

**AMATHOLE DISTRICT
MBASHE
LOCAL SERVICE OFFICE**

2024/25

**ANNUAL PERFORMANCE PLAN &
ANNUAL OPERATIONAL PLAN**

"Building a caring Society. Together."



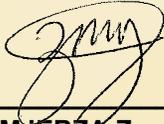
Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

DEPUTY DIRECTOR: ADMINISTRATION STATEMENT

It gives me honour and great pleasure as the Deputy Director: Administration to make the submission of 2024/25 Annual Performance Plan for Mbashe Local Service Office under Amathole District. This plan serves as a strategic framework that guides and directs the Local Service Office in the provision of developmental social welfare services based on the need to respond to the nature and context of social ills that are ravaging our communities within our area of jurisdiction. This is also aligned to the Medium -Term Strategic Framework 2019-2024, Provincial Development Plan and Vision 2030, hereinafter referred to as the NDP. The plan has taken into account the effects of the COVID 19 pandemic and the re-envisioned methods of delivering services to communities.

In realisation of the goals of the District Development Model and the Provincial Anti-Poverty Strategy the management and staff of Mbashe Local Service Office under Amathole District will continuously establish and sustain new and existing partnerships with stakeholders in pursuit of a meaningful impact in society through our joint interventions thus making communities drivers of their own development through our community participation programs.

We will together continuously strive to contribute optimally to the overall mandate, outcomes, outputs of the Department of Social Development with the available resources in pursuit of good governance and administration in realisation of the dream of a "better life for all"



MR MJEBZA Z
DEPUTY DIRECTOR: ADMINISTRATION
MBASHE LOCAL SERVICE OFFICE, AMATHOLE DISTRICT
EASTERN CAPE DEPARTMENT OF SOCIAL DEVELOPMENT

OFFICIAL SIGN-OFF

It is hereby certified that this Annual Performance Plan:

- Was developed by the management of the Mbhashe Local Service Office under Amathole District, Eastern Cape Department of Social Development under the guidance of the MEC, HOD, and the Management of the Department.
- Takes into account all the relevant policies, legislation and other mandates for which the Department of Social Development is responsible.
- Accurately reflects the Impact, Outcomes and Outputs which the Eastern Cape Department of Social Development will endeavor to achieve over the period 2024/25.

Administration
MR MJEBEZA Z



Signature

Programme 2
Mr Ngalwa/ Ms Nohako



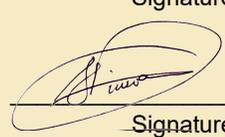
Signature

Programme 3
Ms Nkomonye/ Ms Lindi



Signature

Programme 4
Ms Dinwa/ Ms Maqubela



Signature

Programme 5
Ms Jevu/ Mr Gulwa



Signature

Deputy Director Administration
MR MJEBEZA Z



Signature

Acting District Director: Amathole District



K.NETHE

LIST OF ACRONYMS

AFS	Annual Financial Statements	MOU	Memorandum of Understanding
AG	Auditor-General	MOA	Memorandum of Agreement
AGSA	Auditor-General South Africa	MP	Member of Parliament
AIDS	Acquired Immune Deficiency Syndrome	MTEF	Medium Term Expenditure Framework
AO	Accounting Officer	MTSF	Medium Term Strategic Framework
APP	Annual Performance Plan	NAWONGO	National Association of Welfare Organisations and Non-Profit Organisations
APS	Anti-Poverty Strategy	NDA	National Development Agency
BCM	Buffalo City Metro	NDP	National Development Plan
BEE	Black Economic Empowerment	NGO	Non-Governmental Organisation
BBBEEA	Black Economic Empowerment Empowerment Act	NIA	National Intelligence Agency
CBO	Community Based Organisation	NMM	Nelson Mandela Metro
CBR	Community Based Rehabilitation	NPO	Non-Profit Organisations
CDP	Community Development Practitioner	NTR	National Treasury Regulations
CFO	Chief Financial Officer	NYS	National Youth Service
CNDC	Community Nutrition Development Centres	OD	Organisational Development
CIO	Chief Information Officer	OHSA	Occupational Health and Safety Act
COGTA	Cooperative Governance & Traditional Affairs	OTP	Office of the Premier
COVID	Corona Virus Disease	OVC	Orphans and Vulnerable Children
CYCC	Child and Youth Care Centres	PDP	Provincial Development Plan
CYCW	Child and Youth Care Workers	PERSAL	Personnel and Salary System
DBE	Department of Basic Education	PIAPS	Provincial Integrated Anti- Poverty Strategy
DDG	Deputy Director-General	PFMA	Public Finance Management Act
DOE	Department of Education	PPP	Public-Private Partnership
DDM	District Development Model	PMDS	Performance Management Development System
DORA	Division of Revenue Act	SAPS	South African Police Service
DPSA	Department of Public Service Administration	SA	South Africa
DRDAR	Department of Rural Development and Agrarian Reform	SAHNES	South African National Health and Nutrition Examination Survey
DSD	Department of Social Development	SAQA	South African Qualifications Authority
DQA	Developmental Quality Assurance	SARS	South African Revenue Services
EC	Eastern Cape	SASSA	South Africa Social Security Agency
ECD	Early Childhood Development	SETA	Sector Education and Training Authority
ECSECC	Eastern Cape Socio Economic Consultative Council	SCM	Supply Chain Management
EPWP	Expanded Public Works Program	SCOA	Standard Chart of Accounts
EWP	Employee Wellness Policy	SCOPA	Standing Committee on Public Accounts
EXCO	Executive Council	SDIP	Service Delivery Improvement Plan
FBM	Family Based Model	SDIMS	Social Development Information Management System
FET	Further Education and Training	SEZs	Special Economic Zones
GBV	Gender Based Violence	SITA	State Information Technology Agency
GITO	Government Information Technology Officer	SLA	Service Level Agreement
HCBC	Home Community Based Care	SM	Senior Manager
HOD	Head of Department	SMME	Small Medium Micro Enterprise

HIV	Human Immunodeficiency Virus	SP	Strategic Plan
HR	Human Resources	STI	Sexually Transmitted Infection
HRD	Human Resource Development	TADA	Teenagers Against Drug Abuse
HRM	Human Resource Management	TIDs	Technical Indicator Descriptors
IA	Internal Audit	TB	Tuberculosis
IT	Information Technology	UN	United Nations
ICT	Information and Communication Technology	UNICEF	United Nations Children's Education Fund
IEC	Information Education and Communication	VEP	Victim Empowerment Program
IDP	Integrated Development Plan	VCANE	Violence Child Abuse Neglect and Exploitation
IFMS	Integrated Financial Management Systems	WEGE	Women Empowerment and Gender Equality
IMST	Information Management Systems Technology	WHO	World Health Organisation
ISS	Institutional Support Services		
IPFMA	Institute of Public Finance Management and Auditing		
LED	Local Economic Development		
LGBTI+	Lesbian Gay Bisexual Transgender & Intersex		

PART A

OUR MANDATE

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PROVINCIAL ANTI-POVERTY STRATEGY

The Eastern Cape Provincial Administration gave a mandate to the Provincial Department of Social Development to facilitate and drive the implementation of the Provincial Anti-Poverty Strategy, which is aimed at reducing the incidence of poverty as well as to prevent the reproduction of poverty within households and communities of the Eastern Cape Province.

At the centre of the fight against poverty is the creation of economic opportunities and enabling or empowering communities and individuals to access these opportunities. Providing a safety net in the form of social assistance and provision of basic services continues to be critical in the efforts towards eradication of poverty.

In line with the multidimensional nature of poverty, the anti-poverty framework is anchored on the five pillars listed below:

1. **Pillar 1:** Promote social inclusion, implement social capital Initiatives and build safer communities.
2. **Pillar 2:** Invest in human capital and Human Development: This objective responds to the need to provide health care, education and training needed to engage with the economy and in political processes. Central here is ensuring that poor children grow up healthy, are provided with quality and efficient preventative and curative care, and ensuring that illness or disability do not plunge poor households into destitution.
3. **Pillar 3:** Improve the health profile: Adequate healthcare is critical in the struggle against poverty to maintain good quality of life, ensure adults are able to work and care for their families, and that children grow up healthy. If healthcare is unaffordable, an illness can plunge a marginal family into crisis. Moreover,

providing adequate healthcare for all is a critical element in building social trust and solidarity.

4. **Pillar 4:** Ensure income security, create economic opportunities and jobs: The strategy recognizes the importance of providing safety nets for the most vulnerable, primarily through social grants. This is to ensure that vulnerability associated with disability, age and illness does not plunge poor households into destitution. Measures to ensure income security for those without access to economic opportunities take two forms namely, social assistance and social insurance.
5. **Pillar 5:** Better targeted access to basic services and assets: This pillar addresses what has been termed a social wage, consisting of services such as subsidized housing, and expanded access to water, electricity, refuse removal and sanitation; as well as a raft of minimum free basic services for vulnerable sectors of the population. It is an important principle that inability to pay for basic services should not prevent the poor from accessing these services altogether.

The Anti-Poverty and Rural Development Strategy is intended to be implemented in accordance with the policy directives of the Provincial Medium - Term Strategic Framework 2020-2024 in the poorest nodal points within **39 Wards** in the identified Local Municipalities with special focus on the **476 villages**.

The following are the services and interventions that the Department of Social Development will be contributing in the 39 Wards to enhance human capabilities, building resilience in individuals, families and development and empowerment of communities

TABLE 1: ANTI-POVERTY CONTRIBUTION

PILLARS	EXPECTED OUTCOMES	INDICATORS	KEY PROGRAMMES	SERVICE RECIPIENTS	AMATHOLE 2024/25 TARGETS	SERVICE OFFICE 2024/25 TARGETS	TOP 5 POOREST WARDS	POPULATION	HOUSEHOLDS	POOREST WARDS 2024/25 TARGETS	QUARTERLY TARGETS													
											Q1	Q2	Q3	Q4										
Pillar 1: Promote social inclusion, implement social capital initiatives and build safer communities	Self-reliant communities	Number of Household profiled	Household profiling to inform development of community-based plans to improve accurate targeting of intervention to change the lives of the poor and most vulnerable.	Young people, children, women, people with disabilities, older persons	1 930	Mbashe	19,11,15,20,17	12 513	2 250	260	65	130	195	260										
															Ngqushwa	4,6,9,13,8	5 562	1 698	540	135	270	405	540	
															Amahlathi	9,12,20,8,14	5 076	1 578	80	20	40	60	80	
															Raymond Mhlaba	7,13,9,12,11	6 024	1 176	800	200	400	600	800	
															Great Kei	3,4,2,1,6	5961	1176	50	10	20	30	50	
	Family preservation services (24-hour intensive family support, youth mentorship and support, community conferencing, marriage preparation and marriage enrichment)	Young people, children, women, people with disabilities, older persons	4 397	Mbashe	19,11,15,20,17	12 513	2 250	130	20	50	40	20	50	40	20									
																Ngqushwa	4,6,9,13,8	5 562	1 698	90	20	25	30	15
																Amahlathi	9,12,20,8,14	5 076	1 578	120	20	40	30	30
																Raymond Mhlaba	7,13,9,12,11	6 024	1 176	80	20	20	20	20
																Great Kei	3,4,2,1,6	5961	1176	40	5	15	10	10
	Number of family members participating in Family Preservation service	Young people, children, women, people with disabilities, older persons	3 930	Mbashe	19,11,15,20,17	12 513	2 250	378	94	189	284	378												
																Ngqushwa	4,6,9,13,8	5 562	1 698	295	61	122	184	295
																Amahlathi	9,12,20,8,14	5 076	1 578	292	73	146	219	292
																Raymond Mhlaba	7,13,9,12,11	6 024	1 176	330	83	166	249	330
																Great Kei	3,4,2,1,6	5961	1176	320	80	160	240	320
Number of victims of crime and violence accessing Support services	Young people, children, women, people with disabilities, older persons	26	Mbashe	19,11,15,20,17	12 513	2 250	0	0	0	0	0	0	0	0										
															Ngqushwa	4,6,9,13,8	5 562	1 698	0	0	0	0	0	
															Amahlathi	9,12,20,8,14	5 076	1 578	5	0	2	2	1	
															Raymond Mhlaba	7,13,9,12,11	6 024	1 176	0	0	0	0	0	
															Great Kei	3,4,2,1,6	5961	1176	0	0	0	0	0	

PILLARS	EXPECTED OUTCOMES	INDICATORS	KEY PROGRAMMES	SERVICE RECIPIENTS	AMATHOLE 2024/25 TARGETS	SERVICE OFFICE 2024/25 TARGETS	TOP 5 POOREST WARDS	POPULATION	HOUSEHOLDS	POOREST WARDS 2024/25 TARGETS	QUARTERLY TARGETS			
											Q1	Q2	Q3	Q4
						Great Kei	3,4,2,1,6	5961	1176	30	5	10	20	30
						Mnquma	28,22,25,2,1,5	8778	2 367	30	5	10	25	30

DISTRICT DEVELOPMENT MODEL

The District Development Model (*inspired by the Khawuleza Presidential call to action*), launched by the President aims to accelerate, align and integrate service delivery under a single development plan per district or metro that is developed jointly by national, provincial and local government as well as business, labour and community in each district. Each district plan must ensure that national priorities such as economic growth and employment; improvements to living conditions; the fight against crime and corruption and better education outcomes are attended to in the locality concerned. In the Eastern Cape, OR Tambo District Municipality has been identified as the rural pilot of the District Development Model (DDM). The Model will be rolled out in all the districts and metros in the Province. This will assist in ensuring that planning and spending across the three spheres of government is integrated and aligned and that each district or metro plan is developed with the interests and input of communities taken into account upfront.

The Department of Cooperative Governance and Traditional Affairs (COGTA) is championing the implementation of the DDM by all sector departments in the province is still finalizing a Provincial Institutionalization Framework that will assist to formally institutionalize, provincialize and localize the DDM with structured response and accountability.

The Department will participate through district offices in ward-based planning and Municipal IDP processes to ensure alignment of departmental plans and budgets with local government plans whilst the full-blown implementation of the DDM is in the process of being rolled out by COGTA. DSD participates in the DDM structures that have since been established at a district level and have already submitted their catalytic projects and the DSD plans form part of Municipal IDP's that have since been confirmed and tabled by District Mayors. The process of district profiling which is also part of the DDM processes has initiated by DSD but is now stalling due to COVID-19 with the hope that progress will improve in line with the COVID-19 levels.

The implementation of the DDM has fostered practical intergovernmental relations to plan, budget and implement jointly with other sector departments and local government in order to provide coherent and seamless services to communities. DSD will continue to strengthen IGR systems at all levels for enhanced and integrated. These key projects will be implemented through these interventions: A myriad of integrated Developmental Social Services intervention are implemented with the District to address the social ills that exist. The following interventions are implemented with stakeholders and Social Partners

• KEY DISTRICT DEVELOPMENT IMPLEMENTATION PROJECTS

Over the MTSF, the Department will contribute to the DDM through these interventions:

1. Youth Development
2. Women Development
3. Gender Based Violence and Femicide Prevention and Victim Empowerment and Sheltering
4. Provincial Anti-poverty Strategy
5. Protection and development of Vulnerable Groups (Older Persons & Persons with disabilities)
6. Care Protection and Development Services to Families
7. Social Crime Prevention and Support
8. Substance Abuse Prevention and Support
9. Social behavioural Change Programmes
10. Household Profiling
11. Poverty Alleviation & Sustainable Livelihoods
12. NPO Funding, Monitoring and Management

Below is the summary of key projects which will be the contribution of the Mhashe towards the institutionalisation of the DDM:

- Youth Development
- Women Development
- Gender Based Violence & Femicide
- Anti-poverty Programmes

TABLE 2 : MBASHE CONTRIBUTION TOWARDS DDM FOR 2024/25

AREAS OF INTERVENTION	PROJECT DESCRIPTION	DISTRICT MUNICIPALITY	DISTRICT NAME	DISTRICT TARGET	SERVICE OFFICE	LOCATION: GPS Y COORDINATES	LOCATION: GPS X COORDINATES	PROJECT LEADER	SOCIAL PARTNERS	EXPECTED BENEFITS/ SPIN-OFFS
YOUTH DEVELOPMENT	Youth development structures supported	Mbashe Mquma	Amathole	2	Mbashe	Dutywa	Munyu	Nkosinathi, Makamela	DEDEAT, DRDAR, HWSETA, SEDA, NYDA, Stats SA	Increase in the number of youth skilled & empowered
					Mnquma	Butterworth	Zagwityi A/A	Sive Mapisa		
WOMEN DEVELOPMENT	Women livelihood initiatives supported	Mbashe Amathole Mquma	Amathole	4	Mbashe	Dutywa	Nyhwara location ward 6	Nomathamba Mqongwana	DEDEAT, DRDAR, HWSETA, SEDA, NYDA, Stats SA	Increase in the number of women skilled & empowered
					Amathole	Stutterheim and Cathcart	Bonelwa Nogemane			
					Mnquma	Nteshe ward 19 Kotana ward 20	Mthabiseni Mgoqi			
GENDER BASED VIOLENCE & FEMICIDE	Sheltering services by victims of Gender Based Violence, Femicide and crime	Amathole Mquma	Amathole	26	Amathole	Carthcart	14 Hemming street	Ms Linda Brukwe		
					Mnquma	Butterworth and Centane	Mission Location and Phase 5 Thembisa	Bolekwa Fiphaza and Lumka Ngxabani		
ANTI-POVERTY PROGRAMMES	Implementation of Anti-Poverty initiatives targeting vulnerable groups in the Eastern Cape, with special focus on the 39 poorest wards				See Map below				All Departments All Municipalities	Decrease in the number of vulnerable people living below poverty line, including children, youth,

AREAS OF INTERVENTION	PROJECT DESCRIPTION	DISTRICT MUNICIPALITY	DISTRICT NAME	DISTRICT TARGET	SERVICE OFFICE	LOCATION: GPS Y COORDINATES	LOCATION: GPS X COORDINATES	PROJECT LEADER	SOCIAL PARTNERS	EXPECTED BENEFITS/ SPIN-OFFS
										women, men, older persons with disabilities

ALIGNMENT WITH INTEGRATED DEVELOPMENT PLAN (IDP) 2024-25

An Integrated Development Plan aims to co-ordinate the work of local and other spheres of government in a coherent plan to improve the quality of life for all the people living in an area. The plan looks at economic and social development for the area as a whole

KEY FOCUS AREAS	IDP OUTPUTS (PERFORMANCE INDICATORS)	TARGET 2024/25	INVESTMENT	SPATIAL REFERENCING	
				LOCATION	WARD NUMBER
KPA 4 Local Economic Development	Number of NPOs Funded	47	SC, WDCH, HIV&Aids, DICs, Cluster, Substances, Co-op, Gwadana SP	Mpakama, Nqadu, Bolotwa, Colosa Nqabane	17, 11, 5, 9, 6
	Number of youth participating in skills development Programmes.	30	Co-op	Mahasana Hobeni.	22, 20
	Number of women participating in women empowerment programmes	150	Co-op- crop Production	Qiqana South Dabane	17, 26
	Number of work opportunities created through EPWP	127	Decent Job	Colosa Nqadu, Mboya, Melithafa, Candu, Mahasana	9, 11, 30, 15, 7, 22
	Percentage of procurement budget spend targeting local suppliers in terms of LED Framework	75%	-	-	-
	Number of Persons with disabilities accessing services in funded Protective Workshops	0	PWD Projects	Mboya, Nyhwartha Hobeni	33, 6, 20
	Number of NPOs capacitated	9	SC, WDCH, HIV&Aids, DICs, Cluster, Substances, Co-op, Gwadana SP	Mpakama, Nqadu, Bolotwa, Colosa Nqabane	17, 11, 5, 9, 6
	Number of Cooperatives capacitated	9	Co-op Co-op- crop Production	Mahasana Hobeni, Qiqana South Dabane	22, 20, 17, 26
	Number of cooperatives linked to economic opportunities	2	Co-op Co-op- crop Production	Mahasana Hobeni, Qiqana South Dabane	22, 20, 17, 26
	SASSA				
	Number of beneficiaries accessing Social Grant	1800	Foster Care	Dutywa, Xhorha, Willowvale	1, 12,
	Number of work opportunities created	127	Decent jobs	Dutywa, Xhorha, Willowvale	1, 12,

KEY FOCUS AREAS	IDP OUTPUTS (PERFORMANCE INDICATORS)	TARGET 2024/25	INVESTMENT	SPATIAL REFERENCING		
				LOCATION	WARD NUMBER	
	Number of CSOs capacitated	NDA				
	Number of work opportunities created					
KEY FOCUS AREAS	IDP OUTPUTS (PERFORMANCE INDICATORS)	TARGET 2024/25	INVESTMENT	LOCATION	WARD NUMBER	
KPA 5 Good Governance & Public Participation	Number of people reached through Community Mobilization Programmes	1000	-			
	Number of communities organized to coordinate their own Development	9	-	Xhama Mputi StoneyDrift Mangati Ntsingizi Upper Dadamba Ngxakaxha Qwanninga Ntlonyane	15 2 28 10 17 11 2 23 26	
	Number of people benefiting from poverty reduction initiatives	120	-	Qinqana Hobeni Dabane	17 20 26	
	Number of Anti-Poverty initiatives coordinated in line with the 5 Pillars of the Anti-Poverty Strategy	1	-	Qinqana Hobeni Dabane	17 20 26	
	Number of Stakeholders mobilized for implementation of the Provincial Integrated Anti-Poverty Strategy	15	-	Dutywa Willowvale Elliotdale	1	
	Number of households profiled	900	-	SC, WDCH. HIV&Aids. DICs. Cluster. Substances. Co- op. Gwadana SP	Mpakama. Ngadu Bolotwa Colosa Ngabane	
	Number of Community based plans developed	9	-	Qinqana Hobeni Dabane	17 20 26	

KEY FOCUS AREAS	IDP OUTPUTS (PERFORMANCE INDICATORS)	TARGET 2024/25	INVESTMENT	SPATIAL REFERENCING	
				LOCATION	WARD NUMBER
	Number of communities profiled in a ward	9	-	Qinqana Hobeni Dabane	17 20 26
	Number of people reached through substance abuse prevention programmes.	7580	-	Mahasana Mbhashe Nqabane	22 6
	Number of persons reached through Gender Based Violence prevention programmes	300	-	Mahasana Upper Dadamba Lota Ntsingizi Melitafa Miller mission Mbutye	22 11 6 17 15 15 28
	Number of persons reached through Social Crime Prevention Programmes	5000	-	Xhama Mputi StoneyDrift Mangati Ntsingizi Upper Dadamba Ngxakaxha Qwaninga Ntlongyane Mahasana Mbhashe Nqabane	15 2 28 10 17 11 2 23 26 22 6
	Number of family members participating in Family Preservation services	500	-	Colosa Stoney Drift	9 28
	Number of beneficiaries reached through Social and Behavior Change Programmes	1800	-	Nyhwara Nqadu	6 11
	Number of older persons accessing Community Based Care and Support Services	534	-	Qwaninga Dumalisile Mpakama Ntlongyana	23 22 17 26

KEY FOCUS AREAS	IDP OUTPUTS (PERFORMANCE INDICATORS)	TARGET 2024/25	INVESTMENT	SPATIAL REFERENCING	
				LOCATION	WARD NUMBER
				Mbutye Mangati Lota Ngxakaxha Xeni Bolotwa Xhama Dabane Mputhi Mboya Nqabara Mpozolo Colosa Ncihana Nqadu Ku Cuntsula	28 9 6 2 4 5 15 26 2 11 29 21 9 13 11 13
	Number of Persons accessing Community Based Rehabilitation Services	193	-	Qinqana Hobeni Dabane Gwadana	17 20 26 3

KEY RISKS AND MITIGATING FACTORS

RISK DESCRIPTION	RISK CAUSES	CONSEQUENCES	MITIGATING FACTORS
Non filling of critical vacant posts	<ol style="list-style-type: none"> 1. Approved structure not funded 2. District not consulted prior approval of ARP 3. Undue interference of the Union with recruitment 	<ol style="list-style-type: none"> 1. Negative impact on service delivery 2. Demoralisation of staff due to work overload 3. Negative audit outcomes. 	<ol style="list-style-type: none"> 1. Motivation for funding of critical posts. 2. Motivation for filing of attrition posts.
Conflict of Interest in Procurement	<ol style="list-style-type: none"> 1. Lack of integrity 2. Monetary gain 3. Non declaration of interest by officials 4. Bad ethical culture 5. Greed 	<ol style="list-style-type: none"> 1. Poor service delivery 2. Negative audit outcomes 3. Irregular & Wasteful expenditure 4. Tarnished departmental image 	<ol style="list-style-type: none"> 1. Submit declaration of financial interest by all employees (failure is subject to consequence management) 2. Facilitate Ethics & fraud awareness workshops 3. Signing the Code of Conduct for SCM practitioners
Misuse and Misappropriation of funds by NPOs & CBOs	<ol style="list-style-type: none"> 1. Lack of monitoring due to limited resources 2. Abuse of power and undue interference by department officials 3. Lack of Financial management skills (project members and departmental officials). 4. Funding model not responding to the needs 5. Late payment of subsidy to NPO's 	<ol style="list-style-type: none"> 1. Poor services delivery 2. Tarnished image 3. Public service delivery protests 	<ol style="list-style-type: none"> 1. Facilitate capacity building of departmental officials and project members 2. Awareness campaigns for beneficiaries and communities
Litigations on foster care	<ol style="list-style-type: none"> 1. Huge case load for foster care 2. Failure to fully implement Children's Act No. 38 of 2005 3. Shortage of personnel and working tools (Social workers and supervisors) 5. Migration to urban area 6. Different interpretation of statutes by the courts 	<ol style="list-style-type: none"> 1 Non-compliance to Children's Act No.38 of 2005 2. Negative audit outcome 3. Financial Loss 4. Poor service delivery 5. Poverty 	<ol style="list-style-type: none"> 1. Request for training of new social workers on Children Act.
Misuse of funds by funded Cooperatives	<ol style="list-style-type: none"> 1. Shortage of staff to monitor the projects 2. Lack of resources 3. Unethical behaviour 4. No clear punitive guidelines regarding misuse of funds. 5. Collusion between officials and cooperatives 	<ol style="list-style-type: none"> 1. Fruitless and wasteful expenditure 2. Tarnished image of the department 3. Inadequate sustainability of funded cooperatives. 	<ol style="list-style-type: none"> 1. Capacity building for communities and cooperatives prior funding. 2. Include specific and clear corrective measures in the SLA

PART B

OUR STRATEGIC FOCUS

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PART B: OUR STRATEGIC FOCUS

"A caring society for the protection and development of the poor and vulnerable towards a sustainable society"	
Caring Society	Through a collective approach or unity with stakeholders
Poor & Vulnerable	By building trust, hope and assurance
Sustainable society	Through continuous improvement & sustainability

MISSION

"To transform our society by building conscious and capable citizens through the provision of comprehensive, integrated and sustainable social development services with families at the core of social change".	
Transformation	Changing the landscape of the Province through legislative reform; programmes which must radically change material conditions of our people and entrenching of human rights
Consciousness	Building activist bureaucrats committed to the service of the Eastern Cape whilst creating a space for progressive awareness, critical engagement and participation of people in their development
Capabilities	Enhancing social, human, financial, physical and natural assets of citizens so as to enjoy freedoms espoused in the Constitution of South Africa.
Integrated service	Ensuring that our provision of welfare services, community development and social security respond to lifecycle challenges that our people face. This requires budget, structures, systems and processes that enforce integration.

VALUES

Integrity	Ensuring that we are consistent with our values, principles, actions, and measures and thus generate trustworthiness amongst ourselves and with our stakeholders.
Human Dignity	Fundamental Human Right that must be protected in terms of the Constitution of South Africa and facilitates freedoms, justice and peace
Respect	Showing regard for one another and the people we serve and is a fundamental value for the realisation of development goals.
Equality and Equity	We seek to ensure equal access to services, participation of citizens in the decisions that affect their lives and the pursuit of equity imperatives where imbalances exist
Empowerment	We aim to empower employees and communities by building on existing skills, knowledge and experience and by creating an environment conducive to life-long learning.
Accountability	Refers to our obligation to account for our activities, accept responsibility for them, and to disclose the results in a transparent manner.
Customer-oriented	Defined as an approach to sales and customer-relations in which staff focus on helping customers to meet their long-term needs and wants

NATIONAL DSD MANTRA

"Building cohesive, resilient families and communities by investing in people to eradicate poverty and vulnerability towards creating sustainable livelihoods"

VALUE COMMITMENT

*As the management and officials of the Eastern Cape Department of Social Development, we undertake to treat the people we serve, i.e. the poor, the vulnerable and the marginalised, with **integrity** and ensuring that we are consistent with our values, principles, actions, and measures and thus generate trustworthiness amongst ourselves and with our stakeholders. Our actions and decisions must be in the interest of the community and must be beyond reproach. We re committing to a rights-based and **customer-oriented** culture & professionalism in which the right to **human dignity** of individuals and communities is sacrosanct. We also commit into treating and serving our people with respect and compassion by acting professionally and diligently in our work. We aim to **empower** our employees and communities by building on existing skills, knowledge and experience and by creating an environment conducive to life-long learning. We pledge to be **accountable** and transparent to the citizens of the Eastern Cape Province through understanding the impact of our work and taking responsibility for our actions and decisions whilst forging strong partnerships with our stakeholders and civil society. Lastly, we seek to ensure **equality and equity** through ensuring equal access to services, participation of citizens in the decisions that affect their lives and the pursuit of equity imperatives where imbalances exist.*

PRINCIPLES

We seek to embody the Batho- Pele Principles in our efforts so as to ensure that our service provision is conducted with respect and dignity and results in positive and sustainable outcomes for the citizens of South Africa.

Consultation	People should be consulted about the level and quality of services they receive, and wherever possible, be given a choice.
---------------------	--

Service standards	People should be told what level and quality of services they will receive.
Access	All citizens should have equal access to the services to which they are entitled.
Courtesy	All people should be treated with courtesy and consideration.
Information	Citizens should be given full, accurate information about the public services they are entitled to receive
Openness and transparency	Citizens should be told how national and provincial Departments are run, how much they cost, and who is in charge
Redress	If the promised standard of service is not delivered, citizens should be offered an apology, a full explanation and a speedy and effective remedy; and when the complaints are made, citizens should receive a sympathetic, positive response.
Value for Money	Public services should be provided economically and efficiently in order to give citizens the best possible value for money.

PROBLEM STATEMENT

Dysfunctional families due to socio-economic instabilities and social ills. (Addressing social dysfunctionality targeting poor and vulnerable individuals, families and communities)

IMPACT STATEMENT

Resilient and self-reliant families within empowered communities

OUTCOME STATEMENT

Placing Individuals, Families and Vulnerable Groups at the centre of Care, Protection and Development

OUTCOMES

OUTCOME 1	Increased universal access to Developmental Social Welfare Services
OUTCOME 2	Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities
OUTCOME 3	Functional, reliable, efficient & economically viable families
OUTCOME 4	Improved administrative and financial systems for effective service delivery

PART C

MEASURING OUR PERFORMANCE

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PART C: MEASURING OUR PERFORMANCE

• DEPARTMENTAL PROGRAMME STRUCTURE

The following Programme structure of the District, aligned to the Social Development Sector Budget Structure:

PROGRAMME	SUB-PROGRAMME
1. Administration	1.1. Office of the District Director 1.2. Corporate Management Services
2. Social Welfare Services	2.1. Management and Support 2.2. Services to Older Persons 2.3. Services to the Persons with Disabilities 2.4. HIV and AIDS 2.5. Social Relief
3. Children and Families	3.1. Management and Support 3.2. Care and Services to Families Child 3.3. Care and Protection 3.4. ECD and Partial Care 3.5. Child and Youth Care Centres 3.6. Community-Based Care Services for children
4. Restorative Services	4.1. Management and support 4.2. Crime Prevention and support 4.3. Victim empowerment 4.4. Substance Abuse, Prevention and Rehabilitation
5. Development and Research	5.1. Management and Support 5.2. Community Mobilisation 5.3. Institutional capacity building and support for NPOs 5.4. Poverty Alleviation and Sustainable Livelihoods 5.5. Community Based Research and Planning 5.6. Youth development 5.7. Women development

• DEPARTMENTAL PERFORMANCE INFORMATION OUTCOMES

PROBLEM STATEMENT	Dysfunctional families due to socio-economic instabilities and social ills. (Addressing social dysfunctionality targeting poor and vulnerable individuals, families and communities)
--------------------------	--

IMPACT STATEMENT	Resilient and self-reliant families within empowered communities
-------------------------	--

OUTCOME STATEMENT	Placing Individuals, Families and Vulnerable Groups at the centre of Care, Protection and Development
OUTCOME 1	Increased universal access to Developmental Social Services
OUTCOME 2	Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities
OUTCOME 3	Functional, reliable, efficient & economically viable families
OUTCOME 4	Improved administrative and financial systems for effective service delivery

• PERFORMANCE INDICATORS FOR 2024/2025

The performance of the Department will be measured against the following core set of performance indicators as tabulated below:

PROGRAMME NAME	NO OF PERFORMANCE INDICATORS
Programme 1: Administration	8
Programme 2: Social welfare services	12
Programme 3: Children and families	16
Programme 4: Restorative services	10
Programme 5: Development and research	21
TOTAL	67

PROGRAMME 1 ADMINISTRATION

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PROGRAMME 1: ADMINISTRATION

PROGRAMME PURPOSE

The purpose of the programme is to provide policy guidance and administrative support on strategic imperatives mandated by the constitution of the country.

