTION PROGRAMME THROUGH PROMOTION OF HUMAN RIGHTS

AIM OF THE KEY SERVICE AREA	Provision of mentorship programme for youth, men & boys and women & girls inclusive of in and out of school youth empowering them with life skills promoting Human Rights so as to prevent gender based violence, substance abuse and crime.
PROVISION OF MENTORSHIP PROGRAMME & PROMOTION OF HUMAN RIGHTS	-Provide mentorship programme for youth, men & boys and women and girls so as to reduce gender based violence, gender and cultural stereotypes, hate crimes, substance abuse and crime. -Provide education on Human Rights, Life skills, men / women issues, respect of opposite gender.
TARGET GROUP (S)	Men & boys, women & girls inclusive of in and out of school youth including LGBTI.
TARGETED DISTRICTS	All Districts : Alfred Nzo, Amathole, Buffalo City Metro, Chris Hani, Joe Gqabi, Nelson Mandela Metro, OR Tambo and Sarah Baartman
TARGETED AREAS	All Areas

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<ul style="list-style-type: none"> To provide mentorship programme for youth, men & boys, women and girls in and out of school. To provide life skills programmes for youth, men & boys, women & girls inclusive of in and out of school youth. To provide mentorship and life skills programmes for boys on men issues. To provide prevention programmes on gender based violence, gender & cultural stereotypes, sexuality, substance abuse and crime. 	<ul style="list-style-type: none"> Empowered youth, men & boys, women & girls inclusive of in and out of school youth on issues of gender based violence, substance abuse and crime. Reduced incidences of gender based violence, gender & cultural stereotypes, sexuality, substance abuse and crime. Empowered young men and boys on men's issues from childhood to manhood and fatherhood (Men's Sector programmes, Brothers' for Life Programme, Not in our name (men), etc.) Empowered young women and girls on women's issues from childhood to womanhood and motherhood. Empowered young men & boys, young women & girls inclusive of in and out of school youth to respect and value opposite gender and sexual orientation.
<ul style="list-style-type: none"> To provide Community Awareness on Human Rights and Life Skills Programmes 	<ul style="list-style-type: none"> Well informed youth, men & boys, women & girls inclusive of in and out of school youth on issues of gender based violence, domestic violence, sexual offences, abuse, human trafficking, substance abuse and crime. Communities that contribute to the fight against gender based violence, crime and substance abuse.
<ul style="list-style-type: none"> To establish and strengthen networking and inter-sectoral collaboration with other stakeholders. 	<ul style="list-style-type: none"> Establishment and management of sound working relations and partnerships with other stakeholders dealing with Human Rights,

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Objectives	Outcomes
(iii) FUNDABLE ACTIVITIES / ITEMS	gender issues and moral regeneration. SNPK

SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMM	FUNDABLE ACTIVITIES / ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
<ul style="list-style-type: none"> • Provision of mentorship programme for youth, men & boys, women & girls inclusive of in and out of school youth, empowering them with life skills to prevent gender based violence, substance abuse and crime. • Provision of Community awareness and educational programmes. • Establishment and strengthening of networking and inter-sectoral collaboration with other stakeholders. 	<p>Mentorship programme and promotion of Human Rights for youth, men & boys, women & girls inclusive of in and out of school youth empowering them with life skills to prevent gender based violence, substance abuse and crime.</p>	<p>Programme Funding for Mentorship Programmes & Promotion of Human Rights (Organisations)</p> <p>Administration costs</p> <ul style="list-style-type: none"> - Stationery and functional aids - Travelling costs : Transport (S&T) for awareness campaigns, workshops/trainings, administrative purposes - Maintenance, Rental & services and office equipment (when necessary) - Audit fees (where applicable) - Bank charges <p>Training of service providers</p> <ul style="list-style-type: none"> - Programme specific trainings - Travelling - Accommodation - Catering - Training venue where necessary <p>Prevention and Awareness Campaigns costs</p> <ul style="list-style-type: none"> - Life skills Programme for Target Group funded for : youth, men & boys and women and girls - Awareness campaigns & educational talks for communities - Catering for sessions - promotional material in a form of pamphlets or brochures <p>Payment of stipend</p> <ul style="list-style-type: none"> - For Mentorship Programme Coordinators or facilitators or Project Managers and field workers in line with the Ministerial Determination (EPWP) (One (01) Coordinator per Mentorship Organisation and four (04) field workers) - Provision for 1% UIF Contribution 	<ul style="list-style-type: none"> • Infrastructure • Salaries • Assets <p>(Note: Fundraising to be done to obtain "non-fundable" items)</p>

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(iv) ADDITIONAL KNOWLEDGE AND SKILLS FOR PROJECT COORDINATORS/MANAGERS AND FIELD WORKERS:

PROGRAMME	REQUIREMENTS
MENTORSHIP PROGRAMME & PROMOTION OF HUMAN RIGHTS	<p>All facilitators and field workers for Mentorship programme and Promotion of Human Rights for youth, men & boys and women & girls, regardless of their prior training, should:</p> <ul style="list-style-type: none"> • Have an appropriate recognised qualification (lay counsellors with the appropriate levels of training and experience may facilitate the educational exercises, life skills and activities for awareness building within the programme) • Have an understanding of Victim Empowerment Programme and Gender Based Violence. • Have understanding of prevention of gender based violence, crime, abuse, human trafficking and prevention of secondary victimisation. • Have training on the facilitation of the Vocational Skills Training programmes. • Have understanding of Human and Victims' rights, as well as programmes and services for victims of crime and violence.

