

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
---------------------------	------------	-----------------	---------------------------	------------------------	--------------------



Province of the  
**EASTERN CAPE**  
 SOCIAL DEVELOPMENT

# EVENTS & MEETINGS CALENDER

OCTOBER 2020 – DECEMBER 2020

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
---------------------------	------------	-----------------	---------------------------	------------------------	--------------------

OCTOBER 2020						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
			01 <b>PCF</b>  <b>International Day of Older Persons (National)</b>  Webinar presentation on Public Service Commissioner	02 MEC Food Parcel donation Hand-over Ceremony <b>Venue: Chiselhurst - BCM</b>	03	04
05 Provincial NISIS Training <b>Venue: Provincial Office</b>  <b>G &amp; A Cluster</b>	06 Provincial NISIS Training <b>Venue: Provincial Office</b>	07 Provincial NISIS Training <b>Venue: Provincial Office</b> <b>ED Cluster ST Cluster</b>	08 Provincial NISIS Training <b>Venue: Provincial Office</b>	09 Provincial NISIS Training <b>Venue: Provincial Office</b>	10	11

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops	
12	13	14 <b>ST Cabinet Committee ED Cabinet Committee</b>	15 <b>International Day of Older Persons (Provincial)</b>	16 Launch & signing of the Reviewed Provincial Integrated Anti -Poverty Strategy  <b>Venue: Virtual &amp; Site Visit Engcobo Local Municipality</b>	17 Commemoration of the International Day for Eradication of Poverty <b>Venue: Kwa Dwesi Extension Township in Ward 23.</b>	18
19 <b>Provincial Management</b>	20 <b>HOD Review Session</b>  <b>Executive Management Meeting</b> TBC Venue to be confirmed  Dialogues on Poverty and Malnutrition <b>Venue: Ward 12, Ngqushwa</b>	21 <b>G&amp;A Cabinet Committee Cabinet Budget Committee</b>  Dialogues on Poverty and Malnutrition <b>Venue: Ward 12, Ngqushwa</b>	22 Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office, NMM</b>  Dialogues on Poverty and Malnutrition <b>Venue: Ward 12, Ngqushwa</b>  Intergenerational Dialogue targeting young men focusing on Gender Based Violence <b>Venue: Virtual Dialogue</b>  Commemoration of the International Day	23 Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office, NMM</b>  Handing over of Science Kit and Technology to Primary Schools <b>Venue: Buffalo City, Ward 32, Lungisa Primary School, Tsholomnqa</b>  Commemoration of the International Day of Older Persons and National Day of the Elderly	24 Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office</b>  Community Dialogues on Poverty and Malnutrition <b>Venue: Kliplaat Community Hall</b>	25 Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office</b>  Community Dialogues on Poverty and Malnutrition <b>Venue: Kliplaat Community Hall</b>

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
			for Eradication of Poverty and World Food Day <b>Venue: KwaDwesi Extention, NMM</b>	<b>Venue: NMM &amp; Will be Virtual</b>  Community Dialogues on Poverty and Malnutrition <b>Venue: Kliplaat Community Hall</b>	
26 <b>President's Visit Alfred Nzo District</b>  Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office</b>  Community Dialogues on Poverty and Malnutrition <b>Venue: Kliplaat Community Hall</b>	27 <b>President's Visit Alfred Nzo District</b>  Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office</b>  Community Dialogues on Poverty and Malnutrition <b>Venue: Kliplaat Community Hall</b>  Poverty Eradication Working Group <b>Venue: Virtual</b>	28 <b>President's Visit Alfred Nzo District</b>  Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office</b>  Community Dialogues on Poverty and Malnutrition <b>Venue: Kliplaat Community Hall</b>  <b>EXCO</b>	29 Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office</b>  Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>  Community Dialogues on Poverty and Malnutrition <b>Venue: Kliplaat Community Hall</b>  <b>Extended Top Management Meeting</b>	30 Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office</b>  Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>  Community Dialogues on Poverty and Malnutrition <b>Venue: Kliplaat Community Hall</b>	31 Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Head Office</b>  Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
---------------------------	------------	-----------------	---------------------------	------------------------	--------------------

**NOVEMBER 2020**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
						01
02 <b>G&amp;A Cluster</b> Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>	03 Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>	04 <b>ED Cluster ST Cluster</b> Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>	05 Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>	06 Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>	07 <b>CHILDREN'S DAY (NATIONAL)</b>	08
09 Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>	10 Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>	11 <b>ED Cabinet Committee ST Cabinet Committee</b> Planning Sessions to develop Draft Plans with targets for Service Offices, Areas & Districts <b>Venue: Head Office</b>	12 Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Alfred Nzo</b> Planning Sessions to develop Draft Plans with targets for Service Offices, Areas	13 Consultative Capacity Building sessions with Service & Area Offices <b>Venue: Alfred Nzo</b>  Planning Sessions to develop Draft Plans with targets for	14	15 Provincial Youth Camps <b>Venue: O.R. Tambo District</b>