PROGRAMME	SUB-PROGRAMMES	SUB-PROGRAMME PURPOSE
1. ADMINISTRATION	1.1 Office of the Deputy Director: Administration	The office of the Deputy Director: Administration provides political and legislative interface between government, civil society and all other relevant stakeholders.
	1.2 Corporate Management Services	Corporate Management Services provides for the strategic direction and the overall management and administration of the Department. The office of the District Director is located under this section as well as the following functions: Communication and Customer Care and Security Management. Other support functions that fall under Programme One are Information & Communication Technology, Financial Management, Facilities and Infrastructure Management, Human Resource Management, Human Resource Development and Operations.

1.1 OFFICE OF THE DEPUTY DIRECTOR: ADMINISTRATION

The Deputy Director: Administration (DDA) is responsible for providing strategic leadership and guidance to the District. The DDA is also responsible for ensuring integration to improve the provision of services to the communities of the Mquma Local Service Office. The DDA will participate in various National, Provincial, Departmental and District activities, these will include IDP, IGR, Budget review & Extended Management meetings, Executive Mayoral

& Mayoral Outreach Programmes, EXCO Outreach Programme, District Lekgotla, Social Transformation Committee, Social Transformation Cluster and District Forums and Ward and Community Based Planning. Within the Local Service Office, the DDA will hold ongoing engagements with External Stakeholders and staff at large providing strategic direction for improved accountability and integration within the Local Service Office.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: OFFICE OF THE DEPUTY DIRECTOR: ADMINISTRATION

Outcome Indicator	Outputs	Output Indicators	Audited /Actual Performance			Estimated Performance 2023/24	Medium- term Targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 4: Improved administrative and financial systems for effective service delivery									
Effective, efficient and developmental administration for good governance	Stakeholder Engagement	1.1.1 Number of corporate governance interventions implemented	-	-	20	20	44	24	24

QUARTERLY TARGETS: OFFICE OF THE DEPUTY DIRECTOR: ADMINISTRATION

915		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1st	2nd	3rd	4th	
1.1.1	Number of corporate governance interventions implemented	44	10	12	10	12	Cumulative year end

• NPO MANAGEMENT

The NPO Management Unit facilitates and coordinates various role players in the processes of funding of NPOs. It also assists NPOs with registration of NPOs as legal entities in terms of the NPO Act No.71 of 1997. Once registered, NPOs are obliged to comply with the provisions of the same Act. To that effect, the Unit conducts compliance support interventions intended to assist NPOs to submit the necessary compliance reports so as to maintain the validity of their registration status. Furthermore, the Unit monitors if NPOs operate in line with what they

are funded for. The NPO Unit coordinates and supports the NPO Forums both Provincial and District.

During the 2024/25 financial year, there will be a slight increase on the number of NPOs assisted with registration as the baseline has indicated that there is a demand for this intervention by the Department. The shift towards the utilisation of electronic version in compliance support allows officials to reach more will also lead to more compliance interventions being undertaken

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: NPO MANAGEMENT

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 4: Improved administrative and financial systems for effective service delivery									
Effective, efficient and developmental administration for good governance	Registration of NPOs	1.2.3 Number of registered NPOs	-	6	8	10	12	12	14
	Compliance interventions implemented	1.2.4 Number of Compliance interventions implemented	-	4	4	4	5	8	8
	Funding of NPOs	1.2.5 NPO's funded NPOs	-	246	45	45	46	50	50
	Funded organizations monitored	1.2.6 Number of funded organisations monitored	-	35	40	47	47	50	50

QUARTERLY TARGETS: NPO MANAGEMENT

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1st	2nd	3rd	4 th	
1.2.3	Number of registered NPOs	12	3	3	3	3	Cumulative year end
1.2.4	Number of Compliance interventions implemented	5	1	1	2	1	Cumulative year end
1.2.5	Number of funded NPOs	47	47	47	47	47	Non-cumulative highest figure
1.2.6	Number of funded organizations monitored	47	47	47	47	47	Non-cumulative highest figure

2024/25 LOCAL SERVICE MUNICIPALITY TARGETS: NPO MANAGEMENT

OUTPUT INDICATORS		MBASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		DUTYWA	ELLIOTDALE	WILLOWVALE		
1.2.3	Number of registered NPOs	4	4	4	12	Cumulative year end
	Q1	1	1	1	3	
	Q2	1	1	1	3	
	Q3	1	1	1	3	
	Q4	1	1	1	3	
1.2.4	Number of compliance interventions implemented	1	2	2	5	Cumulative year end
	Q1	0	1	0	1	
	Q2	1	0	0	1	
	Q3	0	1	1	2	
	Q4	0	0	1	1	
1.2.5	Number of funded NPOs	16	15	15	47	Non-cumulative highest figure
	Q1	17	15	15	47	
	Q2	17	15	15	47	
	Q3	17	15	15	47	
	Q4	17	15	15	47	
1.2.6	Number of funded organisations monitored	17	15	15	47	Non-cumulative highest figure
	Q1	17	15	15	47	
	Q2	17	15	15	47	
	Q3	17	15	15	47	
	Q4	17	15	15	47	

• **FINANCIAL MANAGEMENT**

Responsible for managing the local service office’s finances including financial planning, expenditure management, management of financial risks, financial reporting, asset management, record-keeping, fleet management, facilities and infrastructure management as well as supply chain management.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: FINANCIAL MANAGEMENT

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 4: Improved administrative and financial systems for effective service delivery									
Effective, efficient and developmental administration for good governance	Invoices paid within 30 days	1.2.7 Percentage of invoices paid within 30 days	25	25	30	30	100%	100%	100%
	Procurement budget spend targeting local suppliers	1.2.8 Percentage of Procurement budget spend targeting local suppliers in terms of LED Framework	60	60	60	60	80%	80%	80%

QUARTERLY TARGETS: FINANCIAL MANAGEMENT SERVICES

Output Indicators		Annual target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
1.2.7	Percentage of invoices paid within 30 days	100%	100%	100%	100%	100%	Non-cumulative highest figure
1.2.8	Percentage of procurement budget spend targeting local suppliers in terms of LED Framework	80%	80%	80%	80%	80%	Non-cumulative highest figure

• **SUPPLY CHAIN ANAGEMENT**

Responsible for managing the Local service offices `s finances including financial planning, expenditure management, management of financial risks, financial reporting, asset management, record-keeping, fleet management, facilities and infrastructure management as well as supply chain management

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: SUPPLY CHAIN MANAGEMENT

Outcome Indicator	Outputs	Output Indicators	Audited/Actual Performance			Estimated Performance 2023/24	Medium-term Targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 4: Improved administrative and financial systems for effective service delivery									
Effective, efficient and developmental administration for good governance	Procurement budget spend targeting local suppliers	1.2.9 Percentage of Procurement budget spend targeting local suppliers in terms of LED Framework	80%	85%	85%	85%	80%	80%	80%

• **QUARTERLY TARGETS: FINANCIAL MANAGEMENT SERVICES**

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
1.2.9	Percentage of procurement budget spend targeting local suppliers in terms of LED Framework	80%	80%	80%	80%	80%	Non-cumulative highest figure

CORPORATE SERVICES

Facilitates the provision of Human Resources Administration, Conditions of Service and PERSAL administration, Recruitment; Human Resources Development and Management (Training, Staff Training Development, Performance Management, Human Resources Planning and Organizational Development; and Employee Relations) Employee Wellness and Labor Relations.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: CORPORATE SERVICES

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 4: Improved administrative and financial systems for effective service delivery									
Responsive Human Capital	Human Capital Management interventions implemented	1.2.9 Number of Human Capital Management interventions implemented	-	-	-	4	4	4	4

QUARTERLY TARGETS: CORPORATE SERVICES

Output Indicators	Annual target 2024/25	Quarterly Targets				Calculation Type
		1 st	2 nd	3 rd	4 th	
1.2.9 Number of Human Capital Management interventions implemented	4	4	4	4	4	Non-cumulative highest figure

PROGRAMME 2

SOCIAL WELFARE SERVICES

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PROGRAMME 2: SOCIAL WELFARE SERVICES

PROGRAMME PURPOSE

To provide integrated developmental social welfare services to the poor and vulnerable in partnership with stakeholders and civil society organisations. There is no change in the programme structure.

PROGRAMME	SUB-PROGRAMME	SUB-PROGRAMME PURPOSE
2. SOCIAL WELFARE SERVICES	2.1 Management and Support	Provide administration for programme staff and coordinates professional development and ethics, provision of tools of trade for management and support staff providing services across all sub-programmes of this programme.
	2.2 Services to Older Persons	Design and implement integrated services for the care, support and protection of older persons through establishment of support structures, provision of governance, development and implementation of interventions for older persons, quality assurance and capacity building
	2.3 Services to Persons with Disabilities	Design and implement integrated programmes and provide services that facilitate the promotion of the well-being and the socio-economic empowerment of persons with disabilities through provision of intervention programmes and services as well as capacity building and support
	2.4 HIV and AIDS	Design and implement integrated community-based care programmes and services aimed at mitigating the social and economic impact of HIV and AIDS by providing intervention programmes and services, prevention and psychosocial support programmes as well as financial and capacity building of funded organisations
	2.5 Social Relief	To respond to emergency needs identified in communities affected by disasters not declared, and or any other social condition resulting in undue hardship by providing counselling and support to affected individuals and families, developing care plans for short, medium and long term interventions and providing financial and material assistance to individuals or households directly or via suitable and approved service delivery partners

2.1 MANAGEMENT AND SUPPORT

The sub-programme provides administration support for Programme 2 personnel and coordinates professional development and ethics across all sub-programmes of this programme. Programme performance plans and reports are also coordinated by the sub-programme.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: MANAGEMENT AND SUPPORT

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated Performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system									
Improved well-being of vulnerable groups and marginalized	Support services coordinated	2.1.1 Number of Support services coordinated	12	12	12	20	24	24	24

QUARTERLY TARGETS: MANAGEMENT AND SUPPORT

Output Indicators		Annual target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
2.1.1	Number of support services coordinated	24	5	7	5	7	Cumulative year-end

2.2 SERVICES TO OLDER PERSONS

The sub programme renders Care and Support Services to Older Persons through residential facilities as well as Community Based Care and Support Services. Residential facilities offer 24-hour care, protection and support services in a safe and secure environment whereas Community Based Care and Support Services happens in the service centres which are within communities, these promote recreation, social cohesion and Active Ageing (Golden

Games). The emphasis is on improvement of social wellbeing and the protection of Older Persons against any form of abuse through establishment of support structures. As a way of reaching out and extend services to Older Persons the Department will expand Community Based Care and Support services rather than institutionalization. This is also as part of the transformation agenda as outlined in the social sector priorities.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS FOR SERVICES TO OLDER PERSONS

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance	Medium-term targets		
			2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system									
Improved well-being of vulnerable groups and marginalized	Older persons accessing Residential Facilities	2.2.1 Number of older persons accessing Residential Facilities	-	-	-	0	0	0	0
	Older persons accessing Community Based Care and Support Services	2.2.2 Number of older persons accessing Community Based Care and Support Services	300	400	500	534	545	534	534
	Older persons accessing Community Based Care and Support Services in Non -Funded Facilities	2.2.3 Number of older persons accessing Community Based Care and Support Services in Non -Funded Facilities	60	60	65	70	70	75	80

QUARTERLY TARGETS: SERVICES TO OLDER PERSONS

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
2.2.1	Number of older persons accessing Residential Facilities	0	0	0	0	0	Non-cumulative highest figure
2.2.2	Number of older persons accessing Community Based Care and Support Services	545	545	545	545	545	Non-cumulative highest figure
2.2.3	Number of older persons accessing Community Based Care and Support Services in Non- Funded Facilities.	70	70	70	70	70	Non-cumulative highest figure

2024/25 LOCAL SERVICE MUNICIPALITY TARGETS: SERVICES TO OLDER PERSONS

OUTPUT INDICATORS		MBASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		DUTYWA	ELLIOTDALE	WILLOWVALE		
2.2.1	Number of older persons accessing Residential Facilities	0	0	0	0	Non-cumulative highest figure
	Q1	0	0	0	0	
	Q2	0	0	0	0	
	Q3	0	0	0	0	
	Q4	0	0	0	0	
2.2.2	Number of older persons accessing Community Based Care and Support Services	227	175	143	545	Non-cumulative highest figure
	Q1	227	175	143	545	
	Q2	227	175	143	545	
	Q3	227	175	143	545	
	Q4	227	175	143	545	
2.2.3	Number of older persons accessing Community Based Care and Support Services in Non- Funded Facilities.	30	20	20	70	Non-cumulative highest figure
	Q1	30	20	20	70	
	Q2	30	20	20	70	
	Q3	30	20	20	70	
	Q4	30	20	20	70	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PERFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
2.2.1 Number of older persons accessing Residential Facilities	-	-	-	-	-
2.2.2 Number of older persons accessing Community Based Care and Support Services	436	80%	109	20%	545
2.2.3 Number of older persons accessing Community Based Care and Support Services in Non -Funded Facilities	63	90%	7	10%	70

2.3 SERVICES TO PERSONS WITH DISABILITIES

The Programme provides services that facilitate the promotion of the social well-being and the socio-economic empowerment of Persons with disabilities through provision of intervention programmes and services as well as capacity building and support.

Implementation of Community Based Rehabilitation services and advocacy within a rights-based approach around developmental programmes as well as access to services will contribute positively to their participation within the community

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: PERSONS WITH DISABILITIES

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system									
Improved well-being of vulnerable groups and marginalized	Persons with disabilities accessing Residential Facilities	2.3.1 Number of Persons with disabilities accessing Residential Facilities	-	-	-	-	0	0	0
	Persons with disabilities accessing services in funded Protective Workshops	2.3.2 Number of Persons with disabilities accessing services in Protective Workshops	-	-	-	-	0	0	0
	Persons accessing Community Based Rehabilitation Services	2.3.3 Number of Persons accessing Community Based Rehabilitation Services	400	500	510	530	700	700	700
	Families caring for children and adults with disabilities who have access to a well-defined basket of social support services	2.3.4 Number of families caring for children and adults with disabilities who have access to a well-defined basket of social support services	-	-	-	10	15	16	18
	Number of persons with disabilities receiving personal assistance services support	2.3.5. Number of persons with disabilities receiving personal assistance services support				5	6	8	10

QUARTERLY TARGETS: SERVICES TO PERSONS WITH DISABILITIES

Output Indicators		Annual target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
2.3.1	Number of persons with disabilities accessing Residential Facilities	0	0	0	0	0	Non-cumulative highest figure
2.3.2	Number of persons with disabilities accessing services in funded Protective Workshops	0	0	0	0	0	Non-cumulative highest figure
2.3.3	Number of Persons accessing Community Based Rehabilitation Services	700	175	175	175	175	Cumulative year end
2.3.4	Number of families caring for children and adults with disabilities who have access to a well-defined basket of social support services	15	3	4	4	4	Cumulative year-end
2.3.5	Number of persons with disabilities receiving personal assistance services support	6	-	2	2	2	Cumulative year-end

2024/25 LSM TARGETS: SERVICES TO PERSONS WITH DISABILITIES

OUTPUT INDICATORS		MBHASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		DUTYWA	ELLIOTDALE	WILLOWVALE		
2.3.1	Number of persons with disabilities accessing Residential Facilities	0	0	0	0	Non-cumulative highest figure
	Q1	0	0	0	0	
	Q2	0	0	0	0	
	Q3	0	0	0	0	
	Q4	0	0	0	0	
2.3.2	Number of persons with disabilities accessing services in funded Protective Workshops	0	0	0	0	Non-cumulative highest figure
	Q1	0	0	0	0	
	Q2	0	0	0	0	
	Q3	0	0	0	0	
	Q4	0	0	0	0	
2.3.3	Number of Persons accessing Community Based Rehabilitation Services	236	232	232	700	Cumulative year end
	Q1	59	58	58	175	
	Q2	59	58	58	175	
	Q3	59	58	58	175	
	Q4	59	58	58	175	
2.3.4	Number of families caring for children and adults with disabilities who have access to a well-defined basket of social support services	5	5	5	15	Cumulative year-end
	Q1	1	1	1	3	
	Q2	2	1	1	4	
	Q3	1	2	1	4	
	Q4	1	1	2	4	
2.3.5	Number of persons with disabilities receiving personal assistance services support	2	3	1	6	Cumulative year-end
	Q1	0	0	0	0	
	Q2	1	1	0	2	
	Q3	0	1	1	2	
	Q4	1	1	0	2	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PERFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
2.3.1 Number of Persons with disabilities accessing Residential Facilities	0		0		-
2.3.2 Number of Persons with disabilities accessing services in Protective Workshops	0		0		0
2.3.3 Number of Persons accessing Community Based Rehabilitation Services	665	95%	35	5%	700
2.3.4 Number of families caring for children and adults with disabilities who have access to a well-defined basket of social support services	15	100%	0	0%	15
2.3.5 Number of persons with disabilities receiving personal assistance services support	6	100%	0	0%	6

2.4 HIV AND AIDS

The National Development Plan notes that in 2007, South Africa represented 0.7 percent of the World's population but accounted for 17 percent (about 5.5 Million people) of the global number of HIV infections. In the Eastern Cape specific focus is more on areas where there is high HIV prevalence as HIV has enormous strain on the capacity of families to cope with Psycho – Social and economic consequences of the illness as well as to curb new HIV infections.

Young people aged (15 -24 years) are identified as key population mostly affected by HIV and AIDS hence strengthening of Prevention Programme through social and behavior change and Psycho-social support

services. In response to this, DSD derives its mandate from the National Strategic Plan (NSP) for HIV&AIDS, TB and STI's 2017-2022 which acknowledges that HIV&AIDS is not only a health issue, but a developmental issue, hence the combination approach. In the next financial year focus will also be on Key populations that have not been key in the Programme i.e. Sex Workers, Older Persons, Persons with disabilities, Lesbian, Gay, Bi-sexual, Transgender, Inter-sexual, Queer, Asexual plus (LGBTIQA+'s) and Families experiencing Gender Based Violence which will have an effect on the Programme target population.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: HIV AND AIDS

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system									
Improved well-being of vulnerable groups and marginalized	Implementers trained on Social and Behaviour Change Programmes	2.4.1 Number of implementers trained on Social and Behaviour Change Programmes	15	20	30	30	50	35	40
	Beneficiaries reached through Social and Behavior Change Programmes	2.4.2 Number of beneficiaries reached through Social and Behavior Change Programmes	1200	1400	1600	1800	1800	1800	1900
	Beneficiaries receiving Psychosocial Support Services	2.4.3 Number of beneficiaries receiving Psychosocial Support Services	600	400	410	443	1317	565	570

QUARTERLY TARGETS: HIV AND AIDS

Output Indicators		Annual target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
2.4.1	Number of implementers trained on Social and Behaviour Change Programmes	50	0	25	25	0	Cumulative year-end
2.4.2	Number of beneficiaries reached through Social and Behavior Change Programmes	1800	433	500	433	434	Cumulative year-end
2.4.3	Number of beneficiaries receiving Psychosocial Support Services	1317	250	435	438	194	Cumulative year-end

2024/25 LSM TARGET: HIV AND AIDS

OUTPUT INDICATORS		MBHASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		DUTYWA	ELLIOTDALE	WILLOWVALE		
2.4.1	Number of implementers trained on Social and Behaviour Change Programmes	20	15	15	50	Cumulative year end
	Q1	0	0	0	0	
	Q2	10	10	5	25	
	Q3	10	10	5	25	
	Q4	0	0	0	0	
2.4.2	Number of beneficiaries reached through Social and Behavior Change Programmes	600	600	600	1800	Cumulative year end
	Q1	133	150	150	433	
	Q2	200	150	150	500	
	Q3	133	150	150	433	
	Q4	134	150	150	434	
2.4.3	Number of beneficiaries receiving Psychosocial Support Services	439	439	439	1317	Cumulative year end
	Q1	84	83	83	250	
	Q2	145	145	145	435	
	Q3	146	146	146	438	
	Q4	64	65	65	194	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PERFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
2.4.1 Number of implementers trained on Social and Behaviour Change Programmes	30	100%	0	0%	30
2.4.2 Number of beneficiaries reached through Social and Behavior Change Programmes	1800	100%	0	0%	1800
2.4.3 Number of beneficiaries receiving Psychosocial Support Services	1319	100%	0	0%	1319

2.5 SOCIAL RELIEF

The Department is mandated by the Social Assistance Act to develop a safety net for individuals, families and communities in difficult circumstances and to respond to situations of disaster declared and undeclared. This the Department does in collaboration with South African Social Security Agency (SASSA) as the Department Agency. The services are aimed at the eligible poor and vulnerable and can be offered in the form of counseling and material aid (uniform, clothing, food parcels etc.). The unit cost of intervention per beneficiary is based on the pronouncement of the increase or decrease of the Old Age Social Grant as

pronounced by the Minister of Finance annually which impacts on reaching out to more beneficiaries sometimes due to budget limitations.

The Department will further contribute to the Integrated School Health Programme in ensuring that indigent learners from Quintile 1,2 &3 schools receive material support in partnership with Department of Education and Department of Health. The Department will further ensure that these services are more biased towards Anti-Poverty sites.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: SOCIAL RELIEF

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated Performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system									
Improved well-being of vulnerable groups and marginalized	Beneficiaries who benefited from DSD Social Relief Programmes	2.5.1 Number of beneficiaries who benefited from DSD Social Relief Programmes	100	100	120	125	132	140	140
	Learners who benefitted through Integrated School Health Programmes	2.5.2 Number of learners who benefitted through Integrated School Health Programmes	2200	2300	2400	2600	3035	2676	2680

QUARTERLY TARGETS: SOCIAL RELIEF

Output Indicators		Annual target 2024/25	Quarterly Targets				Calculation Type
			1st	2nd	3rd	4th	
2.5.1	Number of beneficiaries who benefited from DSD Social Relief Programmes	132	25	32	34	41	Cumulative year-end
2.5.2	Number of learners who benefitted through Integrated School Health Programmes	3035	0	3035	0	0	Non-cumulative highest figure

2024/25 LSM TARGETS: SOCIAL RELIEF

OUTPUT INDICATORS		MBHASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		DUTYWA	ELLIOTDALE	WILLOWVALE		
2.5.1	Number of beneficiaries who benefited from DSD Social Relief Programmes	46	46	40	132	Cumulative year end
	Q1	10	10	5	25	
	Q2	11	11	10	32	
	Q3	11	11	12	34	
	Q4	14	14	13	41	
2.5.2	Number of leaners who benefitted through Integrated School Health Programmes	1025	1010	1000	3035	Non-cumulative highest figure
	Q1	0	0	0	0	
	Q2	1025	1010	1000	3035	
	Q3	0	0	0	0	
	Q4	0	0	0	0	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PERFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
2.5.1 Number of beneficiaries who benefited from DSD Social Relief Programmes	132	100%	0	0%	132
2.5.2 Number of leaners who received sanitary pads through Integrated School Health Programmes	3035	100%	0	0%	3035

PROGRAMME 3

CHILDREN AND FAMILIES

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PROGRAMME 3: CHILDREN AND FAMILIES

PROGRAMME PURPOSE

To provide comprehensive child and family care and support services to communities in partnership with stakeholders and Civil Society Organisations. There is no change in the programme structure.

PROGRAMME	SUB-PROGRAMME	SUB-PROGRAMME PURPOSE
3. CHILDREN AND FAMILIES	3.1 Management and Support	Provide administration for programme staff and coordinates professional development and ethics, provision of tools of trade for management and support staff providing services across all sub- programmes of this programme.
	3.2 Care and Support Services to Families	Programmes and services (interventions, governance, financial and management support) to promote functional families and to prevent vulnerability in families
	3.3 Child Care and Protection Services	Design and implement integrated programmes and services (interventions, evidence-based management and information support, human resource development and capacity building) that provide for the development, care and protection of the rights of children
	3.4 Partial Care Services	Provide comprehensive early childhood development services (Provincial Strategy and profile for ECD and partial care, Provision of services ECD and partial care, Norms and Standards compliance, Registration of ECD and partial care programmes and services, Assignment of functions to municipalities and funding of ECD sites)
	3.5 Child and Youth Care Centres	Provide alternative care and support to vulnerable children through Governance (Registration, funding, monitoring and evaluation of CYCC, Drop-in-Centres) and Capacity building (training of all relevant stakeholders on the Children's Act)
	3.6 Community-Based Care Services for children	Provide protection, care and support to vulnerable children in communities Including services to children with disabilities, child headed households, Children living and working on the Streets, Children accessing Drop in Centre services, Orphans and vulnerable children (due to other various reasons), Registration of children in Child Headed Households, Public awareness and education on OVCs & services available and ISIBINDI Community-based care model

3.1 MANAGEMENT & SUPPORT

The sub-programmes is driven by the Chief Director: Social Welfare Services, it provides administration for Programme three staff and coordinates professional development and ethics across all sub-programmes of this programme. Plans and reports of the programme are also coordinated by the sub-programme.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: MANAGEMENT & SUPPORT

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 3: Functional, reliable, efficient & economically viable families									
Reduction in families at risk	Support services coordinated	3.1.1 Number of support services coordinated	10	20	20	20	24	24	24

QUARTERLY TARGETS: MANAGEMENT AND SUPPORT

Output Indicators	Annual Target 2024/25	Quarterly Targets				Calculation Type
		1st	2nd	3rd	4th	
3.1.1 Number of support services coordinated	24	5	7	5	7	Cumulative year-end

3.2 CARE AND SERVICES TO FAMILIES

The Department renders programmes and services that promote stable, healthy, resilient and well functional families and prevent vulnerability in families. The Department intervenes by intensifying Family Preservation, Fatherhood and parenting programmes with a special focus on implementing the Strategy for Teenage Parents to vulnerable groups.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: CARE AND SERVICES TO FAMILIES

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 3: Functional, reliable, efficient & economically viable families									
Reduction in families at risk	family members participating in Family Preservation service	3.2.1 Number of family members participating in Family Preservation service	300	350	400	450	500	550	550
	Family members re-united with their families	3.2.2 Number of family members re-united with their families.	-	2	4	6	6	6	6
	Family members participating in parenting programmes	3.2.3 Number of family members participating in parenting programmes.	-	250	300	360	400	450	450

QUARTERLY TARGETS: CARE AND SUPPORT SERVICES TO FAMILIES

	Output Indicators	Annual Target 2024/25	Quarterly Targets				Calculation Type
			1st	2nd	3rd	4th	
3.2.1	Number of family members participating in Family Preservation service	500	150	150	120	80	Cumulative year-end
3.2.2	Number of family members re-united with their families	6	0	3	0	3	Cumulative year-end
3.2.3	Number of family members participating in parenting Programmes.	400	150	110	60	80	Cumulative year-end

2024/25 LSM TARGETS: CARE AND SUPPORT SERVICES TO FAMILIES

OUTPUT INDICATORS		MBHASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
3.2.1	Number of family members participating in Family Preservation service	170	170	160	500	Cumulative year-end
	Q1	50	50	50	150	
	Q2	50	50	50	150	
	Q3	40	40	40	120	
	Q4	30	30	20	80	
3.2.2	Number of family members re-united with their families	2	2	2	6	Cumulative year-end
	Q1	0	0	0	0	
	Q2	1	1	1	3	
	Q3	0	0	0	0	
	Q4	1	1	1	3	
3.2.3	Number of family members participating in parenting Programmes.	140	140	120	400	Cumulative year-end
	Q1	50	50	50	150	
	Q2	40	40	30	110	
	Q3	20	20	20	60	
	Q4	30	30	20	80	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PEFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
3.2.1 Number of family members participating in Family Preservation service	300	60%	200	40	500
3.2.2 Number of family members re-united with their families	6	100%	0	0%	6
3.2.3 Number of family members participating in parenting Programmes	400	100%	0	%	400

3.3 CHILDCARE AND PROTECTION

The primary focus of this programme is care and protection of children against Violence, Child Abuse, Neglect and Exploitation (VCANE). This is undertaken through provision of Community Based Prevention and Early Intervention Services to support Vulnerable Children in communities. It also ensures provision of Therapeutic, Psychological, Rehabilitative services as well as Alternative Care Services for children found to be in need of care and protection through Temporary Safe Care, Foster Care, Child and Youth Care Centres including Adoption Services for those requiring permanency.

Child Care and Protection is a highly legislated terrain, rooted on both the Constitution of the Republic of South Africa, Act No. 108 of 1996 and the Children's Act 38 of 2005 as amended. The Programme needs to ensure compliance to legislation/professional

standards/service standards to avoid litigation. This requires design and implementation of integrated programmes and services (interventions, evidence-based management and information support, human resource development and capacity building) that provide for the development, care and protection of the rights of children. Full and effective implementation of the Children's Act 38 of 2005 as amended remains our biggest challenge.