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**5.1.2. CATEGORY OF SERVICE: COMMUNITY BASED SERVICES FOR VICTIMS OF CRIME AND VIOLENCE
(WHITE DOORS CENTRES OF HOPE INCLUSIVE OF VICTIM FRIENDLY/
SURVIVOR SUPPORT CENTRES)**

**(i) SERVICE DESCRIPTION: WHITE DOOR CENTRES OF HOPE ARE NON-RESIDENTIAL FACILITIES MEANT TO
RENDER COMMUNITY BASED SERVICES AND PROGRAMMES TO VICTIMS OF
CRIME AND VIOLENCE, SERVE AS RECEPTION, ASSESSMENT & REFERRAL
CENTRES AND SAFE SPACES FOR VICTIMS**

AIM OF THE KEY SERVICE AREA	Provision of community based support services to victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking (women with their children and men).
PROVISION OF COMMUNITY BASED SERVICES	Focus should be on prevention, lay counselling and empowerment services and programmes for victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking.
TARGET GROUP (S)	Women with their children and men who are victims/survivors of crime such as; domestic and gender based violence, sexual offences, abuse and human trafficking. Services must also target victims/survivors who may not be of South African origin.
TARGETED DISTRICTS	All Districts : Alfred Nzo, Amathole, Buffalo City Metro, Chris Hani, Joe Gqabi, Nelson Mandela Metro, OR Tambo and Sarah Baartman
TARGETED AREAS	All areas of the Province

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<ul style="list-style-type: none"> • To provide victim support services to victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. Services and programmes to be provided are as follows: - <ul style="list-style-type: none"> - Community based victim support services - Emotional Support (Individual and support groups) - Lay counselling - Practical Assistance e.g. Transport arrangement, emergency, telephone and family contact - Provision of victim supporting resources and perishable goods e.g. sanitary towels, nappies, toys and tea - Information on relevant legislations and available options <p>The following is a summary of services that will be offered at the White Door site:</p> <ul style="list-style-type: none"> • A safe secure environment where the victims will wait for professional help for three (3) to six (6) hours • Referral to the closest professional victims' service centre such as; Social Workers' offices, Police Station, Clinic, shelter, etc. depending on the nature of reported incident and victim's condition at that particular moment. • It is vital that these centres are linked to the police stations and the Family Violence, Child Protection and Sexual Offences Unit (FCS) structures. <p>Services and programmes to be implemented in line with relevant policies and legislative mandate inclusive of; Domestic Violence Act (116 of 1998), Victim's Charter, the National Policy Guidelines for Victim Empowerment, Everyday Heroes Brand for Victim Empowerment, VEP Norms and Minimum Standards, Prevention and Combating of Trafficking In Persons Act 7 of 2013, Criminal Law (Sexual Offences and Related Matters) Act 32 of 2007 and related legislative framework.</p>	<ul style="list-style-type: none"> • Accessible quality service and support to all victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. • Access to immediate victims' services, care and support is within reach. • Referral system is in place. • Empowered survivors.

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Objectives	Outcomes
<ul style="list-style-type: none"> • To provide Community Awareness, Education and Advocacy Programmes. (Community awareness, education and advocacy programmes focussing on): <ul style="list-style-type: none"> - Prevention of domestic violence, sexual abuse, & human trafficking. - Attitude & behaviour modification/change re: domestic violence and sexual offences - Enhance the protection of victim rights through information sessions. 	<ul style="list-style-type: none"> • Well informed communities on issues of violence, sexual offences, abuse, human trafficking and gender based violence. • Supportive communities that protect and give support to victims and survivors creating a safe and secure environment for people. • Communities that contribute to the fight against crime and violence.
<ul style="list-style-type: none"> • To strengthen networking and inter- sectoral collaboration within the sector in the interest of victims. 	<ul style="list-style-type: none"> • Establishment and management of sound working relations and partnerships with other stakeholders in the interest of victims and survivors.

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(iii) FUNDABLE ACTIVITIES / ITEMS

SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES / ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
<ul style="list-style-type: none"> Provision of immediate services and emotional containment and support for victims Provision of Prevention and Educational programmes to communities Training of field / care givers on Victim Empowerment and related Programmes 	<p>Community based programme: Victim support services to victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking.</p>	<p>Programme Funding for White Door Centres of Hope inclusive of Victim Friendly Facilities)</p> <p>Administration costs</p> <ul style="list-style-type: none"> -Stationery and functional aids - Travelling costs : Transport (S&T) for awareness campaigns, workshops/trainings, administrative purposes - Maintenance, Rental & services and office equipment (when necessary) - Audit fees (where applicable) - Bank charges <p>Training of service providers</p> <ul style="list-style-type: none"> - Programme specific trainings -Travelling -Accommodation -Catering - Training venue where necessary <p>Prevention and Awareness Campaigns costs</p> <ul style="list-style-type: none"> -Door to door, Dialogues & educational talks for communities - Promotional material in a form of pamphlets or brochures <p>Payment of stipend</p> <ul style="list-style-type: none"> -For Coordinators or Project Managers and field workers in line with the Ministerial Determination (EPWP) (One (01) Coordinator /Manager per Organisation and four (04) field workers) <p><small>Restorative Services Specification 2020-2021</small></p> <p>Victim Support Resources costs</p>	<ul style="list-style-type: none"> Infrastructure Salaries Assets (vehicles, buildings) <p>(Note: Fundraising to be done to obtain "non-fundable" items)</p>

(iv) **ADDITIONAL KNOWLEDGE AND SKILLS FOR PROJECT COORDINATORS/MANAGERS AND FIELD /CARE WORKERS:**

PROGRAMME	REQUIREMENTS
PROVISION OF COMMUNITY BASED SERVICES – WHITE DOOR CENTRES OF HOPE INCLUSIVE OF VICTIM FRIENDLY FACILITIES	<p>All facilitators of community based services – White Door Centres of Hope inclusive of Victim Friendly Facilities, regardless of their prior training, should:</p> <ul style="list-style-type: none"> • Have an appropriate recognised qualification (lay counsellors with the appropriate levels of training and experience may facilitate the educational exercises and activities for awareness building within the programme) • Have an understanding of Victim Empowerment Programme and Gender Based Violence. • Have understanding of prevention of gender based violence, crime, abuse, human trafficking and prevention of secondary victimisation. • Have understanding of Human and Victims' rights, as well as programmes and services for victims of crime and violence.