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
			& Districts <b>Venue: Head Office</b>	Service Offices, Areas & Districts <b>Venue: Head Office</b>  <b>Children's Day (Provincial)</b>	
<p>16 Provincial Youth Camps <b>Venue: O.R. Tambo District</b></p> <p><b>Provincial Management</b> Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>	<p>17 Provincial Youth Camps <b>Venue: O.R. Tambo District</b></p> <p>Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>	<p>18 Provincial Youth Camps <b>Venue: O.R. Tambo District</b></p> <p><b>G&amp;A Cabinet Committee Budget Cabinet Committee</b> Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>	<p>19 Provincial Youth Camps <b>Venue: O.R. Tambo District</b></p> <p><b>Executive Management Meeting</b> TBC Venue to be confirmed Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>	<p>20 Provincial Youth Camps <b>Venue: O.R. Tambo District</b></p> <p>Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>	<p>21 Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p> <p>22 Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops	
<p>23 Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p> <p><b>Community Dialogues on GBV Sarah Baartman District</b></p>	<p>24 <b>Extended Top Management Meeting</b> 08h30 MS Teams</p> <p>Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>	<p>25 <b>EXCO</b> National Launch of 16 Days of Activism <b>Venue: Port Alfred – Sarah Baartman</b></p> <p><b>16 Days of Activism for No Violence against Women and Children (start)</b></p> <p>Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>	<p>26 Audit Committee Meeting – 2<sup>nd</sup> Quarter Reporting</p> <p>Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p> <p><b>Liquor Trade Workshop</b> <b>PSJ Community Hall</b> <b>O.R. Tambo</b></p>	<p>27 Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>	<p>28 Children’s participation rights, atate of living in South Africa and the Role of Partners in children’s issue <b>Venue: Alfred Nzi in Mbizana Municipality in the hospital hall.</b></p>	<p>29 Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b> <b>Venue: Head Office &amp; Districts</b></p>
<p>30 Programme Managers to hold Strategic Sessions with their Programmes <b>(Province &amp; Districts)</b></p>						

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
Venue: Head Office & Districts					

DECEMBER 2020						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	01 <b>COMMEMORATION OF WORLD AIDS DAY</b>	02 <b>ED Cluster ST Cluster</b>  <b>INTERNATIONAL ANTI-CORRUPTION DAY</b>  Combined	03 Combined Departmental Planning Engagement Session <b>Venue: Head Office &amp; District Offices</b>	04 Combined Departmental Planning Engagement Session <b>Venue: Head Office &amp; District Offices</b>	05	06



Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
		Departmental Planning Engagement Session <b>Venue: Head Office &amp; District Offices</b>			
07 <b>G&amp;A Cluster</b>	08 <b>Executive Management Meeting</b> TBC Venue to be confirmed	09 <b>EXCO</b>	10 <b>16 Days of Activism for No Violence against Women and Children (closure)</b>	11 <b>Extended Top Management Meeting</b> 08h30 MS Teams	12  13
14	15	16 <b>DAY OF RECONCILIATION</b>	17	18	19  20
21	22	23	24	25 <b>Christmas Day</b>	26  27

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
28	29	30	31 New Years Eve		

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
---------------------------	------------	-----------------	---------------------------	------------------------	--------------------

JANUARY 2021						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
				01 New Years Day	02	03
04	05	06	07	08	09	10
11	12	13	14	15 Consolidation, Editing and Quality Assurance of final 2021 Plans <b>Venue: Head Office</b>	16	17

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops	
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
---------------------------	------------	-----------------	---------------------------	------------------------	--------------------

FEBRUARY 2021						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17 Departmental Readiness Session for Final Plans to be endorsed by Top Management, HOD & MEC (Dry Run) <b>Venue: Head Office</b>	18	19 DSD & EDCON Project Graduation <b>Venue: NMM</b>	20	21

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops	
22	23	24	25 Audit Committee Meeting – 3 <sup>rd</sup> Quarter Reporting	26	27	28
29	30	31				

**MARCH 2021**

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
------------------------------	------------	-----------------	---------------------------	------------------------	--------------------

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
01	02	03 Foster Care Parent's Day	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 Special Audit Committee Meeting	26	27	28

Departmental & Provincial	MEC Events	Public Holidays	National/EXCO/Legislature	Institutionalised Days	Meetings/Workshops
29	30	31 Printing of final, edited, designed and approved Plans 2021/22			