The sector paradigm shift for provision of Child Protection Services emphasizes a shift from statutory services to Prevention and Early Intervention Programmes to ensure that abuse is prevented before it occurs, identified early enough, avoid children from getting deeper into the system and that all children are prepared for every stage of life in line with the life cycle approach.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: CHILD CARE AND PROTECTION

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24		Medium-term targets	
			2020/21	2021/22	2022/23	2024/25	2025/26	2026/27	
OUTCOME 3: Functional, reliable, efficient & economically viable families									
Reduction in families at risk	Children reported to have been abused	3.3.1 Number of reported cases of child abuse	1	3	2	13	15	12	
	Children placed with valid foster care orders.	3.3.2 Number of children placed with valid foster care orders.	1550	1600	1650	1754	1700	1500	
	Children placed in foster care	3.3.3 Number of children placed in foster care.	50	65	70	70	90	110	
	children in foster care re-unified with their families.	3.3.4 Number of children in foster care re-unified with their families.	-	1	2	0	0	0	
	People accessing funded Prevention and Early Intervention Programmes	3.3.5 Number of people accessing Prevention and Early Intervention Programmes (PEIP)	300	380	440	350	300	250	
	Children recommended for adoption	3.3.6 Number of children recommended for adoption	-	--	-	0	0	0	

QUARTERLY TARGETS: CHILD CARE AND PROTECTION

Output Indicators		Annual target 2024/25	Quarterly targets				Calculation Type
			1st	2nd	3rd	4th	
3.3.1	Number of reported cases of child abuse	13	3	2	4	4	Cumulative year-end
3.3.2	Number of children placed with valid foster care orders	1754	1650	1659	1673	1754	Cumulative year to date
3.3.3	Number of children placed in Foster Care	70	20	15	20	15	Cumulative year-end
3.3.4	Number of children in foster care re-unified with their families	0	0	0	0	0	Cumulative year-end
3.3.5	Number of people accessing funded Prevention and Early Intervention Programmes (PEIP)	350	80	120	80	70	Cumulative year-end
3.3.6	Number of children recommended for adoption	0	0	0	0	0	Cumulative year-end

2024/25 LSM TARGETS: CHILD CARE AND PROTECTION

OUTPUT INDICATORS		MBHASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
3.3.1	Number of reported cases of child abuse	3	5	5	13	Cumulative year-end
	Q1	1	1	1	3	
	Q2	1	1	0	2	
	Q3	1	2	1	4	
	Q4	0	1	3	4	
3.3.2	Number of children placed with valid foster care orders	277	947	530	1754	Cumulative year to date
	Q1	229	911	510	1650	
	Q2	216	924	519	1659	
	Q3	228	939	506	1673	
	Q4	277	947	530	1754	
3.3.3	Number of children placed in Foster Care	27	30	28	70	Cumulative year-end
	Q1	7	7	6	20	
	Q2	5	5	5	15	
	Q3	5	8	7	20	
	Q4	5	5	5	15	
3.3.4	Number of children in foster care reunified with their families	0	0	0	0	Cumulative year-end
	Q1	0	0	0	0	
	Q2	0	0	0	0	
	Q3	0	0	2	0	
	Q4	0	0	0	0	
3.3.5	Number of people accessing funded Prevention and Early Intervention Programmes (PEIP)	110	130	110	350	Cumulative year-end
	Q1	25	30	25	80	
	Q2	40	40	40	120	
	Q3	25	30	25	80	
	Q4	20	30	20	70	
3.3.6	Number of children recommended for adoption	0	0	0	0	Cumulative year-end
	Q1	0	0	0	0	
	Q2	0	0	0	0	
	Q3	0	0	0	0	
	Q4	0	0	0	0	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PERFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
3.3.1 Number of reported cases of child abuse	10	75%	3	25%	13
3.3.2 Number of children with valid foster care orders.	1322	75%	432	25%	1754
3.3.3 Number of children placed in foster care	57	85%	12.75	15%	85
3.3.4 Number of children in foster care re-unified with their families.	0	100%	0	0%	0
3.3.5 Number of people accessing Prevention and Early Intervention Programmes (PEIP)	262	75%	88	25%	350
3.3.6 Number of children recommended for adoption	0	100%	0	0%	0

3.4 PARTIAL CARE SERVICES

The primary focus of the programme is to provide reception, protection, development and partial care to children on behalf of their parents or caregivers for a temporary period during day and could include overnight. Develop provincial partial care strategy and profile for partial care as enshrined in the children's Act 30/2005 as amended. Registration and monitoring of partial care facilities (private school hostels, temporary respite care referral to as special day care centres and after school care) to ensure compliance with norms

and standards. The programme also focuses more on prioritization and providing care for children with disabilities, which are those children with cognitive impairments, hearing impairment, deafness, speech or language impairment, blindness, deaf blindness, serious emotional disturbance, orthopedic impairment, severe or multiple disabilities, autism, traumatic brain injury, developmental delay, or specific planning disabilities and who by reason of qualifying disability require special education and care.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: PARTIAL CARE SERVICES

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance. 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Increased universal access to quality childcare and protection services	Partial care facilities registered	3.4.1 Number of newly registered partial care facilities	-	1	1	2	1	2	2
	Children accessing registered partial care facilities	3.4.2 Number of children accessing newly registered partial care facilities	-	5	5	10	10	20	20
	Children benefiting from funded Special Day Care Centres	3.4.3 Number of children benefiting from funded Special Day Care Centres	-	-	-	24	24	24	24

QUARTERLY TARGETS: PARTIAL CARE SERVICES

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
3.4.1	Number of newly registered partial care facilities	1	0	1	0	0	Cumulative year end
3.4.2	Number of children accessing newly registered partial care facilities	10	0	10	0	0	Cumulative year end
3.4.3	Number of children benefiting from funded Special Day Care Centres	24	24	24	24	24	Non-cumulative highest figure

2024/25 LSM TARGET: PARTIAL CARE SERVICES

OUTPUT INDICATORS		MBHASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
3.4.1	Number of newly registered partial care facilities	0	1	0	1	Cumulative year-end
	Q1	0	0	0	0	
	Q2	0	1	0	1	
	Q3	0	0	0	0	
	Q4	0	0	0	0	
3.4.2	Number of children accessing newly registered partial care facilities	0	10	0	10	Cumulative year-end
	Q1	0	0	0	0	
	Q2	0	10	0	10	
	Q3	0	0	0	0	
	Q4	0	0	0	0	
3.4.3	Number of children benefiting from funded Special Day Care Centres	0	24	0	24	Non-cumulative highest figure
	Q1	0	24	0	24	
	Q2	0	24	0	24	
	Q3	0	24	0	24	
	Q4	0	24	0	24	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PERFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
3.4.1. Number of newly registered partial care facilities	1	100%	0	0	1
3.4.2. Number of children accessing newly registered partial care facilities	10	100%	0	0	10
3.4.3. Number of children benefiting from funded Special Day Care Centres	24	100%	0	0	24

3.5 CHILD AND YOUTH CARE CENTRES (CYCC)

The sub-programme provides residential care services and support to vulnerable children through governance (registration, funding, monitoring and evaluation of Child and Youth Care Centres) and capacity building of all relevant stakeholders in the children's Act. Slow progress in reunification services for children in residential care centres due to limited resources for case managers (external Social workers from Department of Social Development (DSD) and Child

Protection Organizations).

The target and counting in this indicator also include children placed in state owned CYCCs, underperformance is viewed as positive deviation in line with the sector Paradigm shift that enforces CYCCs as the less preferred alternative care option, promoting family-based approach as opposed to institutionalization of children.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: CHILD AND YOUTH CARE CENTRES

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 1: Increased universal access to Developmental Social Welfare Services									
Improved well-being of vulnerable groups and marginalized	Children placed in Child and Youth Care Centers.	3.5.1 Number of children in of care and protection, accessing Child and Youth Care Centers.	-	-	-	0	0	0	0
	Number of children in need of care and protection newly placed in funded Child and Youth Care Centres	3.5.2 Number of children in CYCCs re-unified with their families	-	-	-	0	0	0	0

QUARTERLY TARGETS: CHILD AND YOUTH CARE CENTRES

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
3.5.1	Number of children in need of care and protection accessing services in funded Child and Youth Care Centres	0	0	0	0	0	Non-cumulative highest figure
3.5.2	Number of children in CYCCs re-unified with their families	0	0	0	0	0	Cumulative year-end

2024/25 LSM TARGETS: CHILD AND YOUTH CARE CENTRES

OUTPUT INDICATORS		MBHASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
3.5.1	Number of children in need of care and protection accessing services in funded Child and Youth Care Centres	0	0	0	0	Non-cumulative highest figure
	Q1	0	0	0	0	
	Q2	0	0	0	0	
	Q3	0	0	0	0	
	Q4	0	0	0	0	
3.5.2	Number of children in CYCCs re-unified with their families	0	0	0	0	Cumulative year-end
	Q1	0	0	0	0	
	Q2	0	0	0	0	
	Q3	0	0	0	0	
	Q4	0	0	0	0	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PERFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
3.5.1 5 Number of children placed in Child and Youth Care Centers 1	0	-	0	-	0
3.5.2 Number of children in CYCCs re-unified with their families	0	-	0	-	0

3.6 COMMUNITY BASED CARE SERVICES FOR CHILDREN

Provide protection, care and support to vulnerable children in communities including services to children with disabilities (child headed household) children living and working on the street. This is undertaken through provision of Community Based Prevention and Early Intervention Services to support Vulnerable Children in communities former "Isibindi" model and Drop-In

Centres as an implementation mechanism. Target has not increased as there is no additional budget as this service is delivered through funded organizations implementing former Isibindi model and Drop-In Centres as provided for in the Children's Act 38 of 2005 as amended.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS FOR: COMMUNITY BASED CARE SERVICES FOR CHILDREN

Outcome Indicator	Outputs	Output Indicators	Audited/Actual Performance			Estimated performance 2023/24	Medium-Term Target		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Enhanced human capabilities to advance social change	Children reached through community-based Prevention and Early Intervention Programmes	3.6.1 Number of Children reached through community-based Prevention and Early Intervention Programmes (PEIP)	-	100	150	155	155	160	160

QUARTERLY TARGETS: COMMUNITY BASED CARE SERVICES FOR CHILDREN

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
3.6.1	Number of Children reached through community-based Prevention and Early Intervention Programmes	155	155	155	155	155	Cumulative year to date

2024/25 LSM TARGETS: COMMUNITY BASED CARE SERVICES FOR CHILDREN

OUTPUT INDICATORS		MBHASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
3.6.1	Number of Children reached through community-based Prevention and Early Intervention Programmes	0	55	100	155	Cumulative year to date
	Q1	0	55	100	155	
	Q2	0	55	100	155	
	Q3	0	55	100	155	
	Q4	0	55	100	155	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PEFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
3.6.1 Number of Children reached through community-based Prevention and Early Intervention Programmes.	155	100%	0	0	155

PROGRAMME 4

RESTORATIVE SERVICES

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PROGRAMME 4: RESTORATIVE SERVICES

PROGRAMME PURPOSE

To provide integrated developmental social crime prevention, anti-substance abuse services and victim empowerment and support services to the most vulnerable in partnership with stakeholders and Civil Society Organisations. There is no change in the programme structure.

PROGRAMME	SUB-PROGRAMME	SUB-PROGRAMME PURPOSE
4. RESTORATIVE SERVICES	4.1 Management and support	Provide administration for programme staff and coordinates professional development and ethics, provision of tools of trade for management and support staff providing services across all sub-programmes of this programme
	4.2 Crime Prevention and	Develop and implement social crime prevention programmes and provide probation services targeting children, youth and adult offenders and victims within the criminal justice process
	4.3 Victim empowerment	Design and implement integrated programmes and services (interventions, financial and management support, policy and legislation and governance) t support, care and empower victims of violence and crime in particular women and children
	4.4 Substance Abuse, Prevention and Rehabilitation	Design and implement integrated services (prevention governance, establishment of support structures stakeholder management and capacity building) support for substance abuse, prevention, treatment and rehabilitation

4.1 MANAGEMENT AND SUPPORT

The sub-programme is driven by the Chief Director: Specialist Social Services, it provides administration for Programme staff and coordinates professional development and ethics across all sub-programmes of this programme. Plans and reports of the programme are also coordinated by the sub-programme.

Outcome Indicator	Outputs	Output Indicators	Audited/Actual Performance			Estimated performance 2023/24	Medium-Term Target		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 4: Improved community development for sustainable and self-reliant communities									
Enhanced human capabilities to advance social change.	Support services coordinated	4.1. Number of support services coordinated.	20	20	20	20	24	24	24

QUARTERLY TARGETS: MANAGEMENT AND SUPPORT

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
4.1.1	Number of support services coordinated	24	5	7	5	7	Cumulative year-end

4.2 CRIME PREVENTION AND SUPPORT

The sub-programme implements social crime prevention programmes and provide probation services targeting children, youth and adult offenders and victims within the criminal justice process.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: CRIME PREVENTION AND SUPPORT

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2022/23	Medium-term targets		
			2019/20	2020/21	2021/22		2023/24	2024/25	2025/26
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Enhanced human capabilities to advance social change	Persons reached through social crime prevention programmes	4.2.1. Number of persons reached through social crime prevention programmes	-	2 000	3 500	4 000	4 500	5 000	5 000
	Persons in conflict with the law who completed Diversion Programmes	4.2.2. Number of persons in conflict with the law who completed Diversion Programmes	-	-	1	2	2	3	4
	Children in conflict with the law who accessed secure care programmes	4.2.3. Number of children in conflict with the law who accessed secure care programmes	-	-	-	-	0	0	0

QUARTERLY TARGETS FOR: CRIME PREVENTION AND SUPPORT

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
4.2.1.	Number of persons reached through Social Crime Prevention Programmes	5 000	1 490	1 260	1 260	990	Cumulative year-end
4.2.2.	Number of persons in conflict with the law who completed Diversion Programmes	3	0	1	2	3	Cumulative year to date
4.2.3.	Number of children in conflict with the law who accessed secure care programmes	0	0	0	0	0	Cumulative year to date

2024/25 SERVICE OFFICE: CRIME PREVENTION AND SUPPORT

OUTPUT INDICATORS	MBASHE LSM OFFICE				WILLOWVALE	TOTAL	CALCULATION TYPE
	ELLIOTDALE	IDUTYWA					
4.2.1. Number of persons reached through Social Crime Prevention Programmes	1000	2000	2000	5000	Cumulative year end		
	250	620	620	1490			
	250	505	505	1260			
	250	505	505	1260			
	250	370	370	990			
4.2.2. Number of persons in conflict with the law who completed Diversion Programmes	1	2	3	3	Cumulative year to date		
	0	0	0	0			
	0	1	0	1			
	1	1	0	2			
	0	0	3	3			
4.2.3. Number of children in conflict with the law who accessed secure care programmes	0	0	0	0	Cumulative year to date		
	0	0	0	0			
	0	0	0	0			
	0	0	0	0			
	0	0	0	0			

2023/24 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PEFORMANCE INDICATOR	2023/24 ANNUAL TARGETS:				TOTAL ANNUAL TARGET
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		
	No	%	No	%	
4.2.1. Number of persons reached through social crime prevention programmes	5000	100	0	0	5000
4.2.2. Number of persons in conflict with the law who completed Diversion Programmes	3	100	0	0	3
4.2.3. Number of children in conflict with the law who accessed secure care programmes	-	0	0	0	0

4.3 VICTIM EMPOWERMENT PROGRAMME

The Sub-Programme implements integrated victim empowerment programme providing care, support, prevention and protection services and programmes to victims of crime and violence inclusive of victims of trafficking in persons, sexual offence and victims of hate crimes.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: VICTIM EMPOWERMENT PROGRAMME

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance. 2022/23	Medium-term targets		
			2019/20	2020/21	2021/22		2023/24	2024/25	2025/26
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Enhanced social cohesion	Victims of crime and violence accessing Support services	4.3.1. Number of victims of crime and violence accessing Support services	800	900	1000	1100	1100	1 200	1 200
	Human trafficking victims who accessed social services	4.3.2. Number of human trafficking victims who accessed social services	-	-	-	-	0	0	0
	Victims of GBVF and crime who accessed sheltering services	4.3.3. Number of victims of GBVF and crime who accessed sheltering services	-	-	-	-	0	0	0
	People reached through integrated Gender Based Prevention Programmes	4.3.4 Number of persons reached through integrated Gender Based Prevention Programmes	500	1000	1500	2000	2500	3 000	3 000

QUARTERLY TARGETS: VICTIM EMPOWERMENT

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1st	2nd	3rd	4th	
4.3.1	Number of victims of crime and violence accessing support services	1200	300	600	900	1200	Cumulative year to date
4.3.2	Number of human trafficking victims who accessed social services	0	0	0	0	0	Cumulative year end
4.3.3	Number of victims of Gender Based Violence, Femicide and crime who accessed sheltering services	0	0	0	0	0	Cumulative year end
4.3.4	Number of persons reached through Gender Based Violence prevention programmes	3000	630	630	1048	692	Cumulative year end

2024/25 SERVICE OFFICE TARGETS: VICTIM EMPOWERMENT

OUTPUT INDICATORS		MBASHE LSM OFFICE				CALCULATION TYPE	
		ELLIOTDALE	IDITYWA	WILLOWVALE	TOTAL		
4.3.1	Number of victims of crime and violence accessing support services		472	328	400	1200	Cumulative year to date
		Q1	118	82	100	300	
		Q2	236	164	200	600	
		Q3	354	246	300	900	
		Q4	472	328	400	1200	
4.3.2	Number of human trafficking victims who accessed social services		0	0	0	0	Cumulative year end
		Q1	0	0	0	0	
		Q2	0	0	0	0	
		Q3	0	0	0	0	
		Q4	0	0	0	0	
4.3.3	Number of victims of Gender Based Violence, Femicide and crime who accessed sheltering services		0	0	0	0	Cumulative year end
		Q1	0	0	0	0	
		Q2	0	0	0	0	
		Q3	0	0	0	0	
		Q4	0	0	0	0	
4.3.4	Number of persons reached through Gender Based Violence prevention programmes		1168	836	996	3000	Cumulative year end
		Q1	230	200	200	630	
		Q2	230	200	200	630	
		Q3	416	236	396	1048	
		Q4	292	200	200	692	

2023/24 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PERFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				TOTAL ANNUAL TARGET
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		
	No	%	No	%	
4.3.1. Number of victims of crime and violence accessing Support services	720	60	480	40	1200
4.3.2. Number of human trafficking victims who accessed social services	0	0	0	0	0
4.3.3. Number of victims of GBVF and crime who accessed sheltering services	0	0	0	0	0
4.3.4 Number of persons reached through integrated Gender Based Prevention Programmes	1800	60	1200	40	3000

4.4 SUBSTANCE ABUSE PREVENTION AND REHABILITATION

The Sub-Programme implements integrated services (prevention governance, establishment of support structures stakeholder management and capacity building) support for substance abuse, prevention, treatment and rehabilitation

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: SUBSTANCE ABUSE PREVENTION AND REHABILITATION

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2022/23	Medium-term targets		
			2019/20	2020/21	2021/22		2023/24	2024/25	2025/26
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Enhanced human capabilities to advance social change	People reached through substance abuse prevention programmes.	4.4.1 Number of people reached through substance abuse prevention programmes.	6000	6200	6500	7000	7580	7580	7580
	Service users who accessed substance use disorder (SUD) treatment services	4.4.2. Number of service users who accessed substance use disorder (SUD) treatment services	5	8	10	15	15	20	20

QUARTERLY TARGETS: SUBSTANCE ABUSE PREVENTION AND REHABILITATION

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1st	2nd	3rd	4 th	
4.4.1.	Number of people reached through substance abuse prevention programmes.	7580	2150	2130	1600	1700	Cumulative Year End
4.4.2.	Number of service users who accessed substance use disorder (SUD) treatment services	20	5	10	15	20	Cumulative to Date

2024/25 SERVICE OFFICE TARGETS: SUBSTANCE ABUSE PREVENTION AND REHABILITATION

OUTPUT INDICATORS	MBASHE LSM OFFICE				CALCULATION TYPE
	ELLIOTDALE	IDUTYWA	WILLOWVALE	TOTAL	
4.4.1. Number of people reached through substance abuse prevention programmes	1260	3160	3160	7580	Cumulative year end
	Q1	315	916	2150	
	Q2	315	909	2130	
	Q3	315	641	1600	
	Q4	315	694	1700	
4.4.2. Number of service users who accessed substance use disorder (SUD) treatment services	4	8	8	20	Cumulative year to date
	Q1	1	2	5	
	Q2	2	4	10	
	Q3	3	6	15	
	Q4	4	8	20	

2024/25 TARGET DISTRIBUTION PER SUB-PROGRAMME

The Table below depicts the contribution made by the funded NPOs and Departmental Social Service Practitioners in the implementation of sub-programme Performance Indicators:

PERFORMANCE INDICATOR	2024/25 ANNUAL TARGETS:				
	TARGET BY DSD SOCIAL SERVICE PRACTITIONERS		COMBINED TARGET BY FUNDED NPOs		TOTAL ANNUAL TARGET
	No	%	No	%	
4.4.3 Number of people reached through substance abuse prevention programmes.	6064	60%	1516	20%	7580
4.4.2. Number of service users who accessed substance use disorder (SUD) treatment services	20	100%	0	0%	20

PROGRAMME 5

DEVELOPMENT & RESEARCH

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PROGRAMME 5: DEVELOPMENT AND RESEARCH

To provide sustainable development programmes which facilitate empowerment of communities based on demographic and evidence-based information.

PROGRAMME	SUB-PROGRAMME	SUB-PROGRAMME PURPOSE
5. DEVELOPMENT RESEARCH	5.1 Management and Support	Provide administration for programme staff and coordinates professional development and ethics, provision of tools of trade for management and support staff providing services across all sub-programmes of this programme.
	5.2 Community Mobilisation	Building safe and sustainable communities through the creation of strong community networks, based on principles of trust and respect for local diversity, and nurturing a sense of belonging and confidence in local people through Financial and management support, Community Mobilization, Supporting socio-economic well-being of individuals and communities & People engagement and involvement
	5.3 Institutional capacity building and support for NPOs	To support NPO registration and compliance monitoring, NPO stakeholder liaison and communication, provide institutional capacity building, manage NPO funding and monitoring and create a conducive environment for all NPO to flourish.
	5.4 Poverty Alleviation and Sustainable Livelihoods	To provide Programmes and Services through interventions such as Food for All (DSD feeding programmes included e.g. food parcels; soup kitchens; Drop-in-Centres etc.; Social Cooperatives; Income Generating Projects and Community Food Security
	5.5 Community Based Research and Planning	To provide communities an opportunity to learn about the life and conditions of their locality through household and community profiling and uplift the challenges and concerns facing their communities, as well as their strengths and assets to be leveraged to address their challenges
	5.6 Youth development	Create an environment to help young people to develop constructive, affirmative and sustainable relationships while concurrently providing opportunities for them to build their competencies and needed skills to engage as partners in their own development and that of their communities through Leadership and Life-skills, National Youth Service, Youth Service Centres, Inter-generational programmes and Support Structures
	5.7 Women development	Create an environment to help women to develop constructive, affirmative and sustainable relationships while concurrently providing opportunities for them to build their competencies and needed skills to engage as partners in their own development and that of their communities through Intervention Programmes and Services (Leadership and Life-skills, Service Centres, Inter-generational programmes and Support Structures)

5.1 MANAGEMENT AND SUPPORT

The sub-programmes is driven by the Chief Director: Development and Research, it provides administration for Programme Five staff and coordinates professional development and ethics across all sub-programmes of this programme. Plans and reports of the programme are also coordinated by the sub-programme.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS, PROGRAMME PERFORMANCE INDICATORS AND ANNUAL TARGETS FOR MANAGEMENT AND SUPPORT

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 5: Improved administrative and financial systems for effective service delivery									
Enhanced human capabilities to advance social change	Management support services coordinated	5.1.1 Number of management support services coordinated	10	15	18	20	24	24	24

QUARTERLY TARGETS: MANAGEMENT AND SUPPORT

Output Indicators	Annual Target 2024/25	Quarterly Targets				Calculation Type
		1 st	2 nd	3 rd	4 th	
5.1.1 Number of support services coordinated	24	5	7	5	7	Cumulative year-end

5.2 COMMUNITY MOBILIZATION

Community Mobilization aims to build safe and sustainable communities through the creation of strong community networks, based on principles of trust and respect for local diversity, and nurturing a sense of belonging and confidence in local people. This is done through Financial and management support, Community Mobilization, Supporting socio-economic well-being of individuals and communities and involvement of individuals and communities in their own development.

PROGRAMME PERFORMANCE INDICATORS AND ANNUAL TARGETS: COMMUNITY MOBILIZATION

Outcome Indicators	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Improved well-being of vulnerable groups and marginalized	People reached through Community Mobilization Programmes	5.2.1 Number of people reached through Community Mobilization Programmes	200	300	600	930	1000	1 200	1 500
	Communities organised to coordinate their own Development	5.2.2 Number of communities organised to coordinate their own Development	4	5	6	8	8	12	15

QUARTERLY TARGETS: COMMUNITY MOBILIZATION

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
5.2.1	Number of people reached through Community Mobilization Programmes	1000	250	500	750	1000	Cumulative year to date
5.2.2	Number of communities organized to coordinate their own Development	8	2	3	3	0	Cumulative year end

2024/25 LSM TARGETS: COMMUNITY MOBILIZATION

OUTPUT INDICATORS		MBASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
5.2.1	Number of people reached through Community Mobilization Programmes	334	333	333	1000	Cumulative year to date
	Q1	84	83	83	250	
	Q2	168	166	166	500	
	Q3	250	250	250	750	
	Q4	334	333	333	1000	
5.2.2	Number of communities organized to coordinate their own Development	2	4	3	8	Cumulative year end
	Q1	0	2	0	2	
	Q2	1	1	1	3	
	Q3	1	1	1	3	
	Q4	0	0	0	0	

5.3 INSTITUTIONAL CAPACITY BUILDING AND SUPPORT FOR NPOS

The sub-programme provides capacity building support to Community Based Organizations (i.e. Non-Profit Organisations and Cooperatives) and Social Service Practitioners to enhance the capacity of these organisations and practitioners with the aim of improving services provided to the communities. The demand for these capacity building programmes requires more resources (financial and human) than is currently available.

PROGRAMME PERFORMANCE INDICATORS AND ANNUAL TARGETS: INSTITUTIONAL CAPACITY BUILDING AND SUPPORT FOR NPOS

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated Performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Empowered, sustainable and self-reliant communities	NPOs capacitated	5.3.1 Number of NPOs capacitated	-	5	6	8	9	12	15
	Cooperatives capacitated	5.3.2 Number of Cooperatives capacitated	-	5	6	8	9	12	15
	Work opportunities created through EPWP	5.3.3 Number of work opportunities created through EPWP	7	10	20	20	136	150	200

QUARTERLY TARGETS: INSTITUTIONAL CAPACITY BUILDING AND SUPPORT FOR NPOS

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
5.3.1	Number of NPOs capacitated	9	0	9	0	0	Cumulative year-end
5.3.2	Number of Cooperatives capacitated	9	0	9	0	0	Cumulative year-end
5.3.3	Number of work opportunities created through EPWP	136	136	136	136	136	Non-cumulative Highest figure

2024/25 LSM TARGETS: INSTITUTIONAL CAPACITY BUILDING AND SUPPORT FOR NPOS

OUTPUT INDICATORS		MBHASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
5.3.1	Number of NPOs capacitated	2	4	3	9	Cumulative year-end
	Q1	0	0	0	0	
	Q2	2	4	3	9	
	Q3	0	0	0	0	
	Q4	0	0	0	0	
5.3.2	Number of Cooperatives capacitated	2	4	3	9	Cumulative year-end
	Q1	0	0	0	0	
	Q2	2	4	3	9	
	Q3	0	0	0	0	
	Q4	0	0	0	0	
5.3.3	Number of work opportunities created through EPWP	45	46	45	136	Non-cumulative highest figure
	Q1	45	46	45	136	
	Q2	45	46	45	136	
	Q3	45	46	45	136	
	Q4	45	46	45	136	

5.4 POVERTY ALLEVIATION AND SUSTAINABLE LIVELIHOODS

Promote sustainable livelihood and self-reliance through building capabilities, improving access to food and nutrition security to vulnerable individuals and families as well as support to self-help initiative

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: POVERTY ALLEVIATION AND SUSTAINABLE LIVELIHOODS

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Empowered, sustainable and self-reliant communities	People benefitting from poverty reduction initiatives.	5.4.1 Number of people benefitting from poverty reduction initiatives.	-	98	100	120	159	160	170
	Households accessing food through DSD food security programmes	5.4.2 Number of households accessing food through DSD food security programmes	-	10	12	0	39	39	39
	People accessing food through DSD feeding programmes (centre based)	5.4.3 Number of people accessing food through DSD feeding programmes (centre-based)	-	120	120	120	120	120	120
	CNDC participants involved in developmental initiatives	5.4.4 Number of CNDC participants involved in developmental initiatives	4	6	7	7	17	18	20
	Opportunities of linked Cooperatives increased.	5.4.5 Number of cooperatives linked to economic opportunities	-	1	1	1	3	3	4

QUARTERLY TARGETS: POVERTY ALLEVIATION AND SUSTAINABLE LIVELIHOODS

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
5.4.1	Number of people benefiting from poverty reduction initiatives	159	157	158	158	159	Cumulative year to- date
5.4.2	Number of households accessing food through DSD food security programmes	39	37	38	38	39	Cumulative year to- date
5.4.3	Number of people accessing food through DSD feeding programmes (Centre-based).	120	110	115	120	120	Cumulative year to date
5.4.4	Number of CNDC participants involved in developmental initiatives	17	4	4	4	5	Cumulative year end
5.4.5	Number of cooperatives linked to economic opportunities	3	1	1	1	0	Cumulative year end

2024/25 LSM TARGETS: POVERTY ALLEVIATION AND SUSTAINABLE LIVELIHOODS

OUTPUT INDICATORS		MBASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
5.4.1	Number of people benefiting from poverty reduction initiatives	159	0	0	159	Cumulative year to- date
	Q1	157	0	0	157	
	Q2	158	0	0	158	
	Q3	158	0	0	158	
	Q4	159	0	0	159	
5.4.2	Number of households accessing food through DSD food security programmes	13	13	13	39	Cumulative year to date
	Q1	10	17	10	37	
	Q2	10	14	14	38	
	Q3	14	14	10	38	
	Q4	13	13	13	39	
5.4.3	Number of people accessing food through DSD feeding programmes (centre-based)	120	0	0	120	Cumulative year to date
	Q1	110	0	0	110	
	Q2	115	0	0	115	
	Q3	120	0	0	120	
	Q4	120	0	0	120	
5.4.4	Number of CNDC participants involved in developmental initiatives.	17	0	0	17	Cumulative year end
	Q1	4	0	0	4	
	Q2	4	0	0	4	
	Q3	4	0	0	4	
	Q4	5	0	0	5	
5.4.5	Number of cooperatives linked to economic opportunities	1	0	0	1	Cumulative year end
	Q1	1	0	0	1	
	Q2	1	0	0	1	
	Q3	1	0	0	1	
	Q4	0	0	0	0	

5.5 COMMUNITY BASED RESEARCH AND PLANNING

The sub-programme promotes identification and analysis of family and community needs to inform interventions through household, community profiling and community-based planning.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: COMMUNITY BASED RESEARCH AND PLANNING

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Empowered, sustainable and self-reliant communities	Households profiled	5.5.1 Number of households profiled	200	500	810	810	900	1000	1000
	Community Based Plans developed	5.5.2 Number of Community Based Plans developed	2	4	6	9	8	12	15
	Communities profiled in a ward	5.5.3 Number of communities profiled in a ward	2	4	6	8	8	12	15
	Profiled households linked sustainable livelihoods programmes	5.5.4 Number of profiled households linked sustainable livelihoods programmes	-	-	-	81	90	100	110

QUARTERLY TARGETS: COMMUNITY BASED RESEARCH AND PLANNING

Output Indicators		Annual target 2024/25	Quarterly Targets				Calculation Type
			1st	2nd	3rd	4th	
5.5.1	Number of households profiled	900	225	450	675	900	Cumulative year to date
5.5.2	Number of Community Based Plans developed	8	0	0	5	8	Cumulative year to date
5.5.3	Number of Communities profiled in a ward	8	0	4	4	0	Cumulative year-end
5.5.4	Number of profiled households linked sustainable livelihoods programmes	90	22	44	66	90	Cumulative year to date

2024/25 LSM TARGETS: COMMUNITY BASED RESEARCH AND PLANNING

OUTPUT INDICATORS		MBASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
5.5.1	Number of households profiled	300	300	300	900	Cumulative year to date
	Q1	75	75	75	225	
	Q2	150	150	150	450	
	Q3	225	225	225	675	
	Q4	300	300	300	900	
5.5.2	Number of Community Based Plans developed	2	3	3	8	Cumulative year to date
	Q1	0	0	0	0	
	Q2	0	0	0	0	
	Q3	1	2	2	5	
	Q4	2	3	3	8	
5.5.3	Number of Communities profiled in a ward	2	4	2	8	Cumulative year-end
	Q1	0	0	0	0	
	Q2	1	2	1	4	
	Q3	1	2	1	4	
	Q4	0	0	0	0	
5.5.4	Number of profiled households linked sustainable livelihoods programmes	30	30	30	90	Cumulative year to date
	Q1	7	7	8	22	
	Q2	15	15	14	44	
	Q3	22	22	22	66	
	Q4	30	30	30	90	

5.6 YOUTH DEVELOPMENT

Youth Development Programme aims to create a conducive environment that enables young people to develop constructive, affirmative and sustainable relationships while concurrently providing opportunities for them to build their competencies and needed skills to engage as partners in their own development and that of their communities.

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: YOUTH DEVELOPMENT

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated Performance 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Enhanced human capabilities to advance social change	Youth development structures supported	5.6.1 Number of youth development structures supported	2	4	8	8	8	12	15
	Youth participating in skills development Programmes.	5.6.2 Number of youth participating in skills development Programmes.	-	16	25	30	30	35	40
	Youth participating in youth mobilization Programmes	5.6.3 Number of youth participating in youth mobilization Programmes	-	250	260	300	350	400	420

QUARTERLY TARGETS: YOUTH DEVELOPMENT

Output Indicators		Annual Target 2024/25	Quarterly Targets				Calculation Type
			1 st	2 nd	3 rd	4 th	
5.6.1	Number of youth development structures supported	8	8	8	8	8	Non-cumulative highest figure
5.6.2	Number of youth participating in skills development Programmes.	30	7	7	7	9	Cumulative year-end
5.6.3	Number of youth participating in youth mobilisation Programmes	350	87	87	89	87	Cumulative year-end

2024/25 LSM TARGETS: YOUTH DEVELOPMENT

OUTPUT INDICATORS		MBASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
5.6.1	Number of youth development structures supported	2	3	3	8	Non-cumulative highest figure
	Q1	2	3	3	8	
	Q2	2	3	3	8	
	Q3	2	3	3	8	
	Q4	2	3	3	8	
5.6.2	Number of youth participating in skills development Programmes.	10	10	10	30	Cumulative year end
	Q1	3	2	2	7	
	Q2	2	2	3	7	
	Q3	2	3	2	7	
	Q4	3	3	3	9	
5.6.3	Number of youth participating in youth mobilization Programmes				350	Cumulative year end
	Q1	29	29	29	87	
	Q2	29	29	29	87	
	Q3	29	30	30	89	
	Q4	29	29	29	87	

5.7 WOMEN DEVELOPMENT

Women Development creates an environment to help women to develop constructive, affirmative and sustainable relationships while concurrently providing opportunities for them to build their competencies and needed skills to engage as partners in their own development and that of their communities through Intervention Programmes and Services (Leadership and Life-skills, Service Centres, Inter-generational programmes and Support Structures).