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5.2. KEY AREA 2:

SHELTER AND THERAPEUTIC SERVICES & PROGRAMMES FOR VICTIMS OF CRIME AND VIOLENCE (RESIDENTIAL FACILITIES)

5.2.1. CATEGORY OF SERVICE:

SAFE HOMES /SHELTERS SERVICES FOR WOMEN OR MEN WITH THEIR CHILDREN

(i) SERVICE DESCRIPTION:

PROVISION OF SHORT-TERM SAFE HAVENS, THERAPEUTIC, CARE AND SUPPORT SERVICES FOR VICTIMS AND SURVIVORS OF CRIME, DOMESTIC AND GENDER BASED VIOLENCE, SEXUAL OFFENCES, ABUSE AND HUMAN TRAFFICKING.

AIM OF THE KEY SERVICE AREA	Provision of temporal residential care /shelter /temporal accommodation, therapeutic services, care and support to victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking (WOMEN WITH THEIR CHILDREN OR MEN VICTIMS).
PROVISION OF TEMPORAL ACCOMMODATION FOR VICTIMS AND SURVIVORS OF CRIME AND VIOLENCE N.B. (WOMEN SAFE HOMES TO BE SEPARATED FROM MEN SAFE HOMES) – NOT COMBINED	Focus should be on of short-term safe havens, therapeutic, care and support services for WOMEN OR MEN WITH THEIR CHILDREN who are victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking and: -educational programmes, lay counselling and empowerment services and programmes for victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking.
TARGET GROUP (S)	Women OR Men with their children who are victims/survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. Services should also be provided to victims/survivors who may not be of South African origin.
TARGETED DISTRICTS	All Districts : Alfred Nzo, Amathole, Buffalo City Metro, Chris Hani, Joe Gqabi, Nelson Mandela Metro, OR Tambo and Sarah Baartman
TARGETED AREAS	All areas of the Province

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<ul style="list-style-type: none"> To provide temporal accommodation / shelter, therapeutic services, protection, care, support and shelter programmes for victims of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. To have separate safe homes for women and men. <p>(Services and programmes to be provided are as follows):-</p> <ul style="list-style-type: none"> - Emotional Support - Counselling - Practical Assistance e.g. Transport arrangement, emergency, telephone and family contact - Provision of basic needs and victim supporting resources and perishable goods e.g. sanitary towels, nappies, toys and tea - Referral to the closest professional victim's service centre / office. - Skills training, capacity building and economic empowerment. - Re-unification services. - Aftercare services <p>Services and programmes to be implemented in line with relevant policies and legislative mandate inclusive of; Domestic Violence Act (116 of 1998), Victim's Charter, the National Policy Guidelines for Victim Empowerment, Everyday Heroes Brand for Victim Empowerment, VEP Norms and Minimum Standards, Prevention and Combating of Trafficking In Persons Act 7 of 2013, Criminal Law (Sexual Offences and Related Matters) Act 32 of 2007 and related legislative framework.</p>	<ul style="list-style-type: none"> Safe havens and counselling for victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. Safe and secured accommodation. Compliance with minimum norms and standards for victim empowerment services. Non-discriminatory accessible and transparent service, management, beneficiaries and volunteers. Compliance with Public Finance Management Act requirements. Compliance with service level agreement. Capacity Building and Education Psycho- Social Services Referral Services

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<ul style="list-style-type: none"> • To provide Early intervention / Reconstruction and Aftercare services • To provide Outreach programmes : Community Awareness, Education and Advocacy Programmes inclusive of : 	<ul style="list-style-type: none"> • Well informed communities on issues of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. • Supportive communities that protect and give support to victims and survivors creating a safe and secure environment for people. • Communities that contribute to the fight against crime and violence.
<ul style="list-style-type: none"> • To strengthen networking and inter- sectoral collaboration within the sector in the interest of victims. 	<ul style="list-style-type: none"> • Establishment and management of sound working relations and partnerships with other stakeholders in the interest of victims and survivors. • Well-managed and sustainable service.

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(iii) FUNDABLE ACTIVITIES / ITEMS

TYPE OF SERVICE(S)	Protection, care, support services and shelter services for victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking.	Programme Funding for Safe Homes / Shelters	ITEMS
<ul style="list-style-type: none"> Emergency safety in secured facilities for victims and survivors. Provision of basic needs and emotional support for victims and survivors. Victims linked to resources with immediate access to assistance, including emergency medical services. Victims returned safely to the community and re-united with their families. Aftercare programmes for survivors. 		<p>Therapeutic Services</p> <ul style="list-style-type: none"> - Social Worker - Contracted Psychological services (where necessary) <p>Administration costs</p> <ul style="list-style-type: none"> - Stationery and functional aids - Travelling costs : Transport (S&T) for awareness campaigns, workshops/trainings, administrative purposes - Maintenance, Rental & services and office equipment (when necessary) - Audit fees (where applicable) - Bank charges <p>Training of service providers</p> <ul style="list-style-type: none"> - Facilitation fees (2 Programme specific trainings) - Travelling - Accommodation - Catering - Training venue where necessary <p>Shelter Services</p> <p>Safe Home (Basic needs for victims and survivors - food, bed linen, clothing, medical needs, centre equipment & furniture, monthly rentals for the centre and skills development for survivors)</p> <p>Prevention and marketing costs</p> <ul style="list-style-type: none"> - Promotional material inclusive of pamphlets or brochures 	<ul style="list-style-type: none"> Infrastructure Salaries Assets (vehicles and building) <p>(Note: Fundraising to be done to obtain "non-fundable" items)</p>

(iv) **ADDITIONAL KNOWLEDGE AND SKILLS FOR PROJECT COORDINATORS/MANAGERS, HOUSE MOTHERS/FATHERS AND FIELD/CARE WORKERS:**

PROGRAMME	REQUIREMENTS
PROVISION OF TEMPORAL ACCOMMODATION FOR VICTIMS AND SURVIVORS OF CRIME AND VIOLENCE (SAFE HOMES – SHELTERS)	<p>All facilitators of Safe Home – Shelter programme for victims of crime and violence, regardless of their prior training, should:</p> <ul style="list-style-type: none"> • Have an appropriate recognised qualification (lay counsellors with the appropriate levels of training and experience may facilitate the educational exercises and activities for awareness building within the programme, provided they work under the supervision of a qualified professional) • Have an understanding of Victim Empowerment Programme and Gender Based Violence. • Have understanding of prevention of gender based violence, crime, abuse, human trafficking and prevention of secondary victimisation. • Having understanding of Human and Victims' rights, as well as programmes and services for victims of crime and violence.