OUTCOMES, OUTPUTS, PERFORMANCE INDICATORS AND TARGETS: WOMEN DEVELOPMENT

Outcome Indicator	Outputs	Output Indicators	Audited/Actual performance			Estimated 2023/24	Medium-term targets		
			2020/21	2021/22	2022/23		2024/25	2025/26	2026/27
OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities									
Empowered, sustainable and self-reliant communities	Women participating in women empowerment programmes	Number of women participating in women empowerment programmes	60	75	80	100	150	180	190
	Women livelihood initiatives supported	5.7.2 Number of women livelihood initiatives supported	-	1	1	1	1	3	4
	Child support grant beneficiaries linked to sustainable livelihood opportunities	5.7.3 Number of Child grant beneficiaries linked to sustainable livelihood opportunities	-	-	-	51	10	20	22

QUARTERLY TARGETS: WOMEN DEVELOPMENT

	Output Indicators	Annual Target 2024/25	Quarterly targets				Calculation Type
			1st	2nd	3rd	4th	
5.7.1	Number of women participating in women empowerment programmes	150	36	82	118	150	Cumulative year to-date
5.7.2	Number of women livelihood initiatives supported	1	1	1	1	1	Non-cumulative highest figure
5.7.3	Number of Child support grant beneficiaries linked to sustainable livelihood opportunities	18	10	10	10	10	Non-cumulative highest figure

2024/25 LSM TARGETS: WOMEN DEVELOPMENT

OUTPUT INDICATORS		MBASHE LSM OFFICE			2024/25 LSM APP TARGET	CALCULATION TYPE
		ELLIOTDALE	IDUTYWA	WILLOWVALE		
5.7.1	Number of women participating in women empowerment programmes	50	50	50	150	Cumulative year to date
		12	12	12	36	
		27	28	27	82	
		39	39	40	118	
		50	50	50	150	
5.7.2	Number of women livelihood initiatives supported	1	1	1	1	Non-cumulative highest figure
		1	1	1	1	
		1	1	1	1	
		1	1	1	1	
		1	1	1	1	
5.7.3	Number of Child support grant beneficiaries linked to sustainable livelihoods opportunities	3	3	4	10	Non-cumulative highest figure
		3	3	4	10	
		3	3	4	10	
		3	3	4	10	
		3	3	4	10	

PART D

TECHNICAL INDICATOR DESCRIPTIONS (TIDS)

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PART D: TECHNICAL INDICATOR DESCRIPTIONS (TIDS)

The Revised Framework for Strategic Plans and Annual Performance Plans (DPME, 2020) stipulates that the Technical Indicator Descriptions (TIDs) must be given for each output indicator. The Department has developed the TIDs in line with the Framework and has ensured that each Indicator has been defined for ease of understanding. The Source of data (indicating where the information is collected from) has been provided and data is divided into Primary and Secondary and the primary source will be kept at the point of data collection

(i.e. Institutions, Organisations, Local Service Offices) for record keeping and to maintain confidentiality. The majority of the APP indicators are calculated quantitatively and are expressed in numbers. It should be noted that for the majority of the Performance Indicators, it might not be possible to accurately disaggregate beneficiaries at intake entry level for the services because services are voluntary and accessible to everyone who needs, without classification on gender, age, race and other classifications.

PROGRAMME 1: ADMINISTRATION

- OFFICE OF THE DEPUTY DIRECTOR ADMINISTRATION

1.1.1 INDICATOR TITLE: Number of corporate governance interventions implemented		CALCULATION TYPE: Cumulative year-end								
DEFINITION: The indicator strengthens integration within and across the Department for improved service delivery										
SPATIAL TRANSFORMATION: The Indicator will be implemented to Local Service Office Management, Staff and internal stakeholders										
ASSUMPTIONS: Integration will lead into effective service delivery and improved audit outcomes of the Department										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE					METHODOLOGY OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:	SOURCE OF DATA					
Stakeholders from vulnerable groups and relevant sectors (Women, Persons with Disabilities, NPOs, Communities, etc)	1. Engagement session reports with Attendance register 2. Stakeholder database 3. 3x LSO monthly performance report 4. LSO 4 th report 5. LSO Annual Report	1. Engagement session reports with Attendance Registers 2. Stakeholder database 3. 3x LSO monthly performance report 5. LSO 1 st quarterly report 4. LSO Annual Performance Plan First Draft	1. Engagement session reports with Attendance Registers 2. Stakeholder database 3. 3x LSO monthly performance report 4. LSO 2 nd Quarterly report 5. LSO Half-Year report	1. Engagement session reports with Attendance Registers 2. Stakeholder database 3. 3x LSO monthly performance report 4. Final LSO Annual Performance Plan	Count all engagements/sessions of the DM	Quantitative (Simple Count)	Quarterly	Increase in the number of engagements by DM with key stakeholder of the Department	Deputy Administration Director	District Director

1.1.1 INDICATOR TITLE: Number of corporate governance interventions implemented										CALCULATION TYPE: Cumulative year end	
DEFINITION: The indicator strengthens integration within and across the Department for improved service delivery											
SPATIAL TRANSFORMATION: The Indicator will be implemented to Local Service Office Management, Staff and Internal stakeholders											
ASSUMPTIONS: Integration will lead into effective service delivery and improved audit outcomes of the Department											
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:							
	5. 3x IYM reports	6. LSO Annual Operational Plan First Draft 7. LSO First Budget Plan 8. 3x IYM reports	6. 3x IYM report	5. Final Annual Operational Plan 6. Final LSO Budget Plan 7. 3x IYM reports							

NPO MANAGEMENT

1.2.3 INDICATOR TITLE: Number of NPOs registered										CALCULATION TYPE: Cumulative year end	
DEFINITION: Organizations are assisted with governance issues and registration as NPOs in line with the NPO Act,71 of 1997											
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices											
ASSUMPTIONS: Organisations are operating as legal entities (NPOs).											
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:							
NPOs	1. Database of NPOs assisted with registration.	1. Database of NPOs assisted with registration.	1. Database of NPOs assisted with registration.	2. Database of NPOs assisted with registration.	Count all NPOs assisted with registration	Quantitative (Simple Count)	Quarterly	To ensure that organisations are registered as legal entities	NPO Coordinator	Deputy Director Administration	

1.2.4 INDICATOR TITLE: Number of Compliance interventions implemented										CALCULATION TYPE: Cumulative year end	
DEFINITION: Organisations are assisted to comply with the NPO Act,71 of 1997 through SMSs, emails, one-on-one or workshops											
SPATIAL TRANSFORMATION: This indicator will be implemented in all 8 Districts											
ASSUMPTIONS: Reduction in the number of non-compliant NPOs											
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:							
NPOs	1. Reports on compliance interventions undertaken.	Count all Compliance interventions undertaken	Quantitative (Simple Count)	Quarterly	Compliance by NPOs	NPO Coordinator	Deputy Director Administration				

1.2.5 INDICATOR TITLE: Number of funded NPOs										CALCULATION TYPE: Non-cumulative highest figure			
DEFINITION: This refers to the total number of funded NPOs in line with the PFA													
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices													
ASSUMPTIONS: NPOs render services in line with legislative prescripts to the beneficiaries													
DISAGREGATION OF BENEFICIARIES		MEANS OF VERIFICATION/POE						SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
		QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:								
NPOs		1. List of funded organizations.	Count all the funded NPOs	Quantitative (Simple Count)	Annually	NPOs are funded to ensure continuous service delivery	NPO Coordinator	Deputy Director Administration					

1.2.6 INDICATOR TITLE: Number of funded organizations monitored										CALCULATION TYPE: Cumulative year end			
DEFINITION: NPOs are monitored for compliance, through monitoring visits or SMS reports or emails.													
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices													
ASSUMPTIONS: Improved compliance of NPOs.													
DISAGREGATION OF BENEFICIARIES		MEANS OF VERIFICATION/POE						SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
		QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:								
NPOs		1. List of monitored organizations & Monitoring report.	1. List of monitored organizations & Monitoring report.	1. List of monitored organizations & Monitoring report.	1. List of monitored organizations & Monitoring report.	Count the number of funded organizations that were monitored.	Quantitative (Simple Count)	Quarterly	All NPOs monitored	Manager: NPO	District Director		

FINANCIAL MANAGEMENT

1.2.8 INDICATOR TITLE: Percentage of invoices paid within 30 days										CALCULATION TYPE: Non-cumulative highest figure			
DEFINITION: Percentage of invoices and claims paid within 30 days													
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices													
ASSUMPTIONS: Payment of invoices and claims with complete and valid documentation within 30 days of receipt of invoice and ensuring that the Department complies with the relevant prescripts.													
DISAGREGATION OF BENEFICIARIES		MEANS OF VERIFICATION/POE						SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
		QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:								
N/A		1. Payment cycle and age analysis reports.	Calculate the percentage of invoices and claims paid within 30 days. Invoice register	Quantitative (Simple Count)	Quarterly	Payment of invoices with complete and valid documentation within 30 days of receipt of invoice.	Finance Manager	District Director					

SUPPLY CHAIN MANAGEMENT

1.2.9	INDICATOR TITLE: Percentage of procurement budget spend targeting local suppliers in terms of LED Framework						CALCULATION TYPE: Non-cumulative highest figure		
DEFINITION: Percentage of budget spent on procurement benefiting the local suppliers to ensure that LED Framework objectives are realised									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: At least 100% of procurement budget spend targeting local suppliers in terms of LED Framework to ensure that procurement spend targets in terms of LED Framework are met									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1	QUARTER 2:	QUARTER 3:						
N/A	1. Approved/ signed off Departmental LED Reports	1. Approved/ signed off Departmental LED Reports	1. Approved/ signed off Departmental LED Reports	1. Approved/ signed off Departmental LED Reports	Percentage of procurement budget spent	Quarterly	85% of goods and services and capital expenditure spent on local supplier.	Finance Manager	District Director

• CORPORATE SERVICES

1.2.10	INDICATOR TITLE: Number of Human Capital Management interventions implemented						CALCULATION TYPE: Non-cumulative highest figure		
DEFINITION: This indicator measures effective recruitment, training and development of employees for improved delivery of services.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Compliance with all relevant Human Capital prescriptions									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:						
Woman / Youth Disability	1. Employment Equity Quarterly Report 2. HRD quarterly report 3. PMDS Contracting Report 4. Recruitment Report 5. PERSAL Exception reports 6. EHW Reports	1. Employment Equity Quarterly Report 2. HRD quarterly report 3. PMDS Contracting Report 4. Recruitment Report 5. PERSAL Exception reports 6. EHW Reports	1. Employment Equity Quarterly Report 2. HRD quarterly report 3. PMDS Contracting Report 4. Recruitment Report 5. PERSAL Exception reports 6. EHW Reports	1. Employment Equity Quarterly Report 2. HRD quarterly report 3. PMDS Contracting Report 4. Recruitment Report 5. PERSAL Exception reports 6. EHW Reports	Responsive workforce	Quarterly	Improved organisation employee performance, capabilities and resources	Corporate Services Manager	District Director

PROGRAMME 2: SOCIAL WELFARE SERVICES

2.1 MANAGEMENT AND SUPPORT

2.1.1 INDICATOR TITLE: Number of Support services coordinated		CALCULATION TYPE: Cumulative year end							
DEFINITION: The main purpose of this indicator is to track the strategic direction and management support provided by the programme manager to all the sub-programmes for effective functioning of entire programme. This is done through the coordination of planning, finance and reporting sessions.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Effective, efficient human capital development. Coordination of support services improves organisational performance.									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE							VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:	SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE		DESIRED PERFORMANCE
Programme Staff (women, men, young people, persons with disabilities)	1. March Monthly Report, 2. April Monthly Report, 3. May Monthly Report, 4. Fourth Quarterly Report 5. Annual Report	1. June Monthly Report, 2. July Monthly Report, 3. August Monthly Report, 4. First Quarterly Report, 5. Annual Performance Plan 6. Annual Operational Plan First Draft 7. First Budget Plan	1. September monthly Report, 2. October Monthly Report, 3. November Monthly Report, 4. Second Quarterly Report, 5. Half Year Report	1. December monthly Report, 2. January Monthly Report, 3. February Monthly Report, 4. Third Quarterly Report, 5. Annual Performance Plan 6. Operational Plan 7. Final Budget Plan	Total number of support services coordinated for strategic alignment and integration.	Quantitative (Simple Count)	Quarterly	To ensure that all programmes are coordinated, strategic directions are given, duplication avoided and efficient implementation of social welfare services by skilled work force (Social Service practitioners).	Social Work Supervisor Deputy Director: Administration

2.2 SERVICES TO OLDER PERSONS

2.2.1		INDICATOR TITLE: Number of Older Persons accessing Residential Facilities					CALCULATION TYPE: Non-cumulative highest figure			
DEFINITION: This indicator counts the number of Older Persons (60 years and above) who access services (stimulation, nutrition, and health care services) in residential facilities rendering 24-hour care services to frail older persons and older persons who need special attention as proclaimed by Chapter 4 section 17 of the Older Persons Act 13 of 2006.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with funded residential facilities.										
ASSUMPTIONS: Improved wellbeing, prolonged life span and protection of rights of Older Persons accessing Residential Facilities and Optimal utilisation of funded residential facilities for older persons.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Women Men Persons Disabilities	1. Signed consolidated database of Older Persons accessing Residential Facilities	1. Signed consolidated database of Older Persons accessing Residential Facilities	1. Signed consolidated database of Older Persons accessing Residential Facilities	1. Signed consolidated database of Older Persons accessing Residential Facilities	Attendance Registers of Older Persons accessing services in funded Residential Facilities	Quantitative (Simple Count)	Quarterly	To maintain and promote the status, well-being, safety and security of older persons.	Social Work Supervisor	Deputy Director: Administration

2.2.2.		INDICATOR TITLE: Number of Older Persons accessing Community Based Care and Support Services					CALCULATION TYPE: Non-cumulative highest figure			
DEFINITION: This indicator counts the number of Older Persons (60 years and above) who are receiving care, protection, home-based care and support services to ensure that frail older persons receive maximum care within their communities in funded service centers as proclaimed by Chapter 3 section 11 of the Older Persons Act 13 of 2006.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with funded Community Based Care and Support Services										
ASSUMPTIONS: Improved wellbeing, prolonged life span and protection of rights of Older Persons to ensure that Older Persons remain in their homes within their communities for as long as possible.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Women Men Persons Disabilities	1. Signed consolidated database of Older Persons accessing Community Based Care and Support Services.	1. Signed consolidated database of Older Persons accessing Community Based Care and Support Services	1. Signed consolidated database of Older Persons accessing Community Based Care and Support Services	1. Signed consolidated database of Older Persons accessing Community Based Care and Support Services	Attendance Registers of Older Persons accessing services in funded Community Based Care and Support Facilities.	Quantitative (Simple Count)	Quarterly	To maintain and promote the status, well-being, safety and security of older persons	Social Work Supervisor	Deputy Director: Administration

2.2.3. INDICATOR TITLE: 2.2.3. Number of Older Persons accessing Community Based Care and Support Services in Non-Funded Facilities		CALCULATION TYPE: Cumulative year end							
DEFINITION: This indicator counts the number of Older Persons (60 years and above) who are receiving care, protection, home-based care and support services to ensure that frail older persons receive maximum care within their communities in non-funded service centers and walk-ins as proclaimed by Chapter 3 section 11 of the Older Persons Act 13 of 2006.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with non-funded Community Based Care and Support Services									
ASSUMPTIONS: Improved wellbeing, prolonged life span and protection of rights of Older Persons to ensure that Older Persons remain in their homes within their communities for as long as possible.									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:						
Women Men Persons Disabilities	1. Signed consolidated database of Older Persons accessing Community Based Care and Support Services	1. Signed consolidated database of Older Persons accessing Community Based Care and Support Services	1. Signed consolidated database of Older Persons accessing Community Based Care and Support Services	1. Signed consolidated database of Older Persons accessing Community Based Care and Support Services	Attendance Registers of Older Persons accessing services in Community Based Care and Support Services in Non-Funded Facilities and service offices	Quarterly	To maintain and promote the status, well-being, safety and security of older persons	Social Work Supervisor	Deputy Director: Administration

2.3 SERVICES TO PERSONS WITH DISABILITIES

2.3.1. INDICATOR TITLE: Number of Persons with Disabilities accessing Residential Facilities.		CALCULATION TYPE: Non-cumulative highest figure						
DEFINITION: This indicator counts the number of Persons with severe disabilities who access services (stimulation, nutrition, care and support services) in funded Residential Facilities rendering 24-hour care services in terms of Chapter 2 of the White Paper on the rights of Persons with disabilities (2015-2030)								
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with residential facilities for persons with Disabilities								
ASSUMPTIONS: improved wellbeing, protection of life and the Rights of persons with disabilities.								
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:				
Women Men Youth Persons with Disabilities	1. Signed consolidated database of Persons with Disabilities accessing government owned and funded Residential Facilities	1. Signed consolidated database of Persons with Disabilities accessing government owned and funded Residential Facilities	1. Signed consolidated database of Persons with Disabilities accessing government owned and funded Residential Facilities	1. Signed consolidated database of Persons with Disabilities accessing government owned and funded Residential Facilities	Quarterly	To promote the rights and protection of persons with severe disabilities	Social Work Supervisor	Deputy Director: Administration

2.3.2. INDICATOR TITLE: Number of Persons with Disabilities accessing services in funded Protective Workshops		CALCULATION TYPE: Non-cumulative highest figure						
DEFINITION: This indicator counts the number of Persons with Disabilities participating in Skills Development Programmes (e.g. carpentry, sewing etc.) in funded Protective Workshops								
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with funded protective workshops for Persons with disabilities								
ASSUMPTIONS: Empowered Persons with disabilities with improved socio-economic status								
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:				
Women Men Youth Persons with Disabilities	1. Signed consolidated database of Persons with Disabilities accessing services in funded Protective Workshops.	1. Signed consolidated database of Persons with Disabilities accessing services in funded Protective Workshops	1. Signed consolidated database of Persons with Disabilities accessing services in funded Protective Workshops	1. Signed consolidated database of Persons with Disabilities accessing services in funded Protective Workshops.	Quarterly	To promote the socio-economic empowerment of persons with disabilities	Social Work Supervisor	Deputy Director: Administration

2.3.3 INDICATOR TITLE: Number of Persons accessing Community Based Rehabilitation services.		CALCULATION TYPE: Cumulative year end							
DEFINITION: This indicator counts the number of Persons with and without disabilities accessing Community Based Rehabilitation services, psychosocial support, (counselling and material support, life skills programmes, prevention programmes, integrated and rehabilitation services) within their communities in line with the White Paper on the rights of Persons with disabilities (2015-2030)									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with Community Based Rehabilitation services									
ASSUMPTIONS: improved wellbeing, protection of life and the Rights of persons with disabilities.									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					
Women Men Youth Persons with Disabilities	1. Signed consolidated database of Persons accessing Community Based Rehabilitation Services	1. Signed consolidated database of Persons accessing Community Based Rehabilitation Services	1. Signed consolidated database of Persons accessing Community Based Rehabilitation Services	1. Signed consolidated database of Persons accessing Community Based Rehabilitation Services	Attendance Registers of all Persons accessing Community Based Rehabilitation services in Service Offices	Quarterly	To enable persons with disabilities to live independently and participate fully in all aspects of life	Social Work Supervisor	Deputy Director: Administration

2.4 HIV & AIDS

2.4.1. INDICATOR TITLE: Number of implementers trained on Social and Behaviour Change Programmes.		[CALCULATION TYPE: Cumulative year end							
DEFINITION: This indicator counts the total number of implementers trained on social and behaviour change programmes (Implementers refers to Social Workers, Social Auxiliary Workers, and Child and Youth Care workers, Community Care Givers, Student Support from TVET Colleges)									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Implementers capacitated on Social and Behaviour Change Programmes so that there is change in behaviour patterns to combat new HIV infections. Increase access of the Psychosocial support services.									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				METHODOLOGY OF CALCULATION/ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					
Social Workers, Social Auxiliary Workers, and Child and Youth Care workers, Community Care Givers, Student Support from TVET Colleges and Universities) (women, men, young people, persons with disabilities)	1. Consolidated data base of implementers trained on social and behaviour change programmes.	1. Consolidated data base of implementers trained on social and behaviour change programmes.	1. Consolidated data base of implementers trained on social and behaviour change programmes.	1. Consolidated data base of implementers trained on social and behaviour change programmes.	Attendance Registers of implementers trained on social and behaviour change.	Quarterly	Increase in the coverage of beneficiaries in need of Psychosocial support services	Social Work Supervisor	Deputy Director: Administration

2.4.2. INDICATOR TITLE: Number of beneficiaries reached through Social and Behavior Change Programmes.		[CALCULATION TYPE: Cumulative year end								
DEFINITION: This indicator counts all beneficiaries participating in community dialogues and awareness programmes focusing on behavior change for the quarter. Beneficiaries refers to children, youth and adults reached through the Social and Behaviour Change Programmes. Social and Behaviour Change Programmes include You Only Live Once (YOLO), Families Matter Programme (FMP), Men Champion Change (MCC), Traditional Leaders Programme (TLP), Community Capacity Enhancement (CCE) and any other behaviour change programmes.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Increase in the coverage of beneficiaries sensitized and made aware of HIV and AIDS issues to reduce new HIV infections.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Sex Workers, Older Persons, Persons with disabilities, Lesbian, Gay, Bi-sexual, Trans-gender, Inter-sexual, Asexual plus (LGBTIQAA+s) Families experiencing Gender Based Violence (women, men, young people, persons with disabilities)	1. Consolidated database of beneficiaries reached through Social and Behavior Change Programmes.	1. Consolidated database of beneficiaries reached through Social Behavior Change Programmes.	1. Consolidated database of beneficiaries reached through Social Behavior Change Programmes.	1. Consolidated database of beneficiaries reached through Social Behavior Change Programmes.	Attendance Registers of beneficiaries reached through social and behaviour change programmes.	Quantitative (Simple Count)	Quarterly	Beneficiaries sensitized and made aware of HIV and AIDS issues to reduce new HIV infections.	Social Work Supervisor	Deputy Director: Administration

2.4.3. INDICATOR TITLE: Number of beneficiaries receiving Psychosocial Support Services		CALCULATION TYPE: Cumulative year end							
DEFINITION: This indicator counts all beneficiaries (children, youth and adults) receiving Psychosocial Support Services from DSD Service points and Community Based Organisations.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Increase and Improved well-being of children, youth and adults participating in psychosocial support services. Increase in the coverage of beneficiaries in need of Psychosocial support services.									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:						
Sex Workers, Older Persons, Persons with disabilities, Lesbian, Gay, Bi-sexual, Trans-gender, Inter-sexual, Queer, Asexual plus (LGBTIQA+ s) and Families experiencing Gender Based Violence (women, men, young people, persons with disabilities)	1. Consolidated Database of beneficiaries who received psychosocial support services	1. Consolidated Database of beneficiaries who received psychosocial support services.	1. Consolidated Database of beneficiaries who received psychosocial support services	1. Consolidated Database of beneficiaries who received psychosocial support services	Beneficiary files for persons who received Psychosocial services in Service Offices and Organisations	Quarterly	Improved well-being of children, youth and adults participating in psychosocial support services. Increase in the coverage of beneficiaries in need of Psychosocial support services.	Social Work Supervisor	Deputy Director: Administration

2.5: SOCIAL RELIEF

2.5.1		INDICATOR TITLE: Number of beneficiaries who benefited from DSD Social Relief Programmes				CALCULATION TYPE: Cumulative year end				
DEFINITION: This indicator counts the number of reported people who experience undue hardships (due to poverty and natural disasters) receiving counselling and material aid (uniform, clothing, food parcels etc.)										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: More people will be reached leading to improved wellbeing of beneficiaries who are experiencing undue hardships										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Vulnerable groups (Youth, women, men, Older Persons, Persons with disabilities, Child headed households)	1. Consolidated database of beneficiaries who benefited from DSD Social Relief Programmes	1. Consolidated database of beneficiaries who benefited from DSD Social Relief Programmes	1. Consolidated database of beneficiaries who benefited from DSD Social Relief Programmes	1. Consolidated database of beneficiaries who benefited from DSD Social Relief Programmes	Signed registers of people who benefited from DSD Social Relief programmes	Quantitative (Simple Count)	Quarterly	Improved wellbeing of beneficiaries who are experiencing undue hardship	Social Work Supervisor	Deputy Director: Administration

2.5.2		INDICATOR TITLE: Number of learners who benefited through Integrated School Health Programmes				CALCULATION TYPE: Non-Cumulative highest figure				
DEFINITION: This indicator counts the number of learners in Quintile 1, 2 & 3 schools provided with material support as outlined in the Integrated School Health Programme.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Improved educational outcomes in identified schools										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Young girls in Quintile 1, 2&3 farm school and special schools Young girls with disabilities	1. Consolidated database of learners who benefited through Integrated School Health Programmes	-	-	-	Signed registers of learners who benefited through Integrated School Health Programmes	Quantitative (Simple Count)	Quarterly	Learners in identified schools access material support as part Integrated School Health.	Social Work Supervisor	Deputy Director: Administration

PROGRAMME 3: CHILDREN & FAMILIES

3.1 MANAGEMENT AND SUPPORT

3.1.1 INDICATOR TITLE: Number of Support services coordinated		CALCULATION TYPE: Cumulative year end								
DEFINITION: The main purpose of this indicator is to track the strategic direction and management support provided by the programme manager to all the sub-programmes for effective functioning of entire programme. This is done through the coordination of planning, finance and reporting sessions.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Effective, efficient human capital development. Coordination of support services improves organisational performance.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:							QUARTER 4:
Programme (women, men, young people, persons with disabilities)	1. March Monthly Report, 2. April Monthly Report, 3. May Monthly Report, 4. Fourth Quarterly Report 5. Annual Report	1. June Monthly Report, 2. July Monthly Report, 3. August Monthly Report, 4. First Quarterly Report, 5. Annual Performance Plan 6. Annual Operational Plan First Draft 7. First Budget Plan	1. September monthly Report, 2. October Monthly Report, 3. November Monthly Report, 4. Second Quarterly Report, 5. Half Year Report	1. December monthly Report, 2. January Monthly Report, 3. February Monthly Report, 4. Third Quarterly Report, 5. Annual Performance Plan 6. Operational Plan 7. Final Budget Plan	Total number of support services coordinated for strategic alignment and integration.	Quantitative (Simple Count)	Quarterly	To ensure that all sub-Programmes are coordinated, strategic directions are given, duplication avoided and efficient implementation of social welfare services by skilled work force (Social Service practitioners).	Social Work Supervisor	Deputy Director: Administration

3.2 CARE AND SERVICES TO FAMILIES

3.2.1		INDICATOR TITLE: Number of family members participated in family preservation services				CALCULATION TYPE: Cumulative year end			
DEFINITION: This indicator counts the total number of family members participating in family preservation services as outlined in the norms and standards for services to families. These include 24-hour intensive family support, youth mentorship and support, community conferencing, marriage preparation and marriage enrichment as outlined on the White Paper for Families (2013) and Manual for family preservation. These are services offered by both government, NPO's and NGO's.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Increased number of family members accessing preservation services towards keeping children, youth and adults at home/ community with their families									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF QUALIFICATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:						
All Family Members including vulnerable groups (Youth, women, men, Older Persons, Persons with disabilities, Children)	1. Signed consolidated standardized Database of family members participated in family preservation services and programmes	1. Signed consolidated standardized Database of family members participated in family preservation services and programmes	1. Signed consolidated standardized Database of family members participated in family preservation services and programmes	1. Signed consolidated standardized Database of family members participated in family preservation services and programmes	Attendance Registers of all family members who participated in family preservation services and programmes.	Quarterly	Preserved, improved wellbeing and well-functional families	Social Work Supervisor	Deputy Director: Administration

3.2.2		INDICATOR TITLE: Number of family members re-united with their families				CALCULATION TYPE: Cumulative year end			
DEFINITION: This indicator counts the number of all family members reunited with their families and refers to family members who were removed or displaced and are successfully reunited with their families or communities as stipulated in the Reunification Framework. These are services rendered by NGOs, NPOs and Government									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Increased number of family members reunited with their families receiving support from their families.									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:						
All Family Members including vulnerable groups (Youth, women, men, Older Persons, Persons with disabilities, Children)	1. Signed consolidated standardized Database of Family members reunited with their families.	1. Signed consolidated standardized Database of Family members reunited with their families.	1. Signed consolidated standardized Database of Family members reunited with their families	1. Signed consolidated standardized Database of Family members reunited with their families.	Attendance Registers of all family members reunited with their families.	Quarterly	To keep families together and encourage families to take responsibility of their family or community members.	Social Work Supervisor	Deputy Director: Administration

3.2.3		INDICATOR TITLE: Number of family members participated in Parenting Programmes				CALCULATION TYPE: Cumulative year end				
DEFINITION: This indicator counts the number of family members participated in parenting programmes such as Positive parenting, Teenage parents and Parenting skills. These services are offered by Government, NPO's and NGO's										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: increased number of family members participating in parenting programmes to enhance parent-child bonding and lessen the chances of children growing up with behavioral problems										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF QUALIFICATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
All Family Members including vulnerable groups (Youth, women, men, Older Persons, Persons with disabilities, Children)	1. Signed consolidated standardized Database of families participated in parenting programmes	1. Signed consolidated standardized Database of families participated in parenting programmes	1. Signed consolidated standardized Database of families participated in parenting programmes	1. Signed consolidated standardized Database of families participated in parenting programmes	Attendance Registers of all family members participated in parenting programmes	Quantitative (Simple Count)	Quarterly	Preserved, improved wellbeing, well-functional and empowered families with parenting skills	Social Work Supervisor	Deputy Director: Administration

3.3 CHILD CARE AND PROTECTION

3.3.1		INDICATOR TITLE: Number of reported cases of child abuse				CALCULATION TYPE: Cumulative year end				
DEFINITION: This refers to the number of children reported to have been abused in line with section 110 as well as 11 - 128A of the Children's Act 38 of 2005 as amended.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Identification and assistance of children reported to have been abused										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF QUALIFICATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
All children under the age of 18 in need of care and protection.	1. Consolidated standardized database of reported cases of child abuse.	1. Consolidated standardized database of reported cases of child abuse.	1. Consolidated standardized database of reported cases of child abuse.	1. Consolidated standardized database of reported cases of child abuse.	Beneficiary files for reported cases of child abuse (to be strictly in the service office to maintain confidentiality)	Quantitative (Simple Count)	Quarterly	Reporting of abused children so that they receive therapeutic and appropriate interventions. Determine extent of the different forms of abuse and ensure appropriate prevention and early intervention programmes. Registering of perpetrators of child abuse in the Child Protection Register (CPR)	Social Work Supervisor	Deputy Director: Administration

3.3.2 INDICATOR TITLE: Number of children placed with valid foster care orders		CALCULATION TYPE: Cumulative year to date							
DEFINITION: This indicator counts the number of children 0-18 years of age, placed in foster care with valid court orders as well as persons whose foster care orders have been extended in terms of Section 176 of the Children's Act, 38 of 2005 as amended. All foster care orders that have not been extended by local Children's Courts when they were due for extension between 1 April and 12 November 2022 and preceding months or years, for whatever reasons, are deemed valid in terms of the North Gauteng High Court Order, 12 November 2020. Validity of all these foster care orders will lapse on the 12 November 2022. Should the High Court Order be extended, these foster care orders will be valid until the next expiry date of the High Court Order.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: To protect and nurture children by providing safe, healthy environment with positive support and promote the goals of permanency planning.									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					SOURCE OF DATA
All children under the age of 18 years in need of care and protection including those persons who still require extension of their placement beyond 18 years of age until they turn age 21 years old.	1. Consolidated standardized database of children placed with valid foster care orders	1. Consolidated standardized database of children placed with valid foster care orders	1. Consolidated standardized database of children placed with valid foster care orders	1. Consolidated standardized database of children placed with valid foster care orders	Beneficiary files with valid foster care court orders (to be strictly in the service office to maintain confidentiality)	Quantitative (Simple Count)	Quarterly	To safeguard all children in need of Care and Protection within the Eastern Cape Province through placement, extension and review of foster care orders	Social Work Supervisor Deputy Director: Administration