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5.2.2. CATEGORY OF SERVICE:

(i) SERVICE DESCRIPTION:

**ONE STOP / OUTREACH CENTRES WITH SHELTER SERVICES FOR WOMEN OR MEN WITH THEIR CHILDREN
PROVISION OF SHORT & LONGTERM SAFE HAVENS, PROTECTION, THERAPEUTIC, REHABILITATION, CARE AND SUPPORT SERVICES FOR VICTIMS AND SURVIVORS OF CRIME, DOMESTIC AND GENDER BASED VIOLENCE, SEXUAL OFFENCES, ABUSE AND HUMAN TRAFFICKING.**

AIM OF THE KEY SERVICE AREA	Provision of Protection, Therapeutic services, shelter and Rehabilitation for victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking.
PROVISION OF TEMPORAL ACCOMMODATION FOR VICTIMS AND SURVIVORS OF CRIME AND VIOLENCE N.B. (WOMEN SHELTER FACILITIES TO BE SEPARATED FROM MEN FACILITIES) – NOT COMBINED	Focus should be on of short and long-term safe havens, therapeutic, care and support services for WOMEN OR MEN WITH THEIR CHILDREN who are victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking and: -educational programmes, lay counselling and empowerment services and programmes for victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking.
TARGET GROUP (S)	Women OR Men with their children who are victims/survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. Services must also target victims/survivors who may not be of South African origin.
TARGETED DISTRICTS	All Districts : Alfred Nzo, Amathole, Buffalo City Metro, Chris Hani, Joe Gqabi, Nelson Mandela Metro, OR Tambo and Sarah Baartman
TARGETED AREAS	One per District

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<ul style="list-style-type: none"> • To provide protection, care, support therapeutic, shelter and rehabilitative programmes for victims of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. (Services and programmes to be provided are as follows):- <ul style="list-style-type: none"> - Trauma and crisis management, therapeutic and support services. - Implementation of Khuseleka One Stop Centre Model - Victim Impact Assessment - Provision of material assistance. - Case management and referral services - Support groups - Linking and referral of victims to relevant resources (medical, court/legal, counselling services). - Follow-up services (home visits). - Skills training, capacity building and economic empowerment. - Re-unification services. - After care services <p>Services and programmes to be implemented in line with relevant policies and legislative mandate inclusive of: Domestic Violence Act (116 of 1998), Victim's Charter, the National Policy Guidelines for Victim Empowerment, Everyday Heroes Brand for Victim Empowerment, VEP Norms and Minimum Standards, Prevention and Combating of Trafficking In Persons Act 7 of 2013, Criminal Law (Sexual Offences and Related Matters) Act 32 of 2007 and related legislative framework.</p>	<ul style="list-style-type: none"> • Safe havens and rehabilitation for victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. • Safe and secured accommodation. • Compliance with minimum norms and standards for victim empowerment services. • Non-discriminatory accessible and transparent service, management, beneficiaries and volunteers. • Compliance with Public Finance Management Act requirements. • Compliance with service level agreement • Capacity Building and Education • Statutory Services • Psycho- Social Services • Referral Services • Facilitation Services

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<ul style="list-style-type: none"> • To provide Early intervention / Reconstruction and Aftercare services • To provide Outreach programmes: Community Awareness, Education and Advocacy Programmes 	<ul style="list-style-type: none"> • Well informed communities on issues of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. • Supportive communities that protect and give support to victims and survivors creating a safe and secure environment for people. • Communities that contribute to the fight against crime and violence.
<ul style="list-style-type: none"> • To strengthen networking and inter- sectoral collaboration within the sector in the interest of victims. 	<ul style="list-style-type: none"> • Establishment and management of sound working relations and partnerships with other stakeholders in the interest of victims and survivors. • Well-managed and sustainable service.

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(iii) FUNDABLE ACTIVITIES / ITEMS

(iv) **ADDITIONAL KNOWLEDGE AND SKILLS FOR PROJECT COORDINATORS/MANAGERS, HOUSE MOTHERS/FATHERS AND FIELD/CARE WORKERS:**

SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES / ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
<ul style="list-style-type: none"> • Emergency safety in secure facilities for victims and survivors. • Provision of basic needs and emotional support for victims and survivors. • Victims linked to resources with immediate access to assistance, including emergency medical services. • Victims returned safely to the community and re-united with their families. • Aftercare programmes for survivors. 	<p>Protection, therapeutic services, shelter services and rehabilitation for victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking.</p>	<p>Programme Funding for One Stop Centres / Shelters)</p> <p>Therapeutic Services</p> <ul style="list-style-type: none"> - Social Worker - Contracted Psychological services (where necessary) <p>Administration costs</p> <ul style="list-style-type: none"> - Stationery and functional aids - Travelling costs : Transport (S&T) for awareness campaigns, workshops/trainings, administrative purposes - Maintenance, Rental & services and office equipment (when necessary) - Audit fees (where applicable) - Bank charges <p>Shelter Services</p> <p>One Stop Centre (Basic needs for victims and survivors - food, bed linen, clothing, medical needs, centre equipment & furniture, monthly rentals for the centre and skills development for survivors)</p> <p>Prevention and Awareness Campaigns costs</p> <ul style="list-style-type: none"> - Promotional material inclusive of pamphlets or brochures <p>Payment of stipend</p> <ul style="list-style-type: none"> - For House mothers, Programme Coordinators / Managers and field workers in line with the Ministerial Determination (EPWP) (Two house mothers per centre, One (01) Coordinator /Manager and four (04) field workers) 	<ul style="list-style-type: none"> • Infrastructure • Salaries • Assets(vehicles and building) <p>(Note: Fundraising to be done to obtain "non-fundable" items)</p>
	<p>Restorative Services</p>	<p>Specialised UIF Contribution</p>	<p>269</p> <p>SAIT</p>

PROGRAMME	REQUIREMENTS
PROVISION OF TEMPORAL ACCOMMODATION FOR VICTIMS AND SURVIVORS OF CRIME AND VIOLENCE (ONE STOP CENTRES – SHELTERS)	<p>All facilitators of One Stop Centres – Shelter programme for victims of crime and violence, regardless of their prior training, should:</p> <ul style="list-style-type: none"> • Have an appropriate recognised qualification (lay counsellors with the appropriate levels of training and experience may facilitate the educational exercises and activities for awareness building within the programme, provided they work under the supervision of a qualified professional) • Have an understanding of Victim Empowerment Programme and Gender Based Violence. • Have understanding of prevention of gender based violence, crime, abuse, human trafficking and prevention of secondary victimisation. • Having understanding of Human and Victims' rights, as well as programmes and services for victims of crime and violence.