Foot note: This number will go up and down in every quarter and at the end of the year due to application of the following Sections of the Children's Act, 38 of 2005 as amended:

- Sections 156 & 166: New placement
- Section 171: transfer of a child from one alternative care to another
- Section 175: discharge of a child from foster care placement
- Section 187: re-unification of a child with his/her biological parent(s) or family
- Section 189: termination of foster care
- Death of a child in a foster care placement

3.3.3 INDICATOR TITLE: Number of children placed in Foster Care										CALCULATION TYPE: Cumulative year end	
DEFINITION: This indicator counts the number of children in need of care and protection placed in the Foster Care in line with the Children's Act 38 of 2005 as amended.											
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices											
ASSUMPTIONS: To provide access to foster care services towards promotion of permanency planning as well as connecting children to other safe and nurturing family relationships intended to last a lifetime. Improvement in the effectiveness of foster care services.											
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:							
Children found to be in need of Care and Protection under the age of 18.	1. Consolidated standardized database of children placed in Foster Care.	1. Consolidated standardized database of children placed in Foster Care.	1. Consolidated standardized database of children placed in Foster Care.	1. Consolidated standardized database of children placed in Foster Care.	Beneficiary Files for children placed in Foster Care (to be strictly kept in the service office to maintain confidentiality)	Quantitative (Simple Count)	Quarterly	To safeguard all children in need of Care and Protection within the Eastern Cape Province through placement in stable families	Social Work Supervisor	Deputy Director: Administration	

3.3.4 INDICATOR TITLE: Number of children in foster care re-united with their families										CALCULATION TYPE: Cumulative year end	
DEFINITION: This indicator counts the number of children in foster care reunited with their families in line with the Children's Act, 38 of 2005 as amended											
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices											
ASSUMPTIONS: Increased number of children placed in Foster Care who are being reunited with their families											
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:							
Children in need of care and protection under 18 years requiring permanent care	1. Consolidated database of children in foster care re-united with their families	1. Consolidated database of children in foster care re-united with their families	1. Consolidated database of children in foster care re-united with their families	1. Consolidated database of children in foster care re-united with their families	Beneficiary Files for children in foster care re-united with their families (to be strictly kept in the service office to maintain confidentiality)	Quantitative (Simple Count)	Quarterly	Stable and permanent care with families for children in need of care and protection	Social Work Supervisor	Deputy Director: Administration	

3.3.5 INDICATOR TITLE: Number of people accessing Prevention and Early Intervention Programmes (PEIP)										CALCULATION TYPE: Cumulative year end	
DEFINITION: This indicator counts the number of people accessing Prevention and Early Intervention Programmes (PEIP) in line with Chapter 8 of the Children's Act 38 of 2005 as amended.											
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices											
ASSUMPTIONS: Increase in number of people accessing Prevention and Early Intervention Programmes (PEIP)											
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF QUALIFICATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:							
Persons including children to ensure prevention of violence, child abuse, abandonment, neglect and exploitation, early intervention programmes and interventions that promote reunification services.	1. Consolidated standardized database of people accessing PEI Programmes implemented	1. Consolidated standardized database of people accessing PEI Programmes implemented	1. Consolidated standardized database of people accessing PEI Programmes implemented	1. Consolidated standardized database of people accessing PEI Programmes implemented	Attendance Registers of all people accessing Prevention and Early Intervention Programmes (PEIP)	Quantitative (Simple Count)	Quarterly	To safeguard all children in need of Care and Protection within the Eastern Cape Province through promoting access to Prevention and Early Intervention Programmes (PEIP)	Social Work Supervisor	Deputy Director: Administration	

3.3.6 INDICATOR TITLE: Number of children recommended for adoption										CALCULATION TYPE: Cumulative year end	
DEFINITION: This refers to the number of children in need of care and protection recommended for adoption to be presented before the presiding officers by the Adoption Social workers for the purposes of granting order for adoption in line with the Adoption Chapter – Chapter 15 of the Children's Act 38 of 2005 as amended.											
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices											
ASSUMPTIONS: Increase in number of children recommended for adoption towards permanency placement in the care of adoptive parents to protect and nurture these children by providing a safe healthy lifetime.											
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:							
Children in need of care and protection under 18 years requiring permanent care services.	1. Consolidated database of children recommended for adoption	1. Consolidated database of children recommended for adoption	1. Consolidated database of children recommended for adoption	1. Consolidated database of children recommended for adoption	Beneficiary files for children recommended for adoption to be strictly kept in the service office to maintain confidentiality)	Quantitative (Simple Count)	Quarterly	Stable permanent care for children in need of care and protection	Social Work Supervisor	Deputy Director: Administration	

3.4 PARTIAL CARE SERVICES

3.4.1 INDICATOR TITLE: Number of newly registered partial care facilities		CALCULATION TYPE: Cumulative year end							
DEFINITION: This indicator counts the number of registered partial care (funded and un-funded) facilities (excluding ECD centers) for that quarter including after school care, private hostels and temporary respite care)									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Increase in number of registered Partial Care Facilities that are complying with norms and standards as stipulated in the Children's Act No 38 of 2005.									
DISAGREGATION OF BENEFICIARIES	SOURCE OF DATA/ MEANS OF VERIFICATION/POE				METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
Children 0-18	QUARTER 1: 1. Dated and signed database of registered Partial Care facilities	QUARTER 2: 1. Dated and signed database of registered Partial Care facilities	QUARTER 3: 1. Dated and signed database of registered Partial Care facilities	QUARTER 4: 1. Dated and signed database of registered Partial Care facilities	SOURCE OF DATA Dated and signed registration certificates of registered Partial Care Facilities complying with norms and standards as stipulated in the Children's Act No 38 of 2005.	Quantitative (Simple Count)	Increased number of Registered Partial Care facilities	Social Work Supervisor	Deputy Director: Administration

3.4.2 INDICATOR TITLE: Number of children accessing newly registered Partial Care facilities		CALCULATION TYPE: Cumulative year end							
DEFINITION: This indicator counts the number of children (0-18 years) accessing registered Partial Care facilities (funded and un-funded)									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Increase in number of children accessing registered Partial Care facilities and are complying with norms and standards as stipulated in the Children's Act No 38 of 2005.									
DISAGREGATION OF BENEFICIARIES	SOURCE OF DATA/ MEANS OF VERIFICATION/POE				METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
Children 0-18	QUARTER 1: 1. Dated and signed database of children accessing registered Partial Care facilities	QUARTER 2: 1. Dated and signed database of children accessing registered Partial Care facilities	QUARTER 3: 1. Dated and signed database of children accessing registered Partial Care facilities	QUARTER 4: 1. Dated and signed database of children accessing Partial Care facilities	SOURCE OF DATA Dated and signed Attendance Registers of children accessing registered Partial Care facilities.	Quantitative (Simple Count)	Increased number of children accessing registered Partial Care facilities	Social Work Supervisor	Deputy Director: Administration

3.4.3. INDICATOR TITLE: Number of children benefitting from funded Special Day Care Centres		CALCULATION TYPE: Non-Cumulative Highest Figure							
DEFINITION: This indicator counts the number of children benefitting from funded Special Day Care Centres									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with Special Day Centres									
ASSUMPTIONS: Increase in number of children benefitting from funded Special Day Care Centres									
DISAGREGATION OF BENEFICIARIES	SOURCE OF DATA/MEANS OF VERIFICATION/POE				METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					
Children 0-18	1. Dated and signed database of children benefiting from funded Special day Care centres	1. Dated and signed database of children benefiting from funded Special day Care centres	1. Dated and signed database of children benefiting from funded Special day Care centres	1. Dated and signed database of children benefiting from funded Special day Care centres	Dated and signed Attendance register of children benefiting from funded Special Day Care Centres	Quarterly	Increase in number of children benefitting from funded Special Day Care Centres	Social Work Supervisor	Deputy Director: Administration

3.5 CHILD AND YOUTH CARE CENTRES

3.5.1 INDICATOR TITLE: Number of children in need of care and protection accessing services in funded Child and Youth Care Centres.		CALCULATION TYPE: Non-cumulative highest figure							
DEFINITION: This indicator counts the total number of children currently placed in Government-owned and funded NPO Child and Youth Care Centres. It includes children placed with court orders and those without court orders.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with CYCCs									
ASSUMPTIONS: Care and protection of vulnerable children									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					
All children under the age of eighteen in need of care and protection including those persons who still require extension beyond eighteen years as well as continued stay until age 21	1. Consolidated standardized database of children in need of care and protection accessing services in funded Child and Youth Care Centres.	1. Consolidated standardized database of children in need of care and protection accessing services in funded Child and Youth Care Centres.	1. Consolidated standardized database of children in need of care and protection accessing services in funded Child and Youth Care Centres.	1. Consolidated standardized database of children in need of care and protection accessing services in funded Child and Youth Care Centres.	Register of children with valid court orders or completed form 36. Beneficiary files of children accessing services in funded CYCCs (to be strictly kept in the CYCC to maintain confidentiality)	Quarterly	To protect children through promoting access in Child and Youth Care Centres	Social Work Supervisor	Deputy Director: Administration

3.5.2										INDICATOR TITLE: Number of children in CYCCs re-unified with their families		CALCULATION TYPE: Cumulative year end	
DEFINITION: This indicator counts the number of children in CYCCs care re-united with their families during that quarter.													
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with CYCCs (East London & Mdantsane 1)													
ASSUMPTIONS: Care and protection of vulnerable children													
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY			
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:									
Children under the age of eighteen in need of care and protection	1.Consolidated database of children in CYCCs reunited with their families	1.Consolidated database of children in CYCCs reunited with their families	1.Consolidated database of children in CYCCs reunited with their families	1.Consolidated database of children in CYCCs reunited with their families	Beneficiary files for children in CYCCs re-united with their families (to be strictly in the service office to maintain confidentiality)	Quantitative (Simple Count)	Quarterly	To protect children through promoting access in Child and Youth Centres	Social Work Supervisor	Deputy Director: Administration			

3.6 COMMUNITY BASED CARE SERVICES FOR CHILDREN

3.6.1										INDICATOR TITLE: Number of children reached through Community Based Prevention and Early Intervention Programmes (PEIP)		CALCULATION TYPE: Cumulative year to date	
DEFINITION: This indicator counts the number of children reached through community-based prevention and early intervention programmes.													
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices													
ASSUMPTIONS: Increase in number of children and youth accessing services community-based Prevention and early Intervention Programmes													
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY			
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:									
Children under eighteen Youth between 18 – 24 years.	Standardized database of children accessing through Community Based PEIP	Standardized database of children accessing through services Community Based PEIP	Standardized database of children accessing through services Community Based PEIP	Standardized database of children accessing through services Community Based PEIP	Attendance Registers of children and youth between 18-24 years accessing services through the Prevention and Early Intervention Programmes.	Quantitative (Simple Count)	Quarterly	Children protected through access to Community Based Prevention and Early Intervention Programmes	Social Work Supervisor	Deputy Director: Administration			

PROGRAMME 4: RESTORATIVE SERVICES

4.1: MANAGEMENT AND SUPPORT

		CALCULATION TYPE: Cumulative year end								
		DEFINITION: The main purpose of this indicator is to track the strategic direction and management support provided by the programme manager to all the sub-programmes for effective functioning of entire programme. This is done through the coordination of planning, finance and reporting sessions.								
		SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices								
		ASSUMPTIONS: Effective, efficient human capital development. Coordination of support services improves organisational performance.								
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE									
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:	SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
Programme Staff (women, men, young people, persons with disabilities)	1. March Monthly Report, 2. April Monthly Report, 3. May Monthly Report, 4. Fourth Quarterly Report 5. Annual Report	1. June Monthly Report, 2. July Monthly, Report, 3. August Monthly Report, 4. First Quarterly Report, 5. Annual Performance Plan 6. Annual Operational Plan First Draft 7. First Budget Plan	1. September monthly Report, 2. October Monthly Report, 3. November Monthly Report, 4. Second Quarterly Report, 5. Half Year Report	1. December monthly Report, 2. January Monthly Report, 3. February Monthly Report, 4. Third Quarterly Report, 5. Annual Performance Plan 6. Operational Plan 7. Final Budget Plan	Total number of support services coordinated for strategic alignment and integration.	Quantitative (Simple Count)	Quarterly	To ensure that all sub-Programmes are coordinated, strategic directions are given, duplication avoided and efficient implementation of social welfare services by skilled work force (Social Service practitioners).	Social Work Supervisor	Deputy Director: Administration

4.2 CRIME PREVENTION AND SUPPORT

4.2.1		INDICATOR TITLE: Number of persons reached through social crime prevention programmes				CALCULATION TYPE: Cumulative year end				
DEFINITION: This indicator counts the number of persons (children and adults) reached through developmental life skills programmes, dialogues, outreach, door-to-door, awareness programmes, conferencing and seminars in line with the Integrated Social Crime Prevention Strategy (2011)										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: People participate in crime awareness and life skills programmes. Increase in the number of persons reached through social crime prevention programmes										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Vulnerable groups (Youth, women, men, Older Persons, Persons with disabilities, Child headed households)	1. Consolidated database of persons reached through Social Crime Prevention Programmes	1. Consolidated database of persons reached through Social Crime Prevention Programmes	1. Consolidated database of persons reached through Social Crime Prevention Programmes	1. Consolidated database of persons reached through Social Crime Prevention Programmes	Attendance Registers of all persons (children and adults) reached through developmental life skills programmes, dialogues, outreach, door-to-door, awareness programmes, conferencing and seminars.	Quantitative (Simple Count)	Quarterly	Create awareness and reduce levels of crime and violence	Social Work Supervisor	Deputy Director: Administration

4.2.2		INDICATOR TITLE: Number of persons in conflict with the law who completed diversion programmes				CALCULATION TYPE: Cumulative year to date				
DEFINITION: This indicator counts the number of persons (children and adults) in conflict with the law who completed diversion programmes.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Persons in conflict with the law who are referred to diversion programmes complete the programme.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Youth	1. Consolidated database of persons in conflict with the law who completed diversion programmes	1. Consolidated database of persons in conflict with the law who completed diversion programmes	1. Consolidated database of persons in conflict with the law who completed diversion programmes	1. Consolidated database of persons in conflict with the law who completed diversion programmes	Diversion orders Attendance Registers of persons in conflict with the law who completed diversion programmes	Quantitative (Simple Count)	Quarterly	All persons in conflict with the law who access diversion programmes are empowered with life skills that will make them productive members of the society	Social Work Supervisor	Deputy Director: Administration

4.2.3		INDICATOR TITLE: Number of children in conflict with the law who accessed secure care centres				CALCULATION TYPE: Cumulative year to date				
DEFINITION: The indicator reports on the number of children in conflict with the law awaiting trial or sentenced in Secure Care Centres.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with secure care centres (East London & King Williams Town)										
ASSUMPTIONS: Children in conflict with the law awaiting trial or sentenced in Child and Youth Care Centres participate in therapeutic and vocational skills programmes										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Children and youth	1. Consolidated standardised database of children in conflict with the law who accessed secure care centres	1. Consolidated standardised database of children in conflict with the law who accessed secure care centres	1. Consolidated standardised database of children in conflict with the law who accessed secure care centres	1. Consolidated standardised database of children in conflict with the law who accessed secure care centres	Attendance Registers of children in conflict with the law who accessed residential programmes at secure care centres. Beneficiary files for children in conflict with the law who accessed secure care centres	Quantitative (Simple Count)	Quarterly	Children in conflict with the law awaiting trial or sentenced in Child and Youth Care Centres accessed vocational and life skills training programmes	Social Work Supervisor	Deputy Director: Administration

4.3 VICTIM EMPOWERMENT PROGRAMME

4.3.1. INDICATOR TITLE: Number of victims of crime and violence accessing support services							CALCULATION TYPE: Cumulative year to date			
DEFINITION: The indicator counts all the individuals that suffer harm due to acts of physical, emotional, sexual abuse, including domestic and gender-based violence and femicide who accessed support services in Victim Empowerment Programme service centres. These include services rendered at Shelters, Green and White Doors Houses, Welfare Organizations, NPOs, NGOs, Social Service Practitioners, DSD service points and Thuthuzela Care Centres and other service organisations funded by DSD.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: All victims of crime and violence access care and support services.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Vulnerable groups (women and children) (Youth, men, Older Persons, Persons with disabilities, LGBTIQA persons)	1. Consolidated database of victims of crime and violence accessing support services	1. Consolidated database of victims of crime and violence accessing support services	1. Consolidated database of victims of crime and violence accessing support services	1. Consolidated database of victims of crime and violence accessing support services	Process Files of victims of crime and violence accessing support services with primary source documents strictly kept in the services office to maintain confidentiality	Quantitative (Simple Count)	Quarterly	All survivors are empowered, their dignity restored and are self-reliant.	Social Work Supervisor	Deputy Director: Administration

4.3.2. INDICATOR TITLE: Number of human trafficking victims who accessed social services.							CALCULATION TYPE: Cumulative year end			
DEFINITION: The indicator counts the number of suspected and confirmed victims of human trafficking who accessed social services.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Reported victims of human trafficking access care and support services.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Children, youth, women and men.	1. Consolidated database of human trafficking victims who accessed social services	1. Consolidated database of human trafficking victims who accessed social services	1. Consolidated database of human trafficking victims who accessed social services	1. Consolidated database of human trafficking victims who accessed social services	Files of human trafficking (suspected and those confirmed) who social services with primary document kept in the services office to maintain confidentiality	Quantitative (Simple Count)	Quarterly	All survivors are empowered, their dignity restored and are self-reliant.	Social Work Supervisor	Deputy Director: Administration

4.3.3. INDICATOR TITLE: Number of victims of GBVF and crime who accessed sheltering services.		CALCULATION TYPE: Cumulative year end							
DEFINITION: This indicator counts the number of victims of gender-based violence and crime and their children, accessing sheltering services (Khuseleka/shelters and white doors).									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with sheltering services (East London & King Williams Town)									
ASSUMPTIONS: All victims of gender-based violence and crime in need of shelter accommodation access protection, care and support services									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					
Women and men with their children	1. Consolidated database of victims of GBVF and crime who accessed who sheltering services.	1. Consolidated database of victims of GBVF and crime who accessed sheltering services.	1. Consolidated database of victims of GBVF and crime who accessed sheltering services.	1. Consolidated database of victims of GBVF and crime who accessed sheltering services.	Process Files of victims of GBVF and crime who accessed sheltering services with primary source document, admission and discharged registers strictly kept in the shelter facilities to maintain confidentiality	Quarterly	All survivors admitted in shelters are empowered, their dignity restored and are self-reliant.	Social Work Supervisor	Deputy Director: Administration

4.3.4 INDICATOR TITLE: Number of persons reached through Gender Based Violence Prevention Programmes		CALCULATION TYPE: Cumulative year end								
DEFINITION: This indicator counts the number of persons (children and adults) reached through Gender Based Violence Prevention Programmes (developmental life skills programmes, dialogues, outreach, door-to-door, awareness programmes, conferencing and seminars)										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: All people empowerment through Gender Based Violence prevention programmes in communities										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Women, men, children and Youth	1. Consolidated database of persons reached through Gender Based Violence Prevention Programmes	1. Consolidated database of persons reached through Gender Based Violence Prevention Programmes	1. Consolidated database of persons reached through Gender Based Violence Prevention Programmes	1. Consolidated database of persons reached through Gender Based Violence Prevention Programmes	Attendance Registers of all persons reached through Gender Based Violence Prevention Programmes. (Count a person once)	Quarterly	Create awareness and reduce levels of gender-based violence and crime.	Social Work Supervisor	Deputy Director: Administration	

4.4 SUBSTANCE ABUSE PREVENTION AND REABILITATION

4.4.1. INDICATOR TITLE: Number of people reached through Substance Abuse Prevention Programmes					CALCULATION TYPE: Cumulative year end					
DEFINITION: The indicator relates to prevention programmes implemented by NPOs and Government in addressing issues of substance abuse through awareness and educational programmes (including Ke Moja) targeting hot spot areas, schools and Institutions of Higher Learning										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: People participate in drug Prevention and educational awareness campaigns.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Vulnerable groups (Youth in and out of school, women, men, Older Persons, Persons with disabilities, Child headed households)	1. Consolidated database of people reached through Substance Abuse Prevention Programmes	1. Consolidated database of people reached through Substance Abuse Prevention Programmes	1. Consolidated database of people reached through Substance Abuse Prevention Programmes	1. Consolidated database of people reached through Substance Abuse Prevention Programmes	Attendance Registers of prevention awareness campaigns on Substance Abuse.	Quantitative (Simple of Count)	Quarterly	Increased awareness on the effects of substance abuse.	Social Work Supervisor	Deputy Director: Administration

4.4.2. INDICATOR TITLE: Number of service users who accessed substance use disorder (SUD) treatment services					CALCULATION TYPE: Cumulative year to date					
DEFINITION: The indicator refers to people who have accessed a residential and non-residential treatment and Rehabilitation services at Treatment or / community based centre providing a specialised social, psychological and medical services to service users and to persons affected by substance abuse with a view to addressing the social and health consequences associated therewith.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Service users will access treatment and rehabilitation programmes.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Children	1. Database of service users who accessed Substance Use Disorder (SUD) treatment services	1. Database of service users who accessed Substance Use Disorder (SUD) treatment services	1. Database of service users who accessed Substance Use Disorder (SUD) treatment services	1. Database of service users who accessed Substance Use Disorder (SUD) treatment services	Attendance registers of service users/consultation/ of Substance Use Disorder (SUD) treatment and rehabilitation services	Quantitative (Simple Count)	Quarterly	Treatment and rehabilitation services are accessible to people who are need of the service.	Social Work Supervisor	Deputy Director: Administration

PROGRAMME 5: DEVELOPMENT AND RESEARCH

5.1 MANAGEMENT AND SUPPORT

5.1.1 INDICATOR TITLE: Number of Support services coordinated		CALCULATION TYPE: Cumulative year end								
DEFINITION: The main purpose of this indicator is to track the strategic direction and management support provided by the programme manager to all the sub-programmes for effective functioning of entire programme. This is done through the coordination of planning, finance and reporting sessions.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Effective, efficient human capital development. Coordination of support services improves organisational performance.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
	QUARTER 1:	QUARTER 2:	QUARTER 3:							QUARTER 4:
Programme Staff (women, men, young people, persons with disabilities)	1. March Monthly Report, 2. April Monthly Report, 3. May Monthly Report, 4. Fourth Quarterly Report 5. Annual Report	1. June Monthly Report, 2. July Monthly, Report, 3. August Monthly Report, 4. First Quarterly Report, 5. Annual Performance Plan 6. Annual Operational Plan First Draft 7. First Budget Plan	1. September monthly Report, 2. October Monthly Report, 3. November Monthly Report, 4. Second Quarterly Report, 5. Half Year Report	1. December monthly Report, 2. January Monthly Report, 3. February Monthly Report, 4. Third Quarterly Report, 5. Annual Performance Plan 6. Operational Plan 7. Final Budget Plan	Total number of support services coordinated for strategic alignment and integration.	Quantitative (Simple Count)	Quarterly	To ensure that all sub-Programmes are coordinated, strategic directions are given, duplication avoided and efficient implementation of social welfare services by skilled work force (Social Service practitioners).	CDP/Supervisor	Deputy Director: Administration

5.2. COMMUNITY MOBILIZATION

5.2.1		INDICATOR TITLE: Number of people reached through Community Mobilization Programmes				CALCULATION TYPE: Cumulative year to date				
DEFINITION: This indicator counts the number of people attending a mobilization session which may be a dialogue, advocacy, campaign, information sharing session. This may include Ministerial programmes such as Imikhonzo, Mayoral outreach programmes and limbizos.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: People attending mobilization sessions are capacitated by information received and empowered to access service delivery from government										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Members of designated groups such as Women, Youth, Persons with Disabilities Vulnerable Communities and households which may fall within the 39 poorest wards	1. Report on the nature and proceedings of the mobilization session conducted. 2. Signed Attendance registers	1. Report on the nature and proceedings of the mobilization session conducted. 2. Signed Attendance registers	1. Report on the nature and proceedings of the mobilization session conducted. 2. Signed Attendance registers	1. Report on the nature and proceedings of the mobilization session conducted. 2. Attendance registers.	Attendance Registers of people reached through Community Mobilization Programmes	Quantitative (Simple Count)	Quarterly	Increase in number of people reached through Community Mobilization Programmes.	CDP/ Supervisor	Deputy Director: Administration

5.2.2		INDICATOR TITLE: Number of communities organized to coordinate their own Development				CALCULATION TYPE: Cumulative year end				
DEFINITION: This indicator counts the number of communities mobilized and organized into community development structures at village or ward levels in line with existing Policy Frameworks and Practice Guidelines										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Improved conscientization and organisation of communities contributing to active citizenry										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Targeted Communities:	Consolidated database of community development structures	1. Consolidated database of community development structures	1. Consolidated database of community development structures	1. Consolidated database of community development structures	List of communities organised to coordinate their own development	Quantitative (Simple Count)	Quarterly	Increase in the number of communities organised to coordinate their own Development	CDP/ Supervisor	Deputy Director: Administration

5.3 INSTITUTIONAL CAPACITY BUILDING AND SUPPORT FOR NPOS

5.3.1		INDICATOR TITLE: Number of NPOs capacitated		CALCULATION TYPE: Cumulative year end						
DISAGREGATION OF BENEFICIARIES		MEANS OF VERIFICATION/POE		SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
		QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					
Registered and non-registered NPOs that operate in local communities. Members of leadership structures of NPOs are provided with training in areas that facilitate compliance of the NPO with the NPO Act.		1. Consolidated Database of capacitated NPOs registers, 2. Attendance registers, 3. Consolidated Capacity Building Reports	1. Consolidated Database of capacitated NPOs registers, 2. Attendance registers, 3. Consolidated Capacity Building Reports	1. Consolidated Database of capacitated NPOs registers, 2. Attendance registers, 3. Consolidated Capacity Building Reports	1. Consolidated Database of capacitated NPOs registers, 2. Attendance registers, 3. Consolidated Capacity Building Reports	Attendance of Registers from NPOs capacitated	Quantitative (Simple Count)	Quarterly	Improved performance and compliance of NPOs.	CDP/ Supervisor Deputy Director: Administration

5.3.2		INDICATOR TITLE: Number of Cooperatives trained		CALCULATION TYPE: Cumulative year end						
DISAGREGATION OF BENEFICIARIES		MEANS OF VERIFICATION/POE		SOURCE OF DATA	METHOD OF QUALIFICATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
		QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					
Registered and non-registered Coops that operate in local communities. Members of leadership structures of Coops are provided with training in areas that facilitate compliance of the NPO with the NPO Act. Members of Coops are also provided with skills training in technical areas that improve quality of their produce		1. Consolidated Database of trained Cooperatives registers, 2. Attendance registers, 3. Consolidated capacity building Reports	1. Consolidated Database of trained Cooperatives registers, 2. Attendance registers, 3. Consolidated capacity building Reports	6. Consolidated Database of trained Cooperatives registers, 7. Attendance registers, 8. Consolidated capacity building Reports	1. Consolidated Database of trained Cooperatives registers, 2. Attendance registers, 3. Consolidated capacity building Reports	Attendance of Registers from Cooperatives trained	Quantitative (Simple Count)	Quarterly	Improved performance and compliance of Cooperatives.	CDP/ Supervisor Deputy Director: Administration

5.4 POVERTY ALLEVIATION AND SUSTAINABLE LIVELIHOODS

5.4.1		INDICATOR TITLE: Number of people benefiting from poverty reduction initiatives				CALCULATION TYPE: Cumulative year to date				
This indicator counts the total number of people who benefited from poverty reduction initiatives during the quarter. Initiatives refer to projects i.e., that covers families, income generating projects and cooperatives, linking of poor households to livelihood opportunities such as support to change agents etc. Support means training, funding, capacity building, coaching, and mentoring in line National Food and Nutrition Policy, Cooperative Act and NPO Act.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Food security programmes enhance living conditions of vulnerable individuals.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Members of designated groups such as Women, Youth, Persons with Disabilities	1. Consolidated database of people benefiting from poverty reduction initiatives	1. Consolidated database of people benefiting from poverty reduction initiatives	1. Consolidated database of people benefiting from poverty reduction initiatives	1. Consolidated database of people benefiting from poverty reduction initiatives	Signed Register of people benefiting from poverty reduction initiatives	Quantitative (Simple Count)	Quarterly	Improved access to food at household level	CDP/ Supervisor	Deputy Director: Administration
Vulnerable Communities and households which may fall within the 39 poorest wards										
5.4.2		INDICATOR TITLE: Number of households accessing food through DSD food security programmes				CALCULATION TYPE: Cumulative year to-date				
DEFINITION: This indicator counts the number of households which received nutritious food (household food gardens) through DSD food security programmes during the quarter in line with Integrated Food Security and Nutrition Policy 2000 and NPO Act 1996										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices.										
ASSUMPTIONS: Food security programmes enhance living conditions of vulnerable households.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Poorest Households including designated groups such as Women, Youth, Persons with Disabilities	1. Consolidated database of households accessing food	1. Consolidated database of households accessing food	1. Consolidated database of households accessing food	1. Consolidated database of households accessing food	Signed list of households accessing food through DSD food security programs	Quantitative (Simple Count)	Quarterly	Improved access to food at household level	CDP/ Supervisor	Deputy Director: Administration
Vulnerable Communities and households which may fall within the 39 poorest wards										

5.4.3		INDICATOR TITLE: Number of people accessing food through DSD feeding programs (centre based)		CALCULATION TYPE: Cumulative year to-date				
DEFINITION: This indicator counts the number of people who accessed nutritious food through DSD centre-based feeding programmes such as CNDcs and shelters for homeless people in line with Integrated Food Security and Nutrition Policy (2000) and NPO Act 1996								
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with CNDcs (East London & Dimbaza)								
ASSUMPTIONS: Continuous access to nutritious food improves well-being of people.								
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:				
Members of designated groups such as Women, Youth, Persons with Disabilities Vulnerable Communities and households which may fall within the 39 poorest wards	1. Consolidated database of individuals served with food through DSD feeding Programs	1. Consolidated database of individuals served with food through DSD feeding Programs	1. Consolidated database of individuals served with food through DSD feeding Programs	1. Consolidated database of individuals served with food through DSD feeding Programs	Quantitative (Simple Count)	Improved access to nutritious food.	CDP/ Supervisor	Deputy Director: Administration
SOURCE OF DATA Attendance Registers of people accessing food through DSD feeding programmes (centre-based).								

5.4.4		INDICATOR TITLE: Number of CNDc participants involved in developmental initiatives.		CALCULATION TYPE: Cumulative year end				
DEFINITION: The indicator counts the number of people participating in CNDcs who have benefited through developmental programmes (income generation, skills development, life and interpersonal skills) in line with Skills Development Strategy 111, Integrated Food Security and Nutrition Policy 2002.								
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with CNDcs								
ASSUMPTIONS: Increased number of CNDc participants linked to developmental programmes.								
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:				
Members of designated groups such as Women, Youth, Persons with Disabilities Vulnerable Communities and households which may fall within the 39 poorest wards	1. Consolidated databases of participants involved in developmental initiatives	1. Consolidated databases of participants involved in developmental initiatives	1. Consolidated databases of participants involved in developmental initiatives	1. Consolidated databases of participants involved in developmental initiatives	Quantitative (Simple Count)	CNDc participants linked to developmental activities have improved self-reliance.	CDP/ Supervisor	Deputy Director: Administration
SOURCE OF DATA Skills audit report on CNDc developmental activities and Attendance Registers of the participants involved in developmental initiatives								

5.4.5 INDICATOR TITLE: Number of cooperatives linked to economic opportunities		CALCULATION TYPE: Cumulative year end							
DEFINITION: This indicator counts the number of cooperatives which are registered in the country that have been linked to economic opportunities in line with Cooperative Act 2004, Skills Development Act 2008 and GAAP 2019.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Cooperatives linked to economic opportunities generate income									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					
Cooperatives facilitated and funded by DSD that benefit unemployed youth, women and people with disabilities.	1. Consolidated databases of linked cooperatives	1. Consolidated databases of linked cooperatives	1. Consolidated databases of linked cooperatives, cooperatives,	1. Consolidated databases of linked cooperatives,	Signed contracts of Cooperatives linked to CNDs for economic opportunities	Quarterly	Increased number of cooperatives linked to economic opportunities	CDP/ Supervisor	Deputy Director: Administration

COMMUNITY BASED RESEARCH AND PLANNING

5.5.1 INDICATOR TITLE: Number of households profiled		CALCULATION TYPE: Cumulative year to-date								
DEFINITION: This indicator counts the number of household profiles as well as administration of household profiling tool in each targeted household to determine level of poverty according to the Norms and Standards 2019, Social Service Professions Practice Policy 2017 and Community Development Practice Policy 2017										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Information gathered from profiling assists in planning interventions and relevant strategies to improve household livelihoods										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF QUALIFICATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Vulnerable households that may fall within the 39 poorest wards	1. Consolidated database of profiled households. 2. Approved Narrative report of profiled households in a village	1. Consolidated database of profiled households. 2. Approved Narrative report of profiled households in a village	1. Consolidated database of profiled households. 2. Approved Narrative report of profiled households in a village	1. Consolidated database of profiled households. 2. Approved Narrative report of profiled households in a village	List of profiled households and profiles captured in NISIS Report	Quantitative (Simple Count)	Quarterly	Improved service delivery to poor households through relevant interventions.	CDP/ Supervisor	Deputy Director: Administration

5.5.2 INDICATOR TITLE: Number of Community Based Plans developed											
CALCULATION TYPE: Cumulative year to-date											
DEFINITION: This indicator counts the number of community-based plans that were developed to facilitate action planning of the communities to address socio-economic challenges in each ward in line with Norms and Standards 2019, Social Service Professions Practice Policy 2017 and Community Development Practice Policy 2017.											
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices.											
ASSUMPTIONS: Community Based Plans inform interventions by relevant stakeholders such as Government Departments, Civil Society and Private Sectors											
DISAGREGATION OF BENEFICIARIES		MEANS OF VERIFICATION/POE			SOURCE OF DATA		METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:	SOURCE OF DATA		METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
Communities targeted for and participated in the community mobilization activities of DSD.	1. Signed Community Based Plans of Database of community-based plans developed	1. Signed Community Based Plans of Database of community-based plans developed	1. Signed Community Based Plans of Database of community-based plans developed	Community-based plans developed.	Quantitative (Simple Count)	Quarterly	Informed decisions and interventions	CDPI Supervisor	Deputy Director: Administration		

5.5.3 INDICATOR TITLE: Number of communities profiled in a ward											
CALCULATION TYPE: Cumulative year end											
DEFINITION: This indicator counts the number of communities profiled in a ward through participatory rural appraisal as a form of community profiling tool in each targeted ward to determine levels of poverty according to the Norms and Standards 2019, Social Service Professions Practice Policy 2017 and Community Development Practice Policy 2017.											
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices.											
ASSUMPTIONS: Information gathered from profiling assists in planning strategies to improve community development interventions											
DISAGREGATION OF BENEFICIARIES		MEANS OF VERIFICATION/POE			SOURCE OF DATA		METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:	SOURCE OF DATA		METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY	
Vulnerable Communities and that may fall within the 39 poorest wards	1. Attendance register of community members. 2. Consolidated database of profiled communities	1. Attendance register of community members. 2. Consolidated database of profiled communities	1. Attendance register of community members. 2. Consolidated database of profiled communities	List of communities profiled in a ward	Quantitative (Simple Count)	Quarterly	Informed planning, decisions and interventions	CDPI Supervisor	Deputy Director: Administration		

5.6 YOUTH DEVELOPMENT

5.6.1 INDICATOR TITLE: Number of youth development structures supported.		CALCULATION TYPE: Non-cumulative highest figure							
DEFINITION: This indicator counts the number of youth development structures supported through training, capacity building, funding, coaching and mentoring in line with National Youth Policy (2015-2020), Youth Employment Accord 2013, EC Youth Development Strategy 2015, Skills Development Strategy 111, DSD Youth Development Policy (2016-2021), NPO Act, Cooperative Act, 2005 and PFMA. Youth development structures include youth development clubs, youth forums, youth NPOs, youth cooperatives, and youth development centres targeting youth.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Support to youth structures promotes self-reliance and improves capacity of young people.									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:						
Youth with Disabilities, Not in Education, Employment or Training (NEET) focusing on those located in poorest wards.	1 Consolidated database of youth development structures 2 Youth Development Structures Report	1. Consolidated database of youth development structures 2. Youth Development Structures Report	1. Consolidated database of youth development structures 2. Youth Development Structures Report	1. Consolidated database of youth development structures 2. Youth Development Structures Report	Register of youth development structures supported	Quantitative (Simple Count)	Quarterly Increase in number of youth structures supported.	CDP/ Supervisor	Deputy Director: Administration

5.6.2 INDICATOR TITLE: Number of youth participating in Skills Development Programmes.		CALCULATION TYPE: Cumulative year end							
DEFINITION: This indicator counts the number of youth participating in skills development programmes. Out-of-school, unemployed graduates, youth in conflict with the law, youth with disabilities and direct beneficiaries of social assistance are capacitated on technical and non-technical skills and other relevant training programmes in partnership with other stakeholders as outlined in the National Youth Policy (2015-2020), Youth Employment Accord 2013, Provincial Youth Development Strategy, Skills Development Strategy 111 and DSD Youth Development Policy (2016-2021). Skills development programmes refer to programmes such as the National Youth Service Programme, Learnerships, training in vocational skills i.e. Construction & plumbing, assist youth to obtain drivers licenses, hospitality courses, computer skills, structured life skills programmes, electrical, business skills, carpentry (cabinet making & construction), community house building, entrepreneurship, chefs/culinary skills, designing and sewing, welding and motor mechanic and others.									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Participation in skills development programmes promotes socio economic empowerment and employability of young people									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE			SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:						
Youth with disabilities, Not in Education, Employment or Training (NEET) especially those in poorest wards.	1. Signed Attendance registers 2. Training reports 3. Database of youth participants.	1. Signed Attendance registers 2. Training reports 3. Database of youth participants.	1. Signed Attendance registers 2. Training reports 3. Database of youth participants.	1. Signed Attendance registers 2. Training reports 3. Database of youth participants.	Attendance Registers of youth participating in skills development programmes.	Quantitative (Simple Count)	Quarterly Improved skills among young people for employment and creation of entrepreneurial opportunities.	CDP/ Supervisor	Deputy Director: Administration

5.6.3		INDICATOR TITLE: Number of youth participating in Youth Mobilisation Programmes.		CALCULATION TYPE: Cumulative year end					
DEFINITION: This indicator counts the number of youth participating in mobilisation programmes (awareness campaigns, outreach programs, youth dialogues , Intergenerational dialogues, youth camps, social behaviour change programmes, workshops and commemorations) in line with National Youth Policy (2015-2020), Youth Employment Accord 2013, Provincial Youth Development Strategy, Skills Development Strategy 111 and DSD Youth Development Policy (2016-2021).									
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices									
ASSUMPTIONS: Active participation of youth in mobilisation programmes.									
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				METHODOLOGY OF CALCULATION/ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:					
Youth with Disabilities, Not in Education, Employment or in Training especially those from poorest Wards.	1. Mobilisation reports, Consolidated databases of participants	1. Mobilisation reports, Consolidated databases of participants	1. Mobilisation reports, Consolidated databases of participants	1. Mobilisation reports, Consolidated databases of participants	Attendance Registers of youth participating in Youth Mobilisation Programmes.	Quarterly	Increased number of young people participating in Youth Mobilisation Programmes	CDP/ Supervisor	Deputy Director: Administration

5.7 WOMEN DEVELOPMENT

5.7.1		INDICATOR TITLE: Number of women participating in Women Empowerment Programmes		CALCULATION TYPE: Cumulative year to-date						
DEFINITION: This indicator counts the number of women participating in socio-economic empowerment programmes focusing on Women's Rights, Legal Rights, social, economic & technical skills in line with the Constitution of Republic of South Africa 1996 and National Policy on Women's Empowerment & Gender Equality 2000.										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices										
ASSUMPTIONS: Women participating in empowerment programmes have increased levels of self-reliance and awareness about their Rights.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHODOLOGY OF CALCULATION/ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Unemployed Women including 2% of Women with Disabilities	1. Consolidated Report on empowerment programs, Consolidated database for women.	1. Consolidated Report on empowerment programs, Consolidated database for women.	1. Consolidated Report on empowerment programs, Consolidated database for women.	1. Consolidated Report on empowerment programs, Consolidated database for women.	Attendance Registers of women participating in empowerment programmes.	Quarterly	Active participation of women in socio economic development programmes and social inclusion	CDP/ Supervisor	Deputy Director: Administration	

5.7.2		INDICATOR TITLE: Number of women livelihood initiatives supported				CALCULATION TYPE: Non-Cumulative highest figure				
DEFINITION: This indicator counts the number of women livelihood initiatives (Cooperatives & NPOs) supported. Provision of financial and technical support (through funding & skills development) to women for participation in self-help & income generation opportunities for poverty alleviation in line with Cooperative Act 2004, Skills Development Act 2008 and NPO Act 1996										
SPATIAL TRANSFORMATION: This indicator will be implemented in the District and all Service Offices with funded women livelihood initiatives supported (King Williams Town & Zwelitsha)										
ASSUMPTIONS: Sustainable Women Livelihood Initiatives with improved income levels to reduce poverty.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Unemployed Women including Women 2% of Women with Disabilities	1. Consolidated Monitoring report, database of women Livelihoods initiatives	1. Consolidated Monitoring report, database of women Livelihoods initiatives	1. Consolidated Monitoring report, database of women Livelihoods initiatives	1. Consolidated Monitoring report, database of women Livelihoods initiatives	List of funded Women livelihood initiatives	Quantitative (Simple Count)	Quarterly	Improved women livelihood initiatives provide opportunities for economic participation and inclusion of women in the mainstream economy.	CDP/ Supervisor	Deputy Director: Administration

5.7.3		INDICATOR TITLE: Number of child support grant beneficiaries linked to sustainable livelihoods opportunities				CALCULATION TYPE: Non-Cumulative highest figure				
DEFINITION: This indicator counts the number of child support grant beneficiaries (with specific focus to mothers of children affected by malnutrition) linked to sustainable livelihoods opportunities										
SPATIAL TRANSFORMATION: This indicator will be implemented in all 6 Districts and 2 Metros with special focus on hotspots of malnutrition identified by DoH across the Province										
ASSUMPTIONS: Child support grant beneficiaries linked to sustainable livelihoods opportunities to reduce poverty.										
DISAGREGATION OF BENEFICIARIES	MEANS OF VERIFICATION/POE				SOURCE OF DATA	METHOD OF CALCULATION/ ASSESSMENT	REPORTING CYCLE	DESIRED PERFORMANCE	INDICATOR RESPONSIBILITY	VALIDATION RESPONSIBILITY
	QUARTER 1:	QUARTER 2:	QUARTER 3:	QUARTER 4:						
Social grant beneficiaries	1. Consolidated database of CSG beneficiaries linked to sustainable livelihoods initiatives	1. Consolidated database of CSG beneficiaries linked to sustainable livelihoods initiatives	1. Consolidated database of CSG beneficiaries linked to sustainable livelihoods initiatives	1. Consolidated database of CSG beneficiaries linked to sustainable livelihoods initiatives	Assessment Tool Beneficiary Files	Quantitative (Simple Count)	Quarterly	Improved women livelihood initiatives provide opportunities for economic participation and inclusion of women in the mainstream economy.	Chief Director: Development and Research	Chief Director: Development and Research

LOCAL SERVICE OFFICE
2024/25
ANNUAL OPERATIONAL
PLAN

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

PROGRAMME 1 ADMINISTRATION

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

1.1 OFFICE OF THE DEPUTY DIRECTOR: ADMINISTRATION

ECONOMIC CLASSIFICATION		GRAND TOTAL	
Compensation of Employees			R 28 000
Goods and Services			R 28 000
TOTAL BUDGET			R 28 000

OUTCOME INDICATOR OUTPUT	OUTCOME 4: Improved administrative and financial systems for effective service delivery Effective, efficient and developmental administration for good governance Support service coordinated											
	Q1 = 10			Q2 = 12			Q3 = 10			Q4 = 12		
OUTPUT INDICATOR CALCULATION TYPE ANNUAL TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
1.1.1 Number of corporate governance interventions implemented Cumulative Year End 44	2	2	6	2	2	8	2	2	6	2	2	8
QUARTERLY TARGETS MONTHLY TARGETS	Q1 = 10			Q2 = 12			Q3 = 10			Q4 = 12		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Conduct Quarterly Performance Review Sessions	Consolidated Quarterly Sessions Report with signed Attendance Registers															R 5 078	Cooperation from Local Service Office Staff	Deputy Director: Administration	District Director
02.	Facilitate development and submission of Local Service Office Monthly Reports	Consolidated and signed Monthly Local Service Office Performance Reports															-	Availability of accurate information		
03.	Facilitate development and submission of Local Service Office Quarterly & Half yearly & Annual Reports	Consolidated and signed Quarterly, Half Yearly and Annual Reports															-	Availability of accurate information		
04.	Conduct Local Service Office Planning Engagement Sessions	Planning Engagement Reports															-	Cooperation from Local Service Office Staff		
05.	Facilitate development of Annual Performance Plans and Operational Plans	Signed Local Service Office Annual Performance Plans and signed Operational Plans															-	Cooperation from Local Service Office Staff		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
06.	Facilitate implementation of generic intervention processes	Monthly Report Screening Register Intake Register														-	Timeous submission of SWS Forms by Service Offices		
07.	Prepare and present Business Plans to the District Panel	Database of received and presented Business Plans														R 10 000	Availability of schedule		
08.	Facilitate portfolio approach (NDA, SASSA, DSD)	Stakeholder Engagement Reports														-	Cooperation of Stakeholders		
09.	Manage and maintain Local Service Office External Stakeholder Database	Consolidated Database Stakeholder														-	Accuracy of information		
10.	Participate in IGR Meeting	Stakeholder report														-			
11.	Participate in external stakeholder Engagements	Stakeholder engagements attendance register and minutes														R 3 922	Cooperation of Stakeholders		
12.	Conducting Monthly/Quarterly Local Service Staff Meetings	Attendance registers and minutes														R 9 000	Cooperation Programme Staff		
13.	Conducting Monthly/Quarterly Local Service Management Meetings	Attendance registers and minutes														-	Accuracy of information		

NPO MANAGEMENT

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery											
OUTCOME INDICATOR	Effective, efficient and developmental administration for good governance											
OUTPUT	Registration of NPOs											
OUTPUT INDICATOR	1.2.3 Number of NPOs registered											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	12											
QUARTERLY TARGETS	Q1 = 3			Q2 = 3			Q3 = 3			Q4 = 3		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	1	1	1	1	1	1	1	1	1	1	1	1

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Identify officials for training on NPO registration and compliance	Database of identified officials to be trained															Availability of officials,		
02.	Develop database of officials to be trained on online registration and compliance	Training database Attendance register															Availability of officials, Network availability, Disaster Recovery		
03.	Assessment and processing of registration applications	Assessment report															Issuing of certificates by Provincial DSD, Disaster recovery		
04.	Monitor NPO help desks for registration and capturing of reports	Monitoring reports															Availability of officials		

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery											
OUTCOME INDICATOR	Effective, efficient and developmental administration for good governance											
OUTPUT	Compliance interventions undertaken											
OUTPUT INDICATOR	1.2.4 Number of Compliance interventions implemented											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	5											
QUARTERLY TARGETS	Q1= 1			Q2 = 1			Q3 = 2			Q4 =1		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	1	-	-	1	-	-	1	1	-	-	1	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Facilitate identification of officials to be trained on compliance issues	Database															-	Availability of officials	NPO Coordinator	Deputy Director: Administration
02.	Develop and maintain database of compliant and non-complaint organisations.	Database/ Electronic compliance report															-	Response from the NPO		
03.	Implementation of compliance interventions.	Reports and signed Attendance registers															-	Cooperation by NPOs		
04.	Assist NPO's with compliance issues.	Database, acknowledgement letters															-	Budget availability		

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery												
OUTCOME INDICATOR	Effective, efficient and developmental administration for good governance												
OUTPUT	Funding of NPOs												
OUTPUT INDICATOR	1.25 Number of funded NPOs												
CALCULATION TYPE	Non-cumulative Highest Figure												
ANNUAL TARGET	47												
QUARTERLY TARGETS	Q1= 47			Q2 = 47			Q3 = 47			Q4 = 47			
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
	47	47	47	47	47	47	47	47	47	47	47	47	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Prepare and submit inputs in needs analysis report.	Reports Attendance registers															-	Cooperation by NPOs		
02.	Distribute call for proposals and coordinate application process by NPOs	Advert Issuing and Submission registers															--	Co-operation by NPO's		
03.	Conduct consultation of NPO's on service specifications	Service Specifications Attendance registers															-	Co-operation by NPO's		
04.	Coordinate the process of assessment and evaluation of Business Plans	Attendance registers Master lists Minutes Business Plan Files															-	Co-operation by offices		
05.	Consolidate Master list of submitted, Assessed, Recommended and approved Business Plans	Signed and approved Master lists Payment report															-	Co-operation by offices		
06.	Coordinate capturing of files to the system	Electronic version of business plans															-	Availability of network and systems		
07.	Co-ordinate signing of contracts by NPO's	Signed SLA's, Synopsis, allocation Letter															-	Co-operation by NPO's		
08.	Coordinate the implementation of workshops	Attendance register Reports															-	Cooperation by NPOs		
09.	Coordinate submission of required documents preparation of files and submission to the district office for payment	Payment report															-	Cooperation by Areas		

NPO Coordinator

Deputy Director: Administration

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery												
OUTCOME INDICATOR	Effective, efficient and developmental administration for good governance												
OUTPUT	Funded organizations monitored												
OUTPUT INDICATORS	1.2.6 Number of funded organisations monitored												
CALCULATION TYPE	Non-cumulative Highest Figure												
ANNUAL TARGET	47												
QUARTERLY TARGETS	Q1 = 47			Q2 = 47			Q3 = 47			Q4 = 47			
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
	47	47	47	47	47	47	46	47	47	47	47	47	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Monitor compliance of funded organisations on departmental pre scripts (NPO ACT 71 of 1997)	Database and consolidated monitoring reports																Cooperation by NPOs	NPO Coordinator	Deputy Director: Administration

FINANCIAL MANAGEMENT

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery											
OUTCOME INDICATOR	Effective, efficient and developmental administration for good governance											
OUTPUT	Days taken to pay stakeholders											
OUTPUT INDICATORS	1.2.7 Percentage of invoices paid within 30 days											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	100%											
QUARTERLY TARGETS	Q1=100%			Q2 = 100%			Q3 = 100%			Q4 = 100%		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Receive invoices from service providers and submit for payment to District Office	Invoice Register															-	Submission from service providers	Admin Clerk	Deputy Director: Administration
02.	Monitor trend analysis on all unpaid payments and rejections.	Report of rejections															-	Availability of MIS reports/Connectivity		
03.	Attend district payment acceleration forum.	Attendance register															-	Budget availability		
04.	Receive and process all verified salary related payments and appointments.	Persal report															-	Availability of Persal, MIS and BAS		
05.	Facilitate signing of payroll by all officials	Signed Payroll															-	Availability of stationery		

FLEET MANAGEMENT

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery											
OUTCOME INDICATOR	Effective, efficient and developmental administration for good governance											
OUTPUT	Days to physical verify GG vehicles											
OUTPUT INDICATORS	9 GG vehicles											
CALCULATION TYPE	Non-cumulative											
ANNUAL TARGET	12											
QUARTERLY TARGETS	Q1=12			Q2 = 12			Q3 = 12			Q4 = 12		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	12	12	12	12	12	12	12	12	12	12	12	12

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION				
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Monitoring, verification and maintenance of vehicle asset registers, subsidised vehicles and commitment registers.	Consolidated Vehicle Asset Registers of GG Vehicles																	Human Resource capacity	Transport Officer	Deputy Director: Administration

ASSET MANAGEMENT

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION				
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Conduct verification of movable and immovable assets	Updated Asset Register																	Human Resource capacity	Admin Officer: Asset Management	Deputy Director: Administration
02.	Stock Management/ Count/ Stores/ Stationery Monitoring	Updated Inventory List																	Human Resource capacity		

SUPPLY CHAIN MANAGEMENT

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery											
OUTCOME INDICATOR	Effective, efficient and developmental administration for good governance											
OUTPUT	Procurement budget spend targeting local suppliers+											
OUTPUT INDICATORS	1.21 Percentage of procurement budget spend targeting local suppliers in terms of LED Framework											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	75%											
QUARTERLY TARGETS	Q1 = 80%			Q2 = 80%			Q3 = 80%			Q4 = 80%		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Participate in the District Price Quotation Committee	Appointment letters																-	Availability of appointed Committee members	Admin Clerk	Deputy Director: Administration
02.	Compile monthly progress reports on procurement transactions in line with LED for submission to District Office	Quarterly report																-	Availability of reports/connectivity MIS		

CORPORATE SERVICES

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery											
OUTCOME INDICATOR	Responsive workforce to enhance integrated service delivery											
OUTPUT	Human Capital Management interventions implemented											
OUTPUT INDICATORS	1.2.10 Number of Human Capital Management interventions implemented.											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	4											
QUARTERLY TARGETS	Q1 = 4			Q2 = 4			Q3 = 4			Q4 = 4		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	4	4	4	4	4	4	4	4	4	4	4	4

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Facilitate compliance with HR Policies	Quarterly Reports																Lack of cooperation by HR functions	-	HR Practitioner	Deputy Director: Administration
02.	Facilitate identification of employees for training and capacity building	Database of trained employees																Delays in procurement processes	-		
03.	Facilitate compliance with Safety Health Environment Risk and Quality Management programmes	Appointment Letters for SHE Representatives																Delays from Department of Labour	-		
04.	Facilitate the implementation of PMDS Processes	List of contracted employees Attendance Registers & Minutes of PMDS Review Sessions																Cooperation by responsible managers	-		

2.1 MANAGEMENT AND SUPPORT SERVICES

ECONOMIC CLASSIFICATION		GRAND TOTAL
Compensation of Employees		
Goods and Services		R 30 400
TOTAL BUDGET		R 30 400

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery											
OUTPUT	Effective, efficient and developmental administration for good governance											
OUTPUT INDICATOR	Support service coordinated											
CALCULATION TYPE	2.1.1 Number of support services coordinated											
ANNUAL TARGET	Cumulative Year End											
QUARTERLY TARGETS	Q1=5			Q2=7			Q3=5			Q4=7		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	1	1	3	1	1	5	1	1	3	1	1	5

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Compilation, collation and consolidation of performance information reports	Consolidated Programme 2 Monthly report with POE Consolidated Programme 2 Quarterly report with POE Consolidated Programme 2 Half Yearly report with POE Consolidated Programme 2 Annual report with POE															R 10 000	Timeous submission of accurate information	Programme 2 Social Work Supervisor	Deputy Director: Administration
02.	Conduct Local Service Office Planning Engagement Sessions	Planning Engagement Session Reports															R 5 000	Cooperation from Local Programme 2 Staff		
03.	Facilitate development of Annual Performance Plans and Operational Plans	Signed Local Service Office Annual Performance Plans and signed Operational Plans															-	Cooperation from Local Programme 2 Staff		
04.	Conduct Programme 2 meetings	Attendance Registers and Minutes of management meetings															-	Availability of staff		
05.	Attend District Performance Review Sessions	Attendance register															R 7 652	Invitation from District and Area level		
06.	Conduct capacity building and	Attendance Register															R 7 748	Adequate budget		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
07.	in-service training Conduct supervision sessions	Supervision report														-	Adequate budget		
08.	Implementation in compliance with CWA forms	Completed SWS forms														-	Timeous submission of reports		
09.	Maintain and update Intake register	Intake register														-	Availability of stakeholders		
10.	Maintain and update case work register	Maintained and updated case work register														-	Cooperation by funded residential facilities		
11.	Implementation of service norms and standards	DOA assessment report														-	Submission of assessment report		
12.	Maintain and update referral register	Maintained and updated referral register														-	Timeous submission of referral register		
13.	Establishment and strengthening of NPO's	Database of established and strengthened NPO's														-	Availability of stakeholders		
14.	Consultation with individual supervisees	Report														-	Availability of stakeholders		
15.	Development of workplan agreements	Signed workplans														-	Cooperation by funded residential facilities		
16.	Development of workplan reviews	Signed workplan reviews														-	Cooperation of staff		
																		Programme 2 Social Work Supervisor	Deputy Director: Administration

PROGRAMME 2

SOCIAL WELFARE SERVICES

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

2.2 SERVICES TO OLDER PERSONS

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Older persons accessing Community Based Care and Support Services											
OUTPUT INDICATOR	2.2.1 Number of older persons accessing Residential facilities											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	0											
QUARTERLY TARGETS	Q1=			Q2=			Q3=			Q4=		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	-	-	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Conduct pre-funding on-site visits to Residential Facilities	Site visit reports															-	Timeous submission of reports	Programme 2 Social Work Supervisor Deputy Director: Administration
02.	Collate and consolidate data base of persons in funded residential facilities	Approved updated and consolidated database															-	Availability of stakeholders	
03.	Conduct pre-implementation workshops in funded residential facilities	Pre implementation report and attendance registers															-	Cooperation by funded residential facilities	
04.	Monitor the implementation of Programs in funded and non-funded residential facilities in line with Older Persons Act	Monitoring Reports															--	Cooperation by funded residential facilities	
05.	Conduct household profiling to all family households of funded beneficiaries.	Eligibility tool															-	Transport availability	
06.	Register residential facilities in terms of the Older Persons Act no 13 of 2006	Completed form 4															--	Availability of stakeholders	
07.	Register Care Givers in terms of the Older Persons Act no 13 of 2006	Completed form 8															-	Availability of stakeholders	
08.	Identify and refer Older Persons to suitable residential facilities	Database of Older Persons															-	Cooperation of stakeholders	
09.	Monitor work opportunities created through EPWP	Database of work opportunities created																Human Resources	

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system											
OUTPUT	Improved well-being of vulnerable groups and marginalized											
OUTPUT INDICATOR	Older persons accessing Community Based Care and Support Services											
CALCULATION TYPE	2.2.2 Number of older persons accessing Community Based Care and Support Services											
ANNUAL TARGET	Non-cumulative Highest Figure											
QUARTERLY TARGETS	Q1= 545			Q2= 545			Q3= 545			Q4= 545		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	545	545	545	545	545	545	545	545	545	545	545	545

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Conduct pre-funding on-site visits to Community Based Care and Support Services (new)	Onsite visits reports															-	Transport availability		
02.	Implement community based and support services to older persons	Database of older persons accessing community-based services															-	Transport availability		
03.	Develop and maintain data base of persons accessing community based and support services conducted	Approved updated and consolidated database															-	Cooperation stakeholders		
04.	Monitor the implementation of community-based care programmes in funded centres in line with norms and standards	Monitoring reports															-	Transport availability		
05.	Facilitate participation of older persons in active ageing programmes	Attendance registers															-	Transport budget/ Co-operation Stakeholders		
06.	Conduct household profiling to all family households of funded beneficiaries.	Eligibility tool															-	Transport budget/ Co-operation Stakeholders		
07.	Mobilize Older persons to participate in capacity building programmes in partnership with stakeholders	Training report															-	Cooperation stakeholders		
08.	Conduct awareness programmes on issues affecting Older Persons (Elder Abuse, Alzheimers, Dementia) in partnership with stakeholders	Report															-	Transport budget/ Co-operation Stakeholders		
09.	Mobilize Older persons to participate in institutionalized days	Attendance registers															-	Cooperation stakeholders		
10.	Mobilize Older persons to participate in advocacy programmes and structures	Attendance registers and SWS 9 and 10 reports															-	Cooperation stakeholders		

Deputy Director: Administration
Programme 2 Social Work Supervisor

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
11.	Register Community Based Care and Support Centres in terms of the Older Persons Act no 13 of 2006	Form 8														-	Availability of stakeholders		
12.	Register Caregivers in terms of the Older Persons Act no 13 of 2006	Form 4														-	Availability of stakeholders		
13.	Monitor work opportunities created through EPWP	Database of work opportunities created														-	Human Resources		

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Older persons accessing Community Based Care and Support Services in Non -Funded Facilities											
OUTPUT INDICATORS	2.2.3 Number of older persons accessing Community Based Care and Support Services in Non -Funded Facilities											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	70											
QUARTERLY TARGETS	Q1= 70			Q2= 70			Q3= 70			Q4= 70		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	70	70	70	70	70	70	70	70	70	70	70	70

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Monitor the implementation of community-based care programmes in non-funded centres in line with norms and standards	Monitoring reports															-	Transport availability	Programme 2 Social Work Supervisor	Deputy Director: Administration
02.	Conduct awareness programmes on issues affecting Older Persons (Elder Abuse, Alzheimers, Dementia) in partnership with stakeholders	Attendance registers															-	Transport and budget availability		
03.	Register Community Based Care and Support Centres in terms of the Older Persons Act no 13 of 2006	Form 8															-	Cooperation by stakeholders		
04.	Register Caregivers in terms of the Older Persons Act no 13 of 2006	Form 4															-	Cooperation by stakeholders		

2.3 SERVICES TO PERSONS WITH DISABILITIES

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Persons with disabilities accessing Residential Facilities											
OUTPUT INDICATORS	2.3.1 Number of Persons with disabilities accessing Residential Facilities											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	0											
QUARTERLY TARGETS	Q1= 0			Q2= 0			Q3= 0			Q4= 0		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	-	-	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Conduct pre-funding on-site visits to Residential Facilities	On site visit reports															-	Transport availability Human Resource	Programme 2 Social Work Supervisor Deputy Director: Administration	
02.	Collate and consolidate data base of persons with disabilities in funded residential facilities	Approved updated and consolidated database of persons with disabilities accessing residential facilities															-	Human resources		
03.	Conduct pre-implementation workshops in funded residential facilities	Monitoring Tool															-	Transport availability Human Resource		
04.	Identify and refer Persons with disabilities	Completed DQ98 form															-	Transport availability Human Resource		
05.	Monitor the implementation of Programs in residential facilities	Monthly and quarterly reports															-	Availability of Human Resource		
06.	Conduct household profiling to all family households of funded beneficiaries.	Household Profiling tool															-	Transport availability Human Resource		
07.	Monitor work opportunities created through EPWP	Database of work opportunities created															-	Human Resources		

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized Persons with disabilities accessing services in funded Protective Workshops											
OUTPUT:	Persons with disabilities accessing services in funded Protective Workshops											
OUTPUT INDICATORS	2.3.2 Number of Persons with disabilities accessing services in Protective Workshops											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	0											
QUARTERLY TARGETS	Q1=			Q2=			Q3=			Q4=		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	-	-	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Conduct pre-funding on-site visits to funded Protective Workshops	Onsite visit reports															-	Transport availability and Human resources	Programme 2 Social Work Supervisor Deputy Director: Administration
02.	Collate and consolidate data base of persons with disabilities in funded Protective Workshops	Database of persons with disabilities accessing services in funded Protective Workshops															-	Transport availability and Human resources	
03.	Conduct pre-implementation workshops in funded protective workshops	Attendance registers															-	Transport availability and Human resources	
04.	Conduct skills audit on Persons with disabilities.	List of Persons with disabilities to be placed in EPWP Programmes															-	Transport availability and Human resources	
05.	Facilitate the placement of Persons with disabilities in EPWP Programme.	Placement reports															-	Transport availability and Human resources	
06.	Conduct household profiling to all family household of funded beneficiaries	Household Profiling tool															-	Transport availability and Human resources	
07.	Identify and link participants for capacity building programmes	Capacity building report															-	Availability of budget Human resource	
08.	Monitor work opportunities created through EPWP	Database of work opportunities created															-	Human Resources	

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized Persons accessing Community Based Rehabilitation Services											
OUTPUT	Persons accessing Community Based Rehabilitation Services											
OUTPUT INDICATORS	2.3.3 Number of Persons accessing Community Based Rehabilitation Services											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	700											
QUARTERLY TARGETS	Q1= 175			Q2= 175			Q3= 175			Q4= 175		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	58	58	59	58	58	59	58	58	59	58	58	59