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5.3. KEY AREA 3: COACHING AND MENTORSHIP PROGRAMME

5.3.1. CATEGORY OF SERVICE: COACHING AND MENTORSHIP PROGRAMME FOR ORGANISATIONS RENDERING MENTORSHIP PROGRAMME FOR MEN & BOYS AND WOMEN AND GIRLS AS WELL AS WHITE DOOR CENTRES OF HOPE INCLUSIVE OF VICTIM FRIENDLY FACILITIES.

(i) SERVICE DESCRIPTION: FOCUS SHOULD BE ON MENTORSHIP PROGRAMME FOR ORGANISATIONS RENDERING MENTORSHIP PROGRAMME FOR MEN & BOYS AND WOMEN AND GIRLS AS WELL AS WHITE DOOR CENTRES OF HOPE INCLUSIVE OF VICTIM FRIENDLY FACILITIES.

AIM OF THE KEY SERVICE AREA	Coaching and Mentorship for organizations rendering mentorship programme for men & boys and women & girls and White Door Centres of Hope inclusive of Victim Friendly Facilities.
PROVISION OF COACHING AND MENTORSHIP FOR ORGANISATIONS RENDERING MENTORSHIP FOR MEN & BOYS, WOMEN & GIRLS AND WHITE DOOR CENTRES OF HOPE BY AN ACCREDITED ORGANISATION	Focus should be on provision of coaching and mentorship for organisation rendering mentorship to men & boys, women and girls and White Door Centres of Hope.
TARGET GROUP (S)	Organisation rendering mentorship to men & boys, women and girls (10 organisations) and White Door Centres of Hope (two per District i.e. 16) which is 26 organisations for the year.
TARGETED DISTRICTS	One Accredited Organisation to render the Programme to all Districts : Alfred Nzo, Amathole, Buffalo City Metro, Chris Hani, Joe Gqabi, Nelson Mandela Metro, OR Tambo and Sarah Baartman
TARGETED AREAS	One Accredited Organisation to serve all Districts.

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<ul style="list-style-type: none"> To facilitate strengthening of organizations rendering mentorship programmes to men & boys, women & girls and White Door Centres of Hope : <ul style="list-style-type: none"> - Establish their own Management Boards - Register as legal entities (Non-Profit Organisations) - Facilitate Capacity Building - Ensure independence and sustainability - Facilitate implementation of prevention, life skills and therapeutic programmes - Provide monitoring and evaluation (provide report at the end of the Financial Year) 	<ul style="list-style-type: none"> Empowered organisations for implementation of prevention programme on gender based programmes. Sustainable organisations with good governance. Capacitated organisations for implementation of quality services and programmes. Empowered organisations able to source additional funding or donors.
<p>Services and programmes to be implemented in line with relevant policies and legislative mandate inclusive of; Domestic Violence Act (116 of 1998), Victim's Charter, the National Policy Guidelines for Victim Empowerment, Everyday Heroes Brand for Victim Empowerment, VEP Norms and Minimum Standards, Prevention and Combating of Trafficking In Persons Act 7 of 2013, Criminal Law (Sexual Offences and Related Matters) Act 32 of 2007 and related legislative framework.</p> <ul style="list-style-type: none"> To strengthen networking and inter- sectoral collaboration within the sector in the interest of communities. 	<ul style="list-style-type: none"> Supportive organisations that protect, empower and give support to communities creating awareness and break the cycle of violence. Establishment and management of sound working relations and partnerships with other stakeholders in the interest of communities.

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(iii) FUNDABLE ACTIVITIES / ITEMS *CASH*

SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES / ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
<ul style="list-style-type: none"> Coaching and mentorship for organisations providing mentorship programmes to youth (men & boys and women & girls). Coaching and mentorship for White Door Centres of Hope including Victim Friendly Facilities. Capacity building for organisations. 	<p>Provision of coaching and mentorship for organisation rendering mentorship to men & boys, women and girls and White Door Centres of Hope.</p>	<p>Administration costs</p> <ul style="list-style-type: none"> Stationery and functional aids Travelling costs : Transport (S&T) for life skills programme, workshops/trainings, administrative purposes Audit fees (where applicable) Bank charges <p>Coaching & Mentorship (Training of service providers & Monitoring)</p> <ul style="list-style-type: none"> Facilitation fees (2 Programme specific trainings) Travelling Accommodation Catering Training venue where necessary <p>Life skills Programme</p> <ul style="list-style-type: none"> Facilitation fees Catering for sessions where necessary Accommodation Promotional material in a form of pamphlets or brochures <p>Professional fees for Programme Manager</p>	<ul style="list-style-type: none"> Infrastructure Salaries Assets(vehicles and building) <p>(Note: Fundraising to be done to obtain "non-fundable" items)</p>

(iv) **ADDITIONAL REQUIREMENTS FOR THE ORGANISATION, KNOWLEDGE AND SKILLS FOR PROJECT COORDINATORS/MANAGERS AND FIELD WORKERS:**

PROGRAMME	REQUIREMENTS
COACHING AND MENTORSHIP FOR ORGANISATIONS RENDERING MENTORSHIP FOR MEN & BOYS, WOMEN & GIRLS AND WHITE DOOR CENTRES OF HOPE BY AN ACCREDITED ORGANISATION	<p>One Accredited Organisation to provide Coaching and Mentorship for organisations rendering Mentorship for men & boys, women & girls and White Door Centres of Hope across the Province, regardless of their prior training, should:</p> <ul style="list-style-type: none"> • Have extensive knowledge of Victim Empowerment Programme and Gender Based Violence. • Have extensive knowledge of Victim Empowerment Programme legislative and policy framework. • Coordinators / Managers and field workers to have appropriate recognised qualifications (appropriate levels of training and experience may facilitate the educational exercises and activities for awareness building within the programme, provided they work under the supervision of a qualified professional) • Have training on the facilitation of the Vocational Skills Training programmes