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Conduct pre-funding on-site visits to funded Community Based Rehabilitation Services	Approved, updated and consolidated database															-	Transport availability and Human resources	Programme 2 Social Work Supervisor Deputy Director: Administration
02.	Collate and consolidate data base of persons with disabilities in funded CBR	Monitoring reports															-	Transport availability and Human resources	
03.	Conduct pre-implementation workshops in funded CBR	Attendance registers															-	Transport availability and Human resources	
04.	Establish and strengthen existing structures and self-help groups for Persons with disabilities (including parents of children with disabilities)	Minutes and Attendance Register															-	Co-operation of Stakeholders	
05.	Maintain database of caregivers receiving stipend in funded projects	Data base of Caregivers. Signed Stipend Register															-	Human resources	
06.	Facilitate training of Caregivers on Home Based Care.	Database of Caregivers to be trained															-	Transport availability and Human resources	
07.	Conduct awareness on disability issues affecting Persons with disabilities	Attendance registers															-	Transport availability and Human resources	
08.	Mobilise communities to participate in instituted days for Persons with disabilities	Minutes and Attendance Register															-	Transport availability and Human resources Cooperation of stakeholders	
09.	Conduct household profiling to all family household of funded beneficiaries	Household Profiling tool															-	Transport availability and Human resources	
10.	Monitor work opportunities created through EPWP	Database of work opportunities created															-	Human Resources	

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Families caring for children and adults with disabilities who have access to a well-defined basket of social support services											
OUTPUT INDICATORS	2.3.4 Number of families caring for children and adults with disabilities who have access to a well-defined basket of social support											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	15											
QUARTERLY TARGETS	Q1= 3			Q2= 4			Q3= 4			Q4= 4		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	1	1	1	2	1	1	2	1	1	2	1	1

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Identification of families caring for children and adults with disabilities	Approved, updated and consolidated database															Transport availability and Human resources	Programme 2 Social Work Supervisor	Deputy Director: Administration
02.	Determine the number as well as nature of disability in each identified family	Approved, updated and consolidated database															Transport availability and Human resources		
03.	Conduct household profiling to all family household caring for children and adults with disabilities	Reports of profiled households															Transport availability and Human resources		
04.	Development of the household intervention plan in alignment with the challenges experienced by each household.	Household Intervention Plan															Transport availability and Human resources		
05.	Collaborate with Local Disability Forum to facilitate inclusive and responsive programmes for Persons with disabilities	Minutes and Attendance register															Transport availability and Human resources		
06.	Monitor the implementation of the household intervention plan.	Monitoring report															Transport availability and Human resources		

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services												
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized												
OUTPUT	Persons with disabilities receiving personal assistance services support												
OUTPUT INDICATORS	2.3.5 Number of persons with disabilities receiving personal assistance support services.												
CALCULATION TYPE	Cumulative Year End												
ANNUAL TARGET	6												
QUARTERLY TARGETS	Q1=0			Q2=2			Q3=2			Q4=2			
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
	-	-	-	-	1	1	1	1	-	1	1	-	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Identify and assess Persons with disabilities in need of assistive devices	Approved, updated and consolidated database															-	Transport availability and Human resources	
02.	Determine nature of assistive device	Resource book on assistive devices															-	Transport availability and Human resources	
03.	Conduct household profiling to all family household caring for Persons with disabilities	Household Profiling Report															-	Transport availability and Human resources	
04.	Development of the household intervention plan in alignment with the challenges experienced by each household.	Household Intervention Plan															-	Transport availability and Human resources	
05.	Collaborate with Local Disability Forum to facilitate inclusive and responsive programmes for Persons with disabilities	LDF minutes Attendance register															-	Transport availability and Human resources	
06.	Monitor the implementation of the household intervention plan.	Monitoring Report															-	Transport availability and Human resources	
07.	Facilitate implementation of Disability Empowerment and Mainstreaming Approach (DEM)	Feedback report Attendance register															-	Transport availability and Human resources	

2.4 HIV AND AIDS

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services											
OUTPUT	Improved well-being of vulnerable groups and marginalized Implementers trained on Social and Behaviour Change Programmes											
OUTPUT INDICATORS	2.4.1 Number of implementers trained on Social and Behaviour Change Programmes											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	50											
QUARTERLY TARGETS	Q1=0			Q2= 25			Q3= 25			Q4=0		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	25	-	-	25	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Identification of implementers to be trained on Social Behavioural Change Programmes	Training Report, Attendance Register																Transport availability and Human resources	-	Programme 2 Social Work Supervisor	
02.	Facilitate Rollout training of Social Service Practitioners and Stakeholders to attend training on Chommy, YOLO, BCC, MCC, CCE, FMP, TLP	Training Report, Attendance Register																Transport, budget availability and Human resources	-		
03.	Facilitate the orientation of Social Service Practitioners and Stakeholders on the interpretation and translation of the Policy Framework on HIV, TB and STI's (NSP 2017-22) etc	Attendance register																Cooperation with SSP and stakeholders	-		
04.	Identification of Traditional Leaders to be trained on Traditional Leaders Programme	Training Report, Attendance Register																Cooperation with stakeholders	-		
05.	Facilitate the Rollout training of Traditional Leaders as change agents to assist in HIV, STIs and TB programme	Training Report, Attendance Register																Budget and Cooperation of Stakeholders	-		

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Beneficiaries reached through Social and Behaviour Change Programmes											
OUTPUT INDICATORS	2.4.2 Number of beneficiaries reached through Social and Behaviour Change Programmes											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	1800											
QUARTERLY TARGETS	Q1= 433			Q2= 500			Q3= 433			Q4= 434		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	144	144	145	166	167	167	144	144	145	145	144	145

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Conduct Social Mobilisation towards implementation of Social Behaviour Change Programme.	COW01 Attendance Register																Transport availability and Cooperation of Stakeholders	-	Programme 2 Social Work Supervisor	
02.	Implement Social Behaviour Change Programmes including YOLO, Chommy, BCC, MCC, Family Matters Programme, CCE, & Traditional Leaders Programme.	Dialogue report and COW2 and COW3 form, Attendance Register and Database																Transport availability and Cooperation of Stakeholders	-		
03.	Conduct Community Capacity Enhancement programme as an integral part of Social Behaviour Change.	Reports on Social and Behaviour Change Programmes conducted																Transport availability and Cooperation of Stakeholders	-		
04.	Conduct dialogues targeting men as "change agents on how to alleviate any social and structural drivers of HIV, STIs, TB and Gender Based Violence.	COW 9&10, Dialogue reports and attendance register																Transport availability and Cooperation of Stakeholders	-		
05.	Conduct Youth dialogues on Social Behaviour Change as build up events towards World AIDS Day.	COW 9&10 FORMS Dialogue reports and attendance register																Transport availability and Cooperation of Stakeholders	-		
06.	Strengthen and maintain partnerships with CSO including Men's Forum, People Living with HIV.	Minutes and attendance registers																Cooperation of Stakeholders	-		
07.	Collate and consolidate data base of beneficiaries reached through Social and Behaviour Change Programmes	Approved and endorsed Consolidated data base of beneficiaries.																Cooperation Stakeholders	-		
08.	Monitor work opportunities created through EPWP	Database of work opportunities created																Human Resources	-		

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Enhanced coping mechanisms for people experiencing social distress											
OUTPUT	Beneficiaries receiving Psychosocial Support Services											
OUTPUT INDICATORS	2.4.3 Number of beneficiaries receiving Psychosocial Support Services											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	1317											
QUARTERLY TARGETS	Q1= 250			Q2= 435			Q3= 438			Q4= 194		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	84	84	83	145	145	145	146	146	146	65	65	64

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Conscientize communities on psychosocial support as a critical intervention for people experiencing behavioural disturbances.	Data Base of beneficiaries receiving psychosocial support services Implementation report														-	Human resources and commitment of officials		
02.	Provide Psychosocial Support Services to infected and affected individuals, families and communities.	Data Base of beneficiaries receiving psychosocial support services Implementation report														-	Human resources and commitment of officials		
03.	Facilitate referrals to health care centres for HIV testing services and treatment.	Database of people referred for testing and treatment, referral register														-	Human resources and commitment of officials		
04.	Conduct pre-funding on-site visits to funded HCBC	On-site visit report														-	Transport/ budget availability		
05.	Collate and consolidate data base of HCBC beneficiaries	Database of beneficiaries														-	Human resources and commitment of officials		
06.	Conduct pre-implementation workshops in funded HCBC	Attendance register														-	Budget availability		
07.	Strengthen and establish support groups for people infected and affected with HIV/AIDS	Attendance registers and group work report														-	Cooperation by stakeholders		Programme 2 Social Work Supervisor
08.	Conduct workshops on succession planning, guidelines on Psychosocial support and establishment of support groups for children and adults living with HIV and AIDS and other Chronic conditions to Social Service Practitioners	Attendance registers and Training reports														-	Cooperation by stakeholders		Deputy Director: Administration

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M							
09.	Monitor compliance of HCBCs to minimum norms and standards	Monitoring reports and attendance registers																-	Cooperation by stakeholders		
10.	Monitor work opportunities created through EPWP	Database of work opportunities created																-	Human Resources		

2.5 SOCIAL RELIEF

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Enhanced coping mechanisms for people experiencing social distress											
OUTPUT	Beneficiaries who benefited from DSD Social Relief Programmes											
OUTPUT INDICATORS	2.5.1 Number of beneficiaries who benefited from DSD Social Relief Programmes											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	132											
QUARTERLY TARGETS	Q1= 25			Q2= 32			Q3= 34			Q4= 41		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	10	10	5	11	11	10	11	11	12	13	14	14

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Conduct means test assessment utilising the SRD Eligibility Tool for individuals experiencing undue hardships	SRD Eligibility Tool																Human resources	-	Programme 2 Social Work Supervisor	Deputy Director: Administration
02.	Provide material support including food parcels, schools uniform, blankets and mattresses etc	Approved and endorsed Database																Human resources Adequate funding	-		
03.	Conduct verification of beneficiaries on Social Relief of Distress Programme	Monitoring reports and attendance registers																Human resources	-		
04.	Provision of psych-social interventions to beneficiaries of Social Relief of Distress	Database of beneficiaries receiving psych- social support																Human resources, Adequate funding and cooperation of stakeholders	-		

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Enhanced coping mechanisms for people experiencing social distress											
OUTPUT	Learners who benefitted through Integrated School Health Programmes											
OUTPUT INDICATORS	2.5.2 Number of learners who benefitted through Integrated School Health Programmes											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	3035											
QUARTERLY TARGETS	Q1= 3035			Q2= 3035			Q3= 3035			Q4= 3035		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	3035	3035	3035	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Assess learners in identified schools eligible to receive sanitary dignity packs	Assessment report															Cooperation stakeholders	of	
02.	Establish and strengthen Sanitary Dignity Committees comprised of DOE, DSD, DOH, Local Municipalities	Minutes Attendance registers															Cooperation stakeholders	of	
03.	Facilitate capacity building of Sanitary Dignity Committees on Sanitary Dignity Implementation Framework	Attendance registers															Availability of funding, Human resource and transport		
04.	Distribute sanitary dignity packs to learners through Integrated School Health Programmes	Approved learners who received sanitary pads Signed receipt register															Availability of funding, Human resource and transport		
05.	Monitor the distribution of the Sanitary Dignity Programme	Monitoring reports															Human resource		
06.	Provide psycho-social interventions to beneficiaries of sanitary dignity packs	Approved Beneficiaries receiving Psycho- social support															Cooperation stakeholders	of	
07.	Conduct verification of beneficiaries on Sanitary Dignity Programme	Verification report															Cooperation stakeholders	of	

PROGRAMME 3

CHILDREN AND FAMILIES

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

3.1 MANAGEMENT AND SUPPORT SERVICES

ECONOMIC CLASSIFICATION		GRAND TOTAL
Compensation of Employees		
Goods and Services		R 18 000
TOTAL BUDGET		R 18 000

OUTCOME	OUTCOME 4: Improved administrative and financial systems for effective service delivery											
OUTPUT	Effective, efficient and developmental administration for good governance											
OUTPUT INDICATOR	Support service coordinated											
CALCULATION TYPE	3.1.1 Number of support services coordinated											
ANNUAL TARGET	Cumulative Year End											
QUARTERLY TARGETS	Q1= 5			Q2= 7			Q3= 5			Q4= 7		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	1	1	3	1	1	5	1	1	3	1	1	5

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Compilation, collation and consolidation of performance information reports	Consolidated Programme 3 Monthly report with POE Consolidated Programme 3 Quarterly report with POE Consolidated Programme 3 Half Yearly report with POE Consolidated Programme 3 Annual report with POE															R18 000	Timeous submission of accurate information Timeous submission of accurate information Timeous submission of accurate information Timeous submission of accurate information Cooperation from Local Programme 2 Staff	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Conduct Local Service Office Planning Engagement Sessions	Planning Engagement Session Reports															-	Cooperation from Local Programme 2 Staff		
03.	Facilitate development of Annual Performance Plans and Operational Plans	Signed Local Service Office Annual Performance Plans and signed Operational Plans															-	Cooperation from Local Programme 2 Staff		
04.	Conduct Programme meetings	Attendance Registers and Minutes of management meetings															-	Availability of staff		
	Attend District Performance Review Sessions	Attendance register															-	Invitation from District and Area level		
06.	Conduct capacity building and in-service training	Attendance Register															-	Adequate budget		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
07.	Conduct supervision sessions	Supervision report															Adequate budget		
08.	Implementation in compliance with SWS forms	Completed SWS forms															Timeous submission of reports		
09.	Maintain and update intake register	Intake register															Availability of stakeholders		
10.	Maintain and update case work register	Maintained and updated case work register															Cooperation by funded residential facilities		
11.	Implementation of service norms and standards	DQA assessment report															Submission of assessment report		
12.	Maintain and update referral register	Maintained and updated referral register															Submission of referral register		
13.	Establishment and strengthening of NPO's	Database of established and strengthened NPO's															Availability of stakeholders		
14.	Consultation with individual supervisees	Report															Availability of stakeholders		
15.	Development of workplan agreements	Signed workplans															Cooperation by funded residential facilities		
16.	Development of workplan reviews	Signed workplan reviews															Cooperation by staff		
																		Programme 3 Social Work Supervisor	Deputy Director: Administration
																		Programme 3 Social Work Supervisor	Deputy Director: Administration

3.2 CARE AND SERVICES TO FAMILIES

OUTCOME	OUTCOME 3: Functional, reliable, efficient & economically viable families											
OUTCOME INDICATOR	Reduction in families at risk											
OUTPUT	Family members participating in Family Preservation Services											
OUTPUT INDICATORS	3.2.1 Number of family members participating in Family Preservation Services											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	500											
QUARTERLY TARGETS	Q1 = 150			Q2 = 150			Q3 = 120			Q4 = 80		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	50	60	40	50	40	60	40	40	40	30	30	20

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Procure and disburse funds to funded NPOs	Payment Stub														-	Cooperation by funded NPOs		
02.	Consolidate local service office database of Family Members participating in Family Preservation Services	Consolidated data base Family Members participating in Family Preservation Services														-	Availability of monthly Reports a		
03.	Monitor implementation of programmes in Subsidized Non- governmental Organizations	Attendance register Monthly report														-	Cooperation and submission of reports by the subsidized NGOs		
04.	Implement Preventative and Educational Awareness Programmes	Attendance registers Monthly report														-	Cooperation by Stakeholders		
05.	Implement Marriage Preparation and Enrichment Programmes	Database of Monthly report														-	Submission of monthly reports		
06.	Participate in the commemoration of international Day of Families	Report & Attendance Register														-	Cooperation by Stakeholders		
07.	Implement commemoration of Marriage and relationship Week	Report & Attendance Register														-	Cooperation by Stakeholders		
08.	Establish and strengthen functioning of Family Services Fora at local service level	Fora Report & Attendance Register														-	Cooperation by Stakeholders		
09.	Compile and submit local Service Office Performance Information Reports	Consolidated local service office performance information Monthly / Quarterly report with Portfolio of evidence														-	Submission of monthly reports		
10.	Present business plans	Attendance register List of organisations applied for funding														-	Availability of adjudication schedule & cooperation from the 8 Districts		
11.	Monitor work opportunities created through EPWP	Database of work opportunities created														-	Human Resources		

OUTCOME	OUTCOME 3: Functional, reliable, efficient & economically viable families											
OUTCOME INDICATOR	Reduction in families at risk											
OUTPUT	Family members re- united with their families											
OUTPUT INDICATORS	3.2.2 Number of family members re- united with their families											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	6											
QUARTERLY TARGETS	Q1= 0			Q2 = 3			Q3 = 0			Q4 = 3		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	1	2	-	-	-	1	1	1

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Implement guidelines on re-unification services	Database of family members re- united with their families															-	Cooperation and submission of monthly Reports and consolidated Data Base (POE)	Programme 3 Social Work Supervisor	
02.	Consolidate local service office database of family members reunified with their families	Consolidated data base of Family Members Reunited with their Families															-	Availability of monthly Reports and consolidated Data Base (POE)		
03.	Validate local service office performance information for Quarterly Reports and Portfolio of Evidence (POE)	Validation Report Attendance register															-	Availability of monthly Reports and consolidated Data Base (POE)		
04.	Compile and submit Service Office monthly Performance Information Reports	Consolidated local service office performance information Monthly / Quarterly report with Portfolio of evidence															-	Availability of monthly Reports and consolidated Data Base (POE)		
05.	Present business plans in District Assessment	Attendance register List of organisations applied for funding															-	Availability of adjudication schedule		
06.	Monitor work opportunities created through EPWP	Database of work opportunities created															-	Human Resources		

OUTCOME	OUTCOME 3: Functional, reliable, efficient & economically viable families											
OUTCOME INDICATOR	Reduction in families at risk											
OUTPUT	Family members participating in parenting programmes											
OUTPUT INDICATORS	3.2.3. Number of family members participating in parenting programmes.											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	400											
QUARTERLY TARGETS	Q1= 150			Q2 = 110			Q3 = 60			Q4 = 80		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	40	70	40	40	40	30	20	20	20	30	30	20

NO	ACTIVITIES	MEANS OF VERIFICATION		TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
		A	M	J	J	A	S	O	N	D	J	F	M								
01.	Consolidate local service database of family members participating in Parenting Programmes	Consolidated data base of Family Members participating in Parenting Programmes	Database of participants															-	Availability of monthly Reports and consolidated Data Base	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Implement commemoration of International Men's Day	Database of participants	Database of participants															-	Cooperation by District Stakeholders		
03.	Implement Fatherhood Programmes (Men Care + Preparatory Programmes and Fatherhood Campaigns)	Database of participants	Database of participants															-	Cooperation by District Stakeholders		
04.	Implement Men Care parenting Programme	Database of participants	Database of participants															-	Cooperation by District Stakeholders		
05.	Implement Sinovuyo Teen Parenting Programme	Database of database	Database of database															-	Cooperation of Participants		
06.	Compile and submit Office monthly Performance Reports	Consolidated local service office Monthly / Quarterly report with Portfolio of evidence	Consolidated local service office Monthly / Quarterly report with Portfolio of evidence															-	Cooperation of Participants		
07.	Present business plans in District Assessment	Attendance register	List of organisations applied for funding															-	Availability of adjudication schedule		
08.	Monitor work opportunities created through EPWP	Database of work opportunities created	Database of work opportunities created															-	Human Resources		

3.3 CHILDCARE AND PROTECTION SERVICES

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Children placed in foster care											
OUTPUT INDICATORS	3.3.1 Number of reported cases of child abuse											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	13											
QUARTERLY TARGETS	Q1=3			Q2=2			Q3=4			Q4=4		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	1	1	1	-	1	1	1	1	2	1	2	1

NO	ACTIVITIES	MEANS VERIFICATION	OF	TIME FRAMES												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
				A	M	J	J	A	S	O	N	D	J	F	M					
01.	Recruit prospective Safety Parents	Database of prospective safety parents	Database of prospective safety parents														-	Cooperation of the community and commitment of DSD personnel	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Process approval of registration of temporary safe care by the Head of Department in terms of section 167 of the Children's act no. 38 Of 2005	Database of approved of temporary safe care	Database of approved of temporary safe care														-	Cooperation and the commitment of DSD personnel		
03.	Provide temporary safe care service in accordance with Standard Operating Procedures (SOPs) for Temporary Safe Care	Process File (to be strictly in the service office to maintain confidentiality)	Process File (to be strictly in the service office to maintain confidentiality)														-	Cooperation and commitment of DSD personnel		
04.	Participate in capacity development on Therapeutic program for abused children and their families	Attendance register	Attendance register														-	Cooperation of affected families		
05.	Report Child abuse cases to National Child Protection Register (Form 22s and 23s)	Database of reported cases	Database of reported cases														-	Cooperation of stakeholders		
06.	Provide therapeutic services to abused children	Attendance register	Attendance register														-	Cooperation of DSD personnel		
07.	Participate in capacity development on Safety and Risk Assessment Tool.	Attendance register	Attendance register														-	Cooperation of NDS and availability of personnel at district & local service levels		

NO	ACTIVITIES	MEANS VERIFICATION	OF	TIME FRAMES												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION
				A	M	J	J	A	S	O	N	D	J	F	M				
08.	Participate in capacity development on Safety and Risk Assessment Tool.	Attendance register																	
09.	Conduct screening and notification against Part B of Child Protection Register	List of people screened against Part B Child Protection Register																	
10.	Compile and submit quarterly and half yearly performance reports as per provincial prescripts	Performance reports and POE																	
11.	Prepare and submit business plan applications for the organisations applying for funding.	Attendance register List of submitted organisations																	
12.	Monitor work opportunities created through EPWP	Database of work opportunities created																	

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Children placed with valid foster care orders											
OUTPUT INDICATORS	3.3.2 Number of children placed with valid foster care orders											
CALCULATION TYPE	Cumulative Year to Date											
ANNUAL TARGET	1754											
QUARTERLY TARGETS	Q1= 1650			Q2 = 1659			Q3 = 1673			Q4 = 1754		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	1645	1650	1650	1655	1655	1659	1659	1660	1673	1720	1725	1754

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Update and maintain data on children placed with valid foster care orders	Database of children placed with valid foster care orders															Cooperation of stakeholders	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Capture approved organisations for funding of Child Protection organisation in the MIS	List of captured organisations															Cooperation of stakeholders		
03.	Participate in the capacity development on guidelines of developmental assessment and Independent living programme	Attendance register															Cooperation of stakeholders		
04.	Monitor provision of Foster Care Services by Designated Child Protection Organisations	Attendance Register Completed Monitoring Too															Cooperation of stakeholders		
05.	Register qualifying Cluster Foster Care Schemes	Registration certificate															Cooperation of stakeholders		
06.	Monitor provision of foster care services by Cluster Foster Care Schemes	Attendance Register Monitoring tool															Cooperation of stakeholders		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
07.	Profile children placed in Cluster Foster Care Schemes	Data base of Profiled children in Cluster Foster Care Schemes															-	Cooperation of stakeholders	Programme 3 Social Work Supervisor Deputy Director: Administration	
08.	Establish and strengthen functional local service Foster Care Management Forum	Attendance register															-	Cooperation of stakeholders		
09.	Facilitate Local Service Foster Care Monitoring Meetings with Judiciary, SASSA and other relevant Stakeholders	Attendance register															-	Cooperation of stakeholders		
10.	Attend District Foster Care Management forum meetings	Attendance register															-	Cooperation of stakeholders		
11.	Audit children about to exit foster care.	Database of children audited about to exit foster care															-	Cooperation of stakeholders		
12.	Link foster children with exit Opportunities for foster children about to exit including already exited	Database of foster children linked with Exit opportunities that children about to exit and exited foster have been linked with.															-	Cooperation of stakeholders		
13.	Extend Foster Care orders in terms of section 159, 176 and 186 of the Children's 38 Act 2005	Database of Foster care order extended in terms of section 159, 176 and 186 of the Children's 38 Act 2005															-	Cooperation of stakeholders		
14.	Present business plans in District Assessment Session	Attendance register List of organisations applied for funding															-	Cooperation of stakeholders		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
15.	Attend information sharing sessions on Service specifications for 2024/25 financial year funding	Attendance register															-	Cooperation of stakeholders	Programme 3 Social Work Supervisor	Deputy Director: Administration
16.	Prepare and submit Local Service office Performance Information Reports as prescribed by Provincial and National DSD	Monthly; Quarterly; half-yearly and annual reports with Portfolio of evidence															-	Cooperation of stakeholders		
17.	Conduct validation of quarterly reports and their POE	Attendance register Validation report															-	Cooperation of stakeholders		
18.	Monitor work opportunities created through EPWP	Database of work opportunities created															-	Human Resources		

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Children placed in foster care											
OUTPUT INDICATORS	3.3.3 Number of children placed in foster care											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	70											
QUARTERLY TARGETS	Q1= 20			Q2 = 15			Q3 = 20			Q4 = 15		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	5	10	5	5	5	5	10	5	5	5	5	5

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Recruit prospective foster parents	Database of prospective foster parents														-	Cooperation stakeholders	of	Programme 3 Social Work Supervisor	Deputy Director: Administration
	Place children in foster care	Database of children placed in foster care														-	Cooperation stakeholders	of		
03.	Participate in the development of Provincial strategy on management of Foster Care Services	Attendance register														-	Cooperation stakeholders	of		
04.	Provide Foster Care Services in accordance with Standard Operating Procedures (SOPs) on Alternative Care Services	Process file (strictly to be accessed at the service office to maintain confidentiality)														-	Cooperation stakeholders	of		
05.	Prepare and submit Local Service Performance Information Reports as prescribed by Provincial and National DSD	Monthly; Quarterly; half-yearly and annual reports with Portfolio of evidence														-	Cooperation stakeholders	of		
06.	Monitor work opportunities created through EPWP	Database of work opportunities created														-	Human Resources			

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Children reunified with their families											
OUTPUT INDICATORS	3.3.4 Number of children in foster care re-unified with their families.											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	0											
QUARTERLY TARGETS	Q1=0			Q2 = 0			Q3 = 0			Q4 = 0		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	-	-	-	-	-	-	-	-

NO	ACTIVITIES	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION		
		A	M	J	J	A	S	O	N	D	J	F	M					
01.	Re-unify children placed in Foster Care														Database of re-unified children placed in Foster Care Process file (strictly to be accessed at the service office to maintain confidentiality)	Cooperation of stakeholders	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Provide after care services for children reunified with their families														Process file (strictly to be accessed at the service office to maintain confidentiality)	Cooperation of stakeholders		
03.	Audit re-unifiable children placed in foster care														Database of re-unifiable children	Cooperation of stakeholders		
04.	Prepare and submit Local Service office Performance Reports as Information Reports as prescribed by Provincial and National DSD														Monthly; Quarterly; half-yearly and annual reports with Portfolio of evidence	Cooperation of		

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	People accessing Prevention and Early Intervention Programmes											
OUTPUT INDICATORS	3.3.5 Number of people accessing Prevention and Early Intervention Programmes (PEIP)											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	350											
QUARTERLY TARGETS	Q1 = 80			Q2 = 120			Q3 = 80			Q4 = 70		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	25	30	25	50	50	20	25	30	25	20	30	20

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Facilitate implementation of Prevention and Early Intervention Programmes (PEIP) with manuals /programme guidelines in accordance with chapter eight of the children's No. 38 of 2005	Database of people accessing Prevention and Early Intervention Programmes (PEIP)																-	Cooperation of stakeholders 0	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Facilitate capacity building on Child Protection legislation policies, strategies and guidelines (Disaggregated according to Professionals/ Stakeholders, parents, caregivers, children, and community members).	Database of people accessing Prevention and Early Intervention Programmes PEIP																-	Cooperation of stakeholders 0		
03.	Facilitate provision of Prevention programmes on awareness raising on the ban of use of physical punishment at home in all local service offices	Database of people accessing Prevention and Early Intervention Programmes PEIP																-	Cooperation of stakeholders		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
04.	Facilitate capacity development and education on parental responsibilities and rights	Database of people accessing PEIP														-	Cooperation of stakeholders	Programme 3 Social Work Supervisor Deputy Director, Administration	
05.	Facilitate capacity development for social service practitioners on PEI	Attendance Register														-	Cooperation of stakeholders		
06.	Monitor implementation of PEIP by Child Protection Organizations	Monitoring Tool Attendance Register														-	Cooperation of stakeholders		
07.	Coordinate designation of Child Protection Organisations	Minutes Recommendation Letters File of designation of CPO's														-	Cooperation of stakeholders		
08.	Facilitating develop and maintain of PEI programmes	Data base of PEI Programmes														-	Cooperation of stakeholders		
09.	Facilitate placement of children in temporary safe care.	Database of children placed in temporal safe care														-	Cooperation of stakeholders		
10.	Facilitate provision of psychosocial services to children in placed in temporary safe care.	Database of children received Psychosocial services														-	Cooperation of stakeholders		
11.	Coordinate movement of children in temporary safe care	Database of children placed in temporal safe care														-	Cooperation of stakeholders		
12.	Facilitate provision of reunification and after care services to children placed in temporary safe care	Database of children placed in temporal safe care														-	Cooperation of stakeholders		
13.	Facilitate Early Intervention PEIP in terms of section 23 of the Children's Act 2005 (contact and care to interested parties by court order)	Database of people accessing PEIP														-	Cooperation of stakeholders		
14.	Facilitate provisioning of EIP in terms of section 148 (Court ordered, and non-court ordered)	Database of people accessing PEIP														-	Cooperation of stakeholders		
15.	Facilitate preparation and compiled of parenting plans Section 33 of the Children's Act 2005	Database of Parenting Plans compiled														-	Cooperation of stakeholders		
16.	Coordinate payment of designated/ child protection organisations	Payment Schedule														-	Cooperation of stakeholders		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
17.	Coordinate professional guidance and support sessions on implementation of PEIP	Attendance register														-	Cooperation of stakeholders		
18.	Coordinate provision of PEIP in accordance with PEIP guidelines/standard operating procedures for PEIP	Attendance register														-	Cooperation of stakeholders		
19.	Assess and present business plans for organisations applied for funding.	Lists of recommended organisations for Funding Attendance Register														-	Cooperation of stakeholders		
20.	Compile and submit monthly quarterly and half-yearly Performance Information Reports as prescribed by Provincial DSD	Monthly, Quarterly and half-yearly reports with Portfolio of evidence														-	Cooperation of stakeholders		
21.	Validate Performance information for Quarterly Reports and POE	Validation Report														-	Cooperation from the staff		
22.	Monitor work opportunities created through EPWP	Database of work opportunities created														-	Human Resources		

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Children recommended for adoption											
OUTPUT INDICATORS	3.3.6 Number of children recommended for adoption											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	0											
QUARTERLY TARGETS	Q1=0			Q2=0			Q3=0			Q4=0		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	-	-	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION												DEPENDENCIES	BUDGET	RESPONSIBILITY	VALIDATION	
		TIMEFRAME																
		A	M	J	J	A	S	O	N	D	J	F	M					
01.	Market Adoption Services	Attendance Registers												-	Cooperation stakeholders	of	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Recruit Prospective Adoptive Parents	Database of Prospective Adoptive Parents.												-	Cooperation stakeholders	of		
03.	Audit adoptable children	Data base for adoptable children												-	Cooperation stakeholders	of		
04.	Process Adoption applications of children to be recommended for adoption	Database of adoption applications received												-	Cooperation stakeholders	of		
05.	Monitor designated and accredited Service Providers rendering Adoption Services (D&ACPO's and Social Workers in Private Practitioners compliance with legislation in the provision of Adoption Services	Attendance register												-	Cooperation stakeholders	of		
06.	Participate and present in the District Adoption Services Panel	Attendance Register												-	Cooperation stakeholders	of		
07.	Participate and present in the District Adoption Forum	Attendance register												-	Cooperation stakeholders	of		
08.	Compile and submit Local Service Office Performance Information Reports	Consolidated Local Service office monthly / quarterly reports with Portfolio of evidence												-	Cooperation stakeholders	of		

3.4 PARTIAL CARE SERVICES

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Registered Partial Care Facilities											
OUTPUT INDICATORS	3.4.1 Number of newly registered partial care facilities											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	1											
QUARTERLY TARGETS	Q1 = 0			Q2 = 1			Q3 = 0			Q4 = 0		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	1	-	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION												BUDGET	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
		A	M	J	J	A	S	O	N	D	J	F	M						
01.	Participate in the development of provincial partial care strategy														-	Stakeholders, availability	Transport	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Participate in the capacity development of Social Service practitioners on Partial Care Services														-	Transport availability			
03.	Establish and strengthen functional local service Partial care Forum														-	Stakeholders, availability	Transport		
04.	Conduct monitoring visits to registered Partial care facilities														-	Cooperation of Partial care facilities, transport availability			
05.	Maintain verify and validate Local Service Office database (POE) of registered Partial care facilities														-	Transport availability a			

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized Children benefitting from funded Special Day Care Centres											
OUTPUT	Children benefitting from funded Special Day Care Centres											
OUTPUT INDICATORS	3.4.3 Number of children benefitting from funded Special Day Care Centres											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	24											
QUARTERLY TARGETS	Q1= 24			Q2 = 24			Q3 = 24			Q4 = 24		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	24	24	24	24	24	24	24	24	24	24	24	24