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5.4. KEY AREA 4:

SUBSIDISED NPOS RENDERING SERVICES TO VICTIMS OF CRIME AND VIOLENCE

5.4.1. CATEGORY OF SERVICE: ORGANISATIONS RENDERING THERAPEUTIC SERVICES AND PROGRAMMES TO VICTIMS AND SURVIVORS OF CRIME AND VIOLENCE (MONTHLY SUBSIDISED NPO'S: POST FUNDED (SOCIAL WORK POSTS))

(i) SERVICE DESCRIPTION: PROVISION OF PROFESSIONAL SERVICES AND PROGRAMMES; THERAPEUTIC, REHABILITATION, CARE AND SUPPORT SERVICES TO VICTIMS AND SURVIVORS OF CRIME, DOMESTIC AND GENDER BASED VIOLENCE, SEXUAL OFFENCES, ABUSE AND HUMAN TRAFFICKING.

AIM OF THE KEY SERVICE AREA	Provision of therapeutic services and community based support to victims and survivors of domestic violence, sexual offences, abuse and human trafficking (women with their children and men)
PROVISION OF THERAPEUTIC SERVICES AND COMMUNITY BASED SUPPORT TO VICTIMS AND SURVIVORS OF CRIME AND VIOLENCE	Provision of therapeutic, care and support services for victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking and: -educational programmes and empowerment services and programmes to communities and victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking.
TARGET GROUP (S)	Women with their children and men who are victims/survivors of crime such as; crime, domestic violence, trafficking in persons, gender based violence and sexual offences. Services must also target victims/survivors who may not be of South African origin.
TARGETED DISTRICTS	All Districts : Alfred Nzo, Amathole, Buffalo City Metro, Chris Hani, Joe Gqabi, Nelson Mandela Metro, OR Tambo and Sarah Baartman
TARGETED AREAS	All areas

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<ul style="list-style-type: none"> To provide victim support services to victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. 	<ul style="list-style-type: none"> Accessible quality service, care and support to victims and survivors of crime, domestic and gender based violence, sexual offences, abuse and human trafficking. Empowered survivors.
<ul style="list-style-type: none"> To provide Community Awareness, Education and Advocacy Programmes <p>Services and programmes to be implemented in line with relevant policies and legislative mandate inclusive of; Domestic Violence Act (116 of 1998), Victim's Charter, the National Policy Guidelines for Victim Empowerment, Everyday Heroes Brand for Victim Empowerment, VEP Norms and Minimum Standards, Prevention and Combating of Trafficking In Persons Act 7 of 2013, Criminal Law (Sexual Offences and Related Matters) Act 32 of 2007 and related legislative framework.</p>	<ul style="list-style-type: none"> Communities are aware on issues of crime, domestic violence and gender based violence, sexual offences, abuse and human trafficking. Supportive communities that protect and give support to victims and survivors creating a safe and secure environment for people. Communities that contribute to the fight against crime and violence.
<ul style="list-style-type: none"> To strengthen networking and inter- sectoral collaboration within the sector in the interest of victims. 	<ul style="list-style-type: none"> Establishment and management of sound working relations and partnerships with other stakeholders in the interest of victims and survivors.

(iii) FUNDABLE ACTIVITIES / ITEMS

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SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES/ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
<p>Provision of therapeutic services, care and support for victims and survivors of domestic violence, sexual offences, abuse and human trafficking (women with their children and men).</p> <p>Prevention, Early Intervention and Awareness programmes</p>	<p>Therapeutic services and community based support to victims and survivors of domestic violence, sexual offences, abuse and human trafficking (women with their children and men)</p>	<p>Funding will only be limited to:</p> <ul style="list-style-type: none"> • Principal Chief Social Worker • Social Work post • Social Auxiliary Work Post • Administration costs per funded post. 	<ul style="list-style-type: none"> • FIXED PROPERTY • Purchase of Property/ Building (Infrastructure) • Salaries for other categories • Assets

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SUB-PROGRAMME 4.4. SUBSTANCE ABUSE, PREVENTION, TREATMENT AND REHABILITATION

6. KEY SERVICE AREAS NO. 3 : SUBSTANCE ABUSE, PREVENTION, TREATMENT AND REHABILITATION

6.1. KEY AREA 1: PREVENTION PROGRAMME FOR YOUTH IN AND OUT OF SCHOOL ON SUBSTANCE ABUSE

6.1.1. CATEGORY OF SERVICE: TEENAGERS AGAINST DRUG ABUSE PROGRAMME (COMMUNITY BASED PROGRAMME)

(i) SERVICE DESCRIPTION: EDUCATIONAL AWARENESS PROGRAMMES FOR YOUTH IN AND OUT OF SCHOOL ON SUBSTANCE ABUSE PREVENTION

(ii) ALL SERVICES SHOULD BE REGISTERED WITH THE DEPARTMENT OF SOCIAL DEVELOPMENT IN LINE WITH PREVENTION OF AND TREATMENT FOR SUBSTANCE ABUSE ACT 2008 (SECTION 14(1))

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AIM OF THE KEY SERVICE AREA	Provision of prevention and early intervention programmes targeting youth in and out of school on substance abuse.
PROVISION OF PREVENTION AND EARLY INTERVENTION THROUGH TADA PROGRAMME	<ul style="list-style-type: none"> • Prevent a person(s) from using or continuing to use substances that may lead to abuse or result in dependence • Raise awareness on the effects of substance abuse to youth in and out of school. • Mobilise stakeholders and community members in the fight against substance abuse. • Identify and treat potentially substance use prior to the onset of overt symptoms associated with dependency on substances
TARGET GROUP (S)	<ul style="list-style-type: none"> • Children • Youth (in school and out of school) • Individuals, families and communities affected by substance abuse.
TARGETED DISTRICTS	Alfred Nzo, Amathole, Buffalo City Metro, Chris Hani, Joe Gqabi, Nelson Mandela Metro, OR Tambo and Sarah Baartman
TARGETED AREAS	All Areas

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

OBJECTIVES	OUTCOMES
<ul style="list-style-type: none"> • To conduct prevention programmes aimed at reducing the prevalence of substance abuse amongst young people, individuals, families and communities. • Provide early intervention programmes to youth in and out of school to identify and treat potential harmful substance use prior to the onset of overt symptoms associated with dependency on substances. • To equip children with life skills so that they are productive members of the community. <p>PREVENTION PROGRAMME SHOULD BE IMPLEMENTED IN LINE WITH:</p> <ul style="list-style-type: none"> • Prevention of and Treatment for Substance Abuse Act 70 of 2008. • Ke Moja Integrated Strategy 	<ul style="list-style-type: none"> • Reduced incidents of substance abuse amongst children and youth. • Communities educated so as to prevent substance abuse and occurrence of incidences of crime and violence in the communities. • Teenagers including in and out of school youth are empowered. • Children and youth (in and out of school) are empowered with life skills, so that they can make informed decisions and be productive members of the communities. • TADA groups established in and out of schools.

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(iii) FUNDABLE ACTIVITIES / ITEMS

SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES/ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
<ul style="list-style-type: none"> • Provision of TADA prevention programme for in and out of school youth, empowering them with life skills to prevent substance abuse. • Provision of Community awareness and educational programmes. • Establishment of support groups in schools. • Strengthening of networking and inter-sectoral collaboration with other stakeholders. 	Prevention substance abuse.	<ul style="list-style-type: none"> • Stipend for TADA coordinators • Stipend for Community Based Programme Coordinators • Training (Functional aids, Promotional material and stationery, Training and capacity building, travelling costs, Catering, Prevention and Awareness Campaigns) 	<ul style="list-style-type: none"> - FIXED PROPERTY - Purchase of Property/ Building (Infrastructure) <p>(Note: Fundraising to be done to obtain "non-fundable" items)</p>

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(iv) ADDITIONAL KNOWLEDGE AND SKILLS FOR FACILITATORS:

PROGRAMME	REQUIREMENTS
<p>SUBSTANCE ABUSE PREVENTION PROGRAMME (TADA PROGRAMME)</p>	<p>All facilitators of substance abuse programmes, regardless of their prior training, should:</p> <ul style="list-style-type: none"> • Have an understanding of the risk factors that may encourage children to abuse substances and the warning signs of substances abuse; • Have an understanding of the theory of substance abuse prevention and treatment programmes. • Have and appropriate professionally recognised qualification (lay counsellors with the appropriate levels of training and experience may facilitate the educational exercises and activities for awareness building within the programme, provided they work under the supervision of a qualified professional).

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6.2. KEY AREA NO. 2: TREATMENT AND REHABILITATION SERVICES: SUBSTANCE ABUSE TREATMENT AND REHABILITATION

6.2.1. CATEGORY OF SERVICE: TREATMENT AND REHABILITATION SERVICES FOR IN AND OUT PATIENT.

(i) SERVICE DESCRIPTION: PROVISION OF IN AND OUT -PATIENT TREATMENT SERVICES FOR THE RECEPTION, TREATMENT, REHABILITATION AND SKILLS DEVELOPMENT OF SERVICE USERS

AIM OF THE KEY SERVICE AREA	Provision of in and out-patient treatment services, rehabilitation, after care and re-integration services.
PROVISION OF IN AND OUT-PATIENT TREATMENT SERVICES, REHABILITATION, AFTER CARE AND RE-INTEGRATION SERVICES.	<ul style="list-style-type: none"> • A service user is admitted to a treatment centre for the purpose of receiving or undergoing treatment and rehabilitation including skills development. • Services consisting of prevention programmes, including programmes on education, skills development, information sharing and campaigns. • Early interventions programmes. • Programmes for adults and children who have been diverted from criminal justice system. • Holistic treatment services, including family programmes, treatment services, therapeutic interventions, aftercare and reintegration services
TARGET GROUP (S)	<ul style="list-style-type: none"> • Persons over the age of 18 years of age.
TARGETED DISTRICTS	<ul style="list-style-type: none"> • All Districts: Buffalo City Metro, Nelson Mandela Metro, OR Tambo District; Sara Baartman; Alfred Nzo, Amathole and Joe Gqabi.
TARGETED AREAS	<ul style="list-style-type: none"> • Priority areas: Buffalo City (East London), Nelson Mandela Metro (Port Elizabeth) and Tambo District (Mthatha; and Lusikisiki. Sara Baartman (Kouga; Jasonville, Graaf Reinet). Joe Gqabi (Sterkspruit, Steynsburg) Alfred Nzo (Bizana), Chris Hani (Cradock, Middleburg, Ezibeleni).

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(ii) OBJECTIVES AND EXPECTED OUTCOMES

Objectives	Outcomes
<p>Objectives of substance abuse services as prescribed in the Prevention of and Treatment for Substance Abuse Act 70 of 2008.</p> <p>OUT PATIENT SERVICES</p> <p>Provision of Community Based Treatment services as follows:</p> <ul style="list-style-type: none"> • Provide prevention, early intervention, reintegration and after care services to deter the onset of and mitigate the impact of substance abuse. • Promote a collaborative approach amongst government departments and other stakeholders involved in combating and treatment of substance abuse. • Provide general counselling services that address the relationships, emotions, feelings, attitudes, beliefs, thoughts and behaviour patterns of service users. • Establish support groups which will enhance self-reliance and optimal social functioning of the service users. • Implement aftercare and reintegration services that provide for the integration of service users to their families and communities. • Implement the Community Based Models. • Establish or utilise existing facilities and infrastructure, including primary health care centres to provide integrated community based treatment programmes 	<ul style="list-style-type: none"> • Increased availability, accessibility and affordability of both Community based and Treatment based services • Increased awareness of the facts relating to substance abuse • Sustained Behavior change within the communities. • Active involvement of communities in the combating of substance abuse • Individuals are equipped with additional skills to maintain their treatment gains, sobriety and avoid relapse; • Support groups are established to enhance their self-reliance and optimal social functioning. • Reintegration and aftercare services are accessible to service users. • Service users access psycho-social programmes that address the relationships, emotions, feelings, attitudes, beliefs, thoughts and behaviour patterns.

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IN PATIENT BASED TREATMENT SERVICES

Provision of in - patient treatment services to service users as follows:

- Provide Medical Services including Detoxification which address the physical; physiological; psychological and psychiatric needs of the service users.
- Provide therapeutic services designed to change the behavior of service users to enable them to regain control of their compulsion to use substances. Psycho-social and medical interventions involved in this phase of treatment are as follows
 - Psychotherapy and general counselling based on a care plan.
 - Residential rehabilitation programmes either short or long term.
- Equip service users with additional skills development to maintain their treatment gains, sobriety and avoid relapse.
- Implement the Treatment Based Model.
- Provide Aftercare services that provide ongoing support to service users at the level required to reinforce and maintain the benefits of treatment through
 - Regular phone calls.
 - Scheduled appointments and unscheduled or drop-in visits.
 - Referrals to self-help groups and other general community support and advice services.

- A holistic integrated approach to treatment that is designed to address and respond to the unique needs of adults and children addicted to chemical substances.

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(iii) FUNDABLE ACTIVITIES / ITEMS

SERVICES REQUIRED TYPE OF SERVICE(S)	PROGRAMME	FUNDABLE ACTIVITIES / ITEMS	NON-FUNDABLE ACTIVITIES / ITEMS
TREATMENT AND REHABILITATION SERVICES FOR IN AND OUT-PATIENT TREATMENT SERVICES	Holistic treatment services, including family programmes, treatment services, therapeutic interventions, aftercare and reintegration services.	<p>Funding will only be limited to funding post for:</p> <ul style="list-style-type: none"> • Salaries for Social Workers. • Social Auxiliary Workers. • Administration costs per post • Stipend for coordinators, fieldworkers in line with ministerial determination • Training and Capacity building • Traveling costs for coordinators/ field workers 	<p>Infrastructure</p> <p>Transport</p> <p>Other categories of staff e.g. Cleaners, etc.</p>

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7. REQUIREMENTS FOR FUNDING OF THE SUB-PROGRAMME

- Applications should be in line with the service specifications.
- Centres providing in and outpatient treatment services should be registered in terms of Prevention of and Treatment for Substance Abuse Act 70 of 2008
- Treatment Centres should comply with Minimum Norms and Standard for in-patient treatment centres.
- NPO Registration in terms of NPO Act, 1997.
- Registration as a supplier with the Department of Social Development.

8. GENERAL INFORMATION

8.1 Work Method to be utilised

Service delivery must include the following Social Service Profession methods:

- Casework
- Group work
- Community Work

8.2 Levels of intervention

- Prevention
- Early Intervention
- Statutory
- Continuum of Care / Aftercare

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9. DOCUMENTS TO BE SUBMITTED

- Business Plan signed by the Project Committee Chairperson /Treasurer/Secretary
- Constitution signed by the Chairperson/Treasurer/Secretary
- Non-Profit Organisation (NPO) Certificate / Proof of application for registration
- Letter from the Bank confirming the NPO banking details/Current bank statement
- Letters of support from Stakeholders (Community leaders)
- Letter/ Memo of recommendation for the Project from District Director
- BAS Entity Form (Supplier certificate) signed by the Supply Chain Management (SCM) or his delegates as proof of registration on the departmental database (for new projects/institutions/organizations)
- Audited Financial Statements

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10. PROCEDURE FOR APPLICATION:

- A Business Plan in the prescribed format must be submitted before or on the deadline at the district office of the Department of Social Development.
- The Department of Social Development at District and Provincial level will assess the submitted Business Plan.
- The approval of the service plan for funding is subject to approval of the extent and levels at which the organisation or consortium will be able to deliver services required in an effective and efficient manner in line with the service specifications as well as the availability of funds.
- The Department of Social Development will enter in a formal contractual agreement with a successful organisation to formalise the agreement to funding.
- **Registration in terms of section 19 of the Treatment of and Prevention for Substance Act, 2008 within 6 months of receiving funds.**

9. ENQUIRIES

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DISTRICT OFFICE								
PROVINCIAL OFFICE	Alfred Nzo	Amathole	Buffalo City	Chris Hani	Joe Gqabi	Nelson Mandela Metro	O.R. Tambo	Sarah Baartman
Ms Z. Mteto and Mr A. Mankayi. (Directors)	Ms N.E. Mgilane (District Director)	Ms S. Ntsaluba (District Director)	Ms A. Siziba (District Director)	Ms V Mpondwana (District Director)	Ms P. Mngini (District Director)	Mr T. Ngqabayi (District Director)	Mrs N. Titus (District Director)	Mr M. Kashe (District Director)
ADDRESS: Private Bag x 0039, Bhisho, 5605	ADDRESS: Counselling Centre 188 Garane Street Mount Ayliff 4135	ADDRESS: ABSA Building East London	ADDRESS: :172 Oxford Street East London 5200	ADDRESS: Pandarosa Building, Queenstown 5320	ADDRESS: 76 Somerset Street 2nd floor-Old Balmoral Building Aliwal North 9750	ADDRESS: Ibhayi Office Complex Struanway, Struandale Port Elizabeth 6001	ADDRESS: 10 th Flr. Room 1040 Corner Leeds & Owen Botha Sigcau Mthatha	ADDRESS: Corner of African & Hill Street, Grahamstown 6140
Contact Numbers: 082 551 4038/ 043	Contact Numbers: (039) 254 0900	Contact Numbers: (043) 705 5600	Contact Numbers: (043) 711 6600	Contact Numbers: (045) 838 3703	Contact Numbers: (051) 633 1602/01	Contact Numbers: (041) 406 5702	Contact Numbers: (047) 531 4228	Contact Numbers: (046) 636 1484
					082 411 5698	082 851 8491	082 336	

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CHIEF DIRECTOR: SPECIALIST SOCIAL SERVICES

N. BAART

HEAD OF DEPARTMENT

DATE:

18/9/2019

DATE:

26/01/2019