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Disburse funds to Special Day Care Centres and capacity building for parents of children with disabilities.	Payment schedule															Staff commitment, Transport availability	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Conduct monitoring and support visits to funded Special Day Care Centres	Attendance registers															Staff commitment, Transport availability		
03.	Implement Learning networks amongst Special Day Care Centres for improved service provisioning.	Attendance register and Reports															Transport availability and Human resources		
04.	Present business plans in District Assessment	Attendance register List of organisations applied for funding															Staff commitment, Transport availability		
05.	Maintain, validate and verify database of children benefitting from funded Special day care Centres	Consolidated Database of children benefitting from funded Special day care Centres															Staff commitment, Transport availability		
06.	Compile and submit Service Office monthly Performance Information Reports	Consolidated local service office monthly / quarterly performance information report with POE															Availability of monthly Reports and consolidated Data Base (POE)		
07.	Monitor work opportunities created through EPWP	Database of work opportunities created															Human Resources		

3.5 CHILD AND YOUTH CARE CENTRES

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services											
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized											
OUTPUT	Children placed in Child and Youth Care Centres											
OUTPUT INDICATORS	3.5.1 Number of children in need of care and protection accessing services in funded Child and Youth Care Centres											
CALCULATION TYOE	Non-cumulative Highest Figure											
ANNUAL TARGET	0											
QUARTERLY TARGETS	Q1= 0			Q2 = 0			Q3 = 0			Q4 = 0		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	-	-	-	-	-	-	-	-

N O	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Place children in funded CYCCs	Data base of children placed in funded CYCCs															-	Availability of District staff, Organizations and Stakeholders.	Programme 3 Social Work Supervisor Deputy Director: Administration	
02	Monitor movement of children placed in funded CYCCs	Data base of children placed in funded CYCCs															-	Availability of District staff, Organizations and Stakeholders.		
03.	Monitor provision of Therapeutic services to children placed in CYCCs	Data base of children received therapeutic services in CYCCs															-	Cooperation of Organizations & Stakeholders		
04.	Monitor conducting of Case conferences in CYCCs	Attendance register															-	Cooperation of Organizations & Stakeholders		
05.	Facilitate application for renewal/registration of CYCCs	List of CYCC applied for registration/renewal															-	Cooperation of Organizations & Stakeholders		
06.	Facilitate implementation of Audit findings in CYCCs (AIP)	AIP progress report															-	Cooperation of staff		
07.	Participate in the development of Provincial strategy on Transformation of CYCCs	Attendance register															-	Cooperation of Organizations & Stakeholders		
08.	Conduct Audit of children with Severe/Profound Disruptive	Data base of children in CYCC's.															-	Cooperation of Organizations & Stakeholders		

N O	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
	Behaviour Disorder in CYCCS																Stakeholders		
09.	Provide services to Children in CYCCS with Severe/Profound Disruptive Behaviour Disorder	Data base of children in CYCC's														-	Cooperation of Organizations & Stakeholders		
10.	Participate in the capacity development on guidelines of developmental assessment and independent living programmes	Attendance register														-	Cooperation of Organizations & Stakeholders		
11.	Participate in the capacity development of Social Service Practitioners on Residential care services	Attendance register														-	Cooperation of Organizations & Stakeholders		
12.	Link children in CYCCs with exit Opportunities for children about to exit including those already exited the CYCCs	Data base of children linked with exit Opportunities for children about to exit including those already exited the CYCCs														-	Availability of District staff, Organizations and Stakeholders.		
13.	Facilitate provision of residential care services in accordance with Standard Operating Procedures (SOPs) for children placed in CYCCs	Process file														--	Availability of District staff, Organizations and Stakeholders.		
14.	Present Business Plans of CYCC applications in the District assessment sessions.	Attendance register														-	Availability of funds and Stakeholders.		
15.	Participate in District CYCC Forum	Attendance register														-	Availability of funds and Stakeholders.		
16.	Monitor compliance with legislation in the provision of residential care services by CYCC's.	Attendance register Monitoring Tool														-	Cooperation and availability of District staff, Organizations and Stakeholders. Availability of funds and Stakeholders.		
17.	Prepare and submit monthly quarterly and half-yearly Performance Information Reports as prescribed by Provincial and National DSD	Monthly, Quarterly and half-yearly reports with Portfolio of evidence														-	Cooperation and availability of District staff, Organizations and Stakeholders.		
18.	Validate local office on children accessing services in funded CYCCs	Validation Report Attendance register														-	Cooperation and availability of District staff, Organizations and Stakeholders.		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
19.	Monitor work opportunities created through EPWP	Database of work opportunities created														-	Human Resources		

OUTCOME	Outcome 1: Increased universal access to Developmental Social Welfare Services																													
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized																													
OUTPUT	Children in Child and Youth Care Centres re-unified with their families																													
OUTPUT INDICATORS	3.5.2 Number of children in Child and Youth Care Centres re-unified with their families																													
CALCULATION TYPE	Cumulative Year End																													
ANNUAL TARGET	0																													
QUARTERLY TARGETS	Q1=																													
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	Q2 =						Q3 =						Q4 =					
	-	-	-	-	-	-	-	-	-	-	-	-																		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Participate in the capacity development on reunification services.	Attendance register														-	Availability of Organizations and Stakeholders.		
02.	Re- unify children placed in CYCC	Database of re-unified children placed in CYCC														-	Availability of Organizations and Stakeholders.		
03.	Provide after care services for children reunified with their families	Process file (strictly to be accessed at the service office to maintain confidentiality)														-	Availability of Organizations and Stakeholders.		
04.	Compile and submit Service Office Performance Information Reports	Consolidated local service office monthly / quarterly performance information report with Portfolio of evidence														-	Availability of Organizations and Stakeholders.		
05.	Validate local office on children reunified with their families	Validation Report Attendance register														-	Availability of District staff, Organizations and Stakeholders.	Programme 3 Social Work Supervisor	Deputy Director: Administration

3.6 COMMUNITY BASED CARE SERVICES

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Enhanced social cohesion											
OUTPUT	Children reached through community-based Prevention and Early Intervention Programmes											
OUTPUT INDICATORS	3.6.1 Number of Children reached through community-based Prevention and Early Intervention Programmes (PEIP)											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	155											
QUARTERLY TARGETS	Q1= 155			Q2 = 155			Q3 = 155			Q4 = 155		
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	50	105	155	155	155	155	155	155	155	155	155	155

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Facilitate implementation of Community Based PEIP Services in line with the Core Package of Services in RISHA (former "Isibind") Sites and Drop-in Centres.	Attendance register Monitoring report															-	Cooperation of stakeholders and commitment of DSD personnel	Programme 3 Social Work Supervisor	Deputy Director: Administration
02.	Maintain, verify and validate database (POE) of children accessing Community Based PEIP through the implementation of RISHA programme (including DIC)	Consolidated database (POE) of children accessing services in community-based services (RISHA, Drop – in centres formal, informal safe parks, under and over 18)															-	Cooperation of stakeholders and commitment of DSD personnel		
03.	Participate in the capacity development of Social Service Practitioners on Community Based PEIP (Core package of Services)	Attendance register															-	Cooperation of stakeholders		
04.	Participate in the District Community Based PEIP Forum	Attendance register															-	Cooperation of stakeholders		
05.	Compile and submit Service Office Performance Information Reports	Consolidated local service office monthly / quarterly performance information report with Portfolio of evidence															-	Cooperation of stakeholders		
06.	Present business plans in District Assessment	Attendance register List of organisations applied for funding															-	Cooperation of stakeholders		
07.	Monitor work opportunities created through EPWP	Database of work opportunities created															-	Human Resources		

PROGRAMME 4

RESTORATIVE SERVICES

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

4.1 MANAGEMENT AND SUPPORT SERVICES

ECONOMIC CLASSIFICATION		GRAND TOTAL
Compensation of Employees		
Goods and Services		R 33 062
TOTAL BUDGET		R 33 062

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTPUT	Empowered, sustainable and self-reliant communities											
OUTPUT INDICATOR	Support service coordinated											
CALCULATION TYPE	4.1.1 Number of support services coordinated											
ANNUAL TARGET	Cumulative Year End											
QUARTERLY TARGETS	Q1= 5			Q2=7			Q3=5			Q4=7		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	1	1	3	1	1	5	1	1	3	1	1	5

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Compilation, collation and consolidation of performance information reports	Consolidated Programme 4 Monthly report with POE Consolidated Programme 4 Quarterly report with POE Consolidated Programme 4 Half Yearly report with POE Consolidated Programme 4 Annual report with POE														R9678	Timeous submission of accurate information	Programme 4 Social Work Supervisor	Deputy Director: Administration
02.	Conduct Local Service Office Planning Engagement Sessions	Planning Engagement Session Reports														-	Timeous submission of accurate information		
03.	Facilitate development of Annual Performance Plans and Operational Plans	Signed Local Service Office Annual Performance Plans and signed Operational Plans														R 8 384	Timeous submission of accurate information		
04.	Conduct Programme meetings	Attendance Registers and Minutes of management meetings														-	Timeous submission of accurate information		
05.	Attend District Performance Review Sessions	Attendance register														R9000	Cooperation from Local Programme 2 Staff Cooperation from Local Programme 2 Staff Availability of staff Invitation from District and Area level		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
06.	Conduct capacity building and in-service training	Attendance Register															-	Adequate budget		
07.	Conduct supervision sessions	Supervision report															-	Adequate budget		
08.	Implementation in compliance with SWS forms	Completed SWS forms															-	Timeous submission of reports		Deputy Director: Administration
09.	Maintain and update intake register	Intake register															-	Availability of stakeholders		
10.	Maintain and update case work register	Maintained and updated case work register															-	Cooperation by funded residential facilities		
11.	Maintain and update referral form	Maintained and updated referral register															-	Submission of referral register		
12.	Establishment and strengthening of NPO's	Database of established and strengthened NPO's															-	Cooperation by stakeholders		
13.	Consultation with individual supervisees	Report															-	Availability of stakeholders		Deputy Director: Administration
14.	Development of workplan agreements	Signed workplans															-	Cooperation by funded residential facilities		Deputy Director: Administration
15.	Development of workplan reviews	Signed workplan reviews															-	Cooperation by staff		Deputy Director: Administration
																				Programme 4 Social Work Supervisor
																				Programme 4 Social Work Supervisor

4.2 CRIME PREVENTION AND SUPPORT

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	Persons reached through Social Crime Prevention Programmes											
OUTPUT INDICATORS	4.2.1 Number of persons reached through Social Crime Prevention Programmes											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	5000											
QUARTERLY TARGETS	Q1= 1490			Q2= 1260			Q3= 1260			Q4= 990		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	240	350	900	230	430	600	320	500	460	290	300	400

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Develop an integrated implementation plan for implementation of Social Crime Prevention Strategy	Integrated Implementation Plan															-	Cooperation stakeholders	Programme 4 Social Work Supervisor	Deputy Director: Administration
02.	Implement crime awareness, campaigns, community dialogues and educational talks.	Attendance register															-	Transport/availability		
03.	Implement life skills training programmes targeting children at risk and in and out of school youth.	Attendance registers															-	Cooperation stakeholders		
04.	Implement anti-gang strategy targeting hot spot areas.	Attendance registers															-	Cooperation stakeholders		

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities												
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities												
OUTPUT	Persons in conflict with the law who completed Diversion Programmes												
OUTPUT INDICATORS	4.2.2 Number of persons in conflict with the law who completed Diversion Programmes												
CALCULATION TYPE	Cumulative year to date												
ANNUAL TARGET	3												
QUARTERLY TARGETS	Q1= 0			Q2= 1			Q3= 2			Q4= 3			
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
	-	-	-	-	1	-	1	2	-	1	2	3	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION				
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Conduct assessment of children in conflict with the law and refer to appropriate intervention.	Assessment Registers																-	Cooperation of stakeholders		
02.	Compile pre-trial report and presentence reports for courts	Pre-sentence and pre-trial reports																-	Cooperation from courts		
03.	Capture details of children in conflict with the law assessed on Probation Case Management (PCM) System	Registers of captured cases on Probation Case Management (PCM) System																-	Cooperation of stakeholders		
04.	Participate in preliminary inquiries.	Attendance register																-	Cooperation of stakeholders		
05.	Visit Police cells and correctional facilities and ensure that all children awaiting trial are assessed.	Assessment report																-	Cooperation of SAPS in line with Child Justice Act		
06.	Implement diversion services in line with Minimum Norms and Standards for Diversion	Diversion Registers																-	Timous submission of diversion registers from courts		
07.	Monitor compliance of children placed under Home Based Supervision.	Compliance report																-	Cooperation of stakeholders		
08.	Establish site verification teams in line with the Policy Framework for Accreditation of Diversion Services	List of site verification team members																-	Cooperation of stakeholders		
09.	Conduct site verification visits	Site verification team reports																-	Transport/budget availability		
10.	Conduct aftercare and reintegration services.	Process notes (CW 11)																-	Cooperation of stakeholders		

NO	ACTIVITIES	MEANS OF	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
11.	Establishment and ensure functioning of Pre-sentence Evaluation Committees	List of members and Attendance Registers														-	Cooperation of committee members		
13.	Monitor work opportunities created through EPWP	Database of work opportunities created														-	Human Resources		

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT:	Persons in conflict with the law who completed Diversion Programmes											
OUTPUT INDICATORS	4.2.3 Number of children in conflict with the law who accessed secure care programmes											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	0											
QUARTERLY TARGETS	Q1= 0			Q2= 0			Q3= 0			Q4= 0		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH

NO	ACTIVITIES	MEANS VERIFICATION	OF	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION
				A	M	J	J	A	S	O	N	D	J	F	M			
01.	Monitor compliance with Norms and Standards for Secure Care Centres	Monitoring reports																
02.	Capture details of children in CYCC on CYCA (Secure Care)	Database of children in CYCC																
03.	Facilitate establishment and functioning of CYCC Management Boards	Minutes of meetings																
04.	Facilitate implementation of educational, vocational and therapeutic programmes in CYCC	Reports																
05.	Facilitate capacity building of Social Service Practitioners in Child and Youth Care Centre	Attendance register																
06.	Provide secure care programmes to children awaiting trial or sentenced in Child and Youth Care Centres	Reports on services rendered																
07.	Participate and ensure functioning of family group conferences.	Reports on Family Group Conferences																
08.	Implement outreach programmes in communities where the centres are established.	Reports on outreach programmes conducted.																

Programme 4 Social Work Supervisor
Deputy Director: Administration

NO	ACTIVITIES	MEANS OF MEANS	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION
			OF work opportunities created															
09.	Monitor work opportunities created through EPWP	Database of work opportunities created														-	Human Resources	

4.3 VICTIM EMPOWERMENT PROGRAMME

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	Victims of crime and violence accessing Psycho- Social Support services											
OUTPUT INDICATORS	4.3.1 Number of victims of crime and violence accessing Support services											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	1200											
QUARTERLY TARGETS	Q1= 300			Q2= 600			Q3= 900			Q4= 1200		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	100	200	300	400	500	600	700	800	900	1000	1100	1200

NO	ACTIVITIES	MEANS VERIFICATION	TIMEFRAME												BUDGET ACTIVITY	PER	DEPENDENCIES	RESPONSIBILITY	VALIDATION
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Receive walk-ins or referrals (internal and external referrals) including victims referred through the National Gender Based Violence Command Centre (GBV CC).	Consolidated database														-	Accuracy of information submitted	Programme 4 Social Work Supervisor	
02.	Conduct screening, intake, assessment, planning and contracting with victims of crime and violence.	SWS 2, 3, 4 & 5 CW 09 CW 11														-	Accuracy of information submitted		
03.	Capture details of victims of crime and violence accessing support services on Victim Empowerment Programme Information Management System (VEPIMS)	Registers (online reports) of captured victims on Victim Empowerment Programme Information Management System (VEPIMS)														-	Co-operation from projects		
04.	Develop intervention plan with the victim and provide victim support.	(SWS / CW) SWS / CW 04A or 04B															Co-operation from Social Service		

Deputy Director: Administration

05.	services (therapeutic services and /or referrals where applicable). Implementation of reunification and aftercare services for victims of crime and violence.	Reports													practitioners		
			Report Attendance registers Process notes (SWS 4 / CW)	Report	Attendance Registers	Register of submitted business plans / organisations' reports Minutes of assessment Recommended Master lists	Monitoring Reports	Database of work opportunities created									NGO cooperation with stakeholders
06.	Prepare and submit victims' court reports when required.	Report															Cooperation of stakeholders
07.	Conduct in-service training for service providers including NGOs / NPOs on victim support services.	Attendance Registers															Cooperation of stakeholders
08.	Provide support to funded and non-funded VEP organisations.	Register of submitted business plans / organisations' reports Minutes of assessment Recommended Master lists															Timeous submission of business plans
09.	Monitor compliance with VEP Norms and Minimum Standards in funded VEP service centres.	Monitoring Reports															Cooperation of stakeholders
10.	Monitor work opportunities created through EPWP	Database of work opportunities created															Human Resources

OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities												
Empowered, sustainable and self-reliant communities												
Human trafficking victims who accessed social services												
4.3.2 Number of human trafficking victims who accessed social services												
Cumulative Year End												
0												
0												
Q1=0												
Q2=0												
Q3=0												
Q4=0												
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	-	-	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M				BUDGET PER ACTIVITY		
01.	Receive walk-ins or referrals (internal and external referrals) including victims referred through the National Gender Based Violence Command Centre (GBV CC).	Walk-ins registers															-	Accuracy of information submitted	of	
02.	Conduct screening, intake, assessment, planning and contracting with victims of trafficking in persons.	SWS 2, 3, 4 & 5 SWS 2, 3, 4 & 5 / CW Forms CW 09 CW 11															-	NGO cooperation with stakeholders		
03.	Capture details of suspected victims and confirmed victims of trafficking in persons accessing social services on Victim Empowerment Programme Information Management System (VEPIMS)	Registers (online reports) of captured victims on Victim Empowerment Programme Information Management System (VEPIMS)															-	Availability resources	of	
04.	Conduct assessment and compile reports on suspected victims of trafficking in persons.	Reports															-	Availability resources	of	
05.	Refer suspected and confirmed victims of human trafficking for further management.	Referral letter (SWS) SWS / CW 04A or 04B Report															-	Availability resources	of	
06.	Implement services to victims of human trafficking in line with the Prevention and Combating of Trafficking in Persons Act 7 of 2013.	Reports Registers															-	Availability resources	of	

Programme 4 Social Work Supervisor

Deputy Director: Administration

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M				
07.	Implementation of reunification and aftercare services to victims of human trafficking.	Report Attendance registers Process notes (SWS 4)														-	Cooperation of stakeholders	
08.	Conduct in-service training for service providers on the Prevention and Combating of Trafficking in Persons Act 7 of 2013 and Policy Framework.	Registers														-	Transport/availability	budget

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	GBVF and crime who accessed sheltering services											
OUTPUT INDICATORS	4.3.3 Number of victims of Gender Based Violence, Femicide and crime who accessed sheltering services											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	0											
QUARTERLY TARGETS	Q1= 0			Q2= 0			Q3= 0			Q4= 0		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	-	-	-	-	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M				
01.	Receive and assess victims of gender-based violence and crime.	SWS 2, 3, 4 & 5														-	Availability of resources	of
02.	Capture details of victims accessing sheltering services on Victim Empowerment Programme Information Management System (VEPIMS)	Registers (online reports) of captured victims on Victim Empowerment Programme Information Management System (VEPIMS)														-	Availability of resources	of
03.	Admit and refer victims to developmental shelter programmes	SWS 4 Reports														-	Availability of resources	of
04.	Provide care, support and healing services to victims in the shelter.	SWS 4 Reports														-	Availability of resources	of
05.	Link survivors with skills development programmes where available.	Attendance Registers														-	Availability of resources	of
06.	Provide family reunification services and aftercare	Reports														-	Availability of resources	of
07.	Conduct capacity building for shelter personnel.	Attendance Registers														-	Transport/availability	budget

Programme 4 Social Work Supervisor
Deputy Director: Administration

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT:	Persons reached through Integrated Gender Based Violence prevention programmes											
OUTPUT INDICATORS	4.3.4 Number of persons reached through Gender Based Violence Prevention Programmes											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	3000											
QUARTERLY TARGETS	Q1= 630			Q2= 630			Q3= 1048			Q4= 692		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	210	210	210	210	210	210	349	349	350	230	230	232

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	PER BUDGET ACTIVITY	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Develop and review an integrated plan for implementation of Gender Based Violence and Femicide prevention programme.	Service Office Integrated Implementation Plan on GBVF															-	Accuracy of information submitted	Programme 4 Social Work Supervisor	Deputy Director: Administration
02.	Implementation of integrated preventative programmes on GBVF in partnership with other stakeholders.	SWS 9 / COW 01 Attendance Register															-	NGO cooperation with stakeholders		
03.	Establish and strengthen functioning of Local VEP Forums	Registers and Minutes of meetings															-	Cooperation of stakeholders		
04.	Marketing of Everyday Heroes Brand to stakeholders and communities.	Registers and Minutes of meetings															-	Cooperation of stakeholders		
05.	Facilitate implementation of Everyday Heroes programme.	Registers															-	Cooperation of stakeholders		
06.	Monitor and evaluate implementation of an integrated approach to GBVF.	Registers COW 02 COW 03 Reports															-	Cooperation of stakeholders		
07.	Monitor work opportunities created through EPWP	Database of work opportunities created															-	Human Resources		
08.	Receive walk-ins or referrals (internal and external referrals) including victims referred through the National Gender Based Violence Command Centre (GBV CC).	Consolidated database															-	Accuracy of information submitted		
09.	Conduct screening, intake,	SWS 2, 3, 4 & 5															-	Accuracy of		

assessment, planning and contracting with victims of crime and violence.		CW 09 CW 11											information submitted				
10.	Capture details of victims of crime and violence accessing support services on Victim Empowerment Programme Information Management System (VEPIMS)	Registers (online reports) of captured victims on Victim Empowerment Programme Information Management System (VEPIMS)															Co-operation projects from
11.	Develop intervention plan with the victim and provide victim support services (therapeutic services and /or referrals where applicable).	(SWS / CW) SWS / CW 04A or 04B Reports															Co-operation from Social Service practitioners
12.	Implementation of reunification and aftercare services for victims of crime and violence.	Report Attendance registers Process notes (SWS 4 / CW)															NGO cooperation Partnership with stakeholders
13.	Prepare and submit victims' court reports when required.	Report															Cooperation of stakeholders
14.	Conduct in-service training for service providers including NGOs / NPOs on victim support services.	Attendance Registers															Cooperation of stakeholders
15.	Provide support to funded and non-funded VEP organisations.	Register of submitted business plans / organisations' reports Minutes of assessment Recommended Master lists															Timeous submission of business plans
16.	Monitor compliance with VEP Norms and Minimum Standards in funded VEP service centres.	Monitoring Reports															Cooperation of stakeholders
17.	Monitor work opportunities created through EPWP	Database of work opportunities created															Human Resources

4.4 SUBSTANCE ABUSE PREVENTION AND REHABILITATION

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	People reached through substance abuse prevention programmes											
OUTPUT INDICATORS	4.4.1 Number of people reached through substance abuse prevention programmes											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET	7580											
QUARTERLY TARGETS	Q1= 2150			Q2= 2130			Q3= 1600			Q4= 1700		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	400	700	1050	330	800	1000	500	500	600	350	800	550

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET ACTIVITY	PER	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Develop an integrated plan for the implementation of substance abuse programmes in line with the Provincial Drug Master Plan and legislative framework.	Integrated plan																Social Workers		
02.	Implement prevention programmes on Substance Abuse targeting hot spot areas, schools and Institutions of Higher Learning.	Attendance Registers																		
03.	Commemorate International Day Against Drug Abuse and Illicit Trafficking through awareness and prevention programmes.	Attendance Registers																Service providers		
04.	Participate and support the functioning of Local Drug Action Committee	Attendance registers and minutes																Supervisor		
05.	Facilitate registration of Community Based Organisation rendering Substance Abuse.	Registration certificate																Schools & TADA coordinators		
06.	Monitor funded organisations rendering Substance Abuse prevention programmes	Monitoring reports																Social Workers & supervisor		
07.	Implementation of KE MOJA Drug Prevention Strategy	Monthly reports																Social Workers & supervisor		
08.	Monitor work opportunities created through EPWP	Database of work opportunities created																Human Resources		

Programme 4 Social Work Supervisor
Deputy Director: Administration

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	Service users who accessed Substance Use Disorder (SUD) treatment services											
OUTPUT INDICATORS	4.4.2 Number of service users who accessed Substance Use Disorder (SUD) treatment services											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	20											
QUARTERLY TARGETS	Q1= 5			Q2= 10			Q3= 15			Q4= 20		
MONTHLY TARGET	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	-	-	5	-	-	10	-	15	-	-	20	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET ACTIVITY	PER	DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Conducted assessment of persons referred for Substance Abuse interventions.	Assessment tool															-	Social Workers	Programme 4 Social Work Supervisor	Deputy Director: Administration
02.	Implement therapeutic/counselling services on Substance Abuse	Attendance registers															-	Social Workers and commitment service user		
03	Establishment and ensure functioning of support groups.	Attendance Registers															-	Social Workers		
04.	Implement after care and reintegration services	Process notes															-	Social Workers		

PROGRAMME 5

DEVELOPMENT & RESEARCH

"Building a caring Society. Together."



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

5.1 MANAGEMENT AND SUPPORT SERVICES

ECONOMIC CLASSIFICATION		GRAND TOTAL
Compensation of Employees		
Goods and Services		R 27 748
TOTAL BUDGET		R 27 748

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
	Q1= 5			Q2= 7			Q3=5			Q4= 7		
OUTPUT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Empowered, sustainable and self-reliant communities												
Support service coordinated												
5.1.1 Number of support services coordinated												
Cumulative Year End												
ANNUAL TARGET												
MONTHLY TARGET	1	1	3	1	1	5	1	1	3	1	1	5

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Compilation, collation and consolidation of performance information reports	Consolidated Programme 5 Monthly report with POE Consolidated Programme 5 Quarterly report with POE Consolidated Programme 5 Half Yearly report with POE Consolidated Programme 5 Annual report with POE															R 7 748	Timeous submission of accurate information Timeous submission of accurate information Timeous submission of accurate information Timeous submission of accurate information	Community Development Supervisor	
02.	Conduct Local Service Office Planning Engagement Sessions	Planning Engagement Session Reports															-	Cooperation from Local Programme 2 Staff		
03.	Facilitate development of Annual Performance Plans and Operational Plans	Signed Local Service Office Annual Performance Plans and signed Operational Plans															R10000	Cooperation from Local Programme 2 Staff		
04.	Conduct Programme meetings	Attendance Registers and Minutes of management meetings															-	Availability of staff		
05.	Attend District Performance Review Sessions	Attendance register															-	Invitation from District and Area level		
06.	Conduct capacity building and in-service training	Attendance Register															-	Adequate budget		
07.	Conduct supervision sessions	Supervision report															-	Availability of staff		
08.	Consultation with individual	Report															-	Availability of stakeholders		

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M				
09.	supervisees Development of workplan agreements	Signed workplans														-	Cooperation by funded residential facilities	
10.	Development of workplan reviews	Signed workplan reviews														-	Availability of staff	

5.2 COMMUNITY MOBILIZATION

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services																							
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized																							
OUTPUT:	People reached through Community Mobilization Programmes																							
OUTPUT INDICATORS	5.2.1 Number of people reached through Community Mobilization Programmes																							
CALCULATION TYPE	Cumulative year to date																							
ANNUAL TARGET	1000																							
QUARTERLY TARGETS:	Q1= 250			Q2= 500			Q3= 750			Q4= 1000														
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	83	166	250	333	416	500	583	666	750	833	916	1000

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M				
01.	Identification of targeted communities to be mobilised for developmental programmes	Database of targeted communities for mobilization														-	Cooperation of Stakeholders, Transport availability	
02.	Engagement of relevant stakeholders for community mobilisation Programmes	Stakeholder engagement report, attendance register														-	Cooperation of Stakeholders, Transport availability	
03.	Conduct implementation of community mobilisation sessions (Awareness campaigns, Community dialogues, Information sharing sessions, outreach programmes/ sessions)	Consolidated Reports and Attendance registers of people reached through Community Mobilization Programmes														-	Cooperation of Stakeholders, Transport availability	

OUTCOME	OUTCOME 1: Increased universal access to Developmental Social Welfare Services												
OUTCOME INDICATOR	Improved well-being of vulnerable groups and marginalized												
OUTPUT	Communities organised to coordinate their own Development												
OUTPUT INDICATORS	5.2.2 Number of communities organised to coordinate their own Development												
CALCULATION TYPE	Cumulative Year End												
ANNUAL TARGET	8												
QUARTERLY TARGETS	Q1=2			Q2=3			Q3=3			Q4=0			
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
	.	1	1	1	.	2	1	1	1	.	.	.	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Identification of existing community structures and the establishment of new community development structures	Database of existing and new community development structures															-	Cooperation of Stakeholders, availability of Transport	Community Development Supervisor	Deputy Director: Administration
02.	Conduct skills audit of community development structures.	Data base of skills audit.															-	Cooperation of community members		
03.	Conduct capacity building of existing and newly established community development structures	Database of consolidated community development structures.															-	Cooperation of Stakeholders, availability of Transport		

5.3 INSTITUTIONAL CAPACITY BUILDING AND SUPPORT FOR NPOS

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT:	NPOs capacitated											
OUTPUT INDICATORS:	5.3.1 Number of NPOs capacitated											
CALCULATION TYPE	Cumulative Year End											
ANNUAL TARGET:	9											
QUARTERLY TARGETS:	Q1=0			Q2=9			Q3=0			Q4=0		
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	-	-	-	3	6	-	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Identify NPOs to be capacitated.	Consolidated data base of identified NPOs															-	Cooperation of Stakeholders	Community Development Supervisor	Deputy Director: Administration
02.	Conduct Skills Audit & training needs analysis of NPOs to be capacitated	Skills Audit report Attendance register Skills Audit tool															-	Cooperation of Stakeholders		
03.	Facilitate NPO training in all offices.	Consolidated database of NPOs capacitated Training reports															-	Cooperation of Stakeholders, Transport availability		
04.	Conduct monitoring of NPO training.	Monitoring reports															-	Cooperation of community members.		

OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities												
OUTCOME INDICATOR												
Empowered, sustainable and self-reliant communities												
OUTPUT												
Cooperatives capacitated												
OUTPUT INDICATORS												
5.3.2 Number of Cooperatives capacitated												
CALCULATION TYPE												
Cumulative Year End												
ANNUAL TARGET												
9												
QUARTERLY TARGETS												
Q1= 0			Q2= 9			Q3= 0			Q4= 0			
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	-	-	-	-	9	-	-	-	-	-	-	-

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Identify cooperative to be capacitated.	Consolidated masterlist of identifies cooperatives.															Cooperation stakeholders of	Community Development Supervisor	Deputy Director: Administration
02.	Conduct Skills Audit & training needs analysis of Cooperatives to be trained	Skills Audit report Attendance register Skills Audit tool															Cooperation Stakeholders, availability of Transport		
03.	Facilitate training of Cooperatives in all offices.	Consolidated database of Cooperatives capacitated and training reports.															Cooperation Stakeholders, availability of Transport		
04.	Conduct monitoring of capacity building of cooperatives.	Monitoring Reports															Cooperation Stakeholders, availability of Transport		

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities												
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities												
OUTPUT	EPWP work opportunities created												
OUTPUT INDICATOR	5.3 Number of EPWP work opportunities created												
CALCULATION TYPE	Non-cumulative Highest figure												
ANNUAL TARGET	136												
QUARTERLY TARGETS	Q1= 136			Q2 = 136			Q3 = 136			Q4 = 136			
MONTHLY TARGETS	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
	136	136	136	136	136	136	136	136	136	136	136	136	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDITY		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Compile and consolidate database of EPWP work opportunities created within the department.	Consolidated Database																Timeous provision of participants by various programmes.	Deputy Director: Administration	District Director
02.	Monitor EPWP work opportunities created.	Quarterly monitoring reports.																Budget availability, transport, accommodation		

5.4 POVERTY ALLEVIATION AND SUSTAINABLE LIVELIHOODS

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	People benefiting from poverty reduction initiatives											
OUTPUT INDICATORS	5.4.1 Number of people benefiting from poverty reduction initiatives											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	159											
QUARTERLY TARGETS	Q1 = 157			Q2 = 158			Q3 = 158			Q4: 159		
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	80	100	157	157	157	158	158	158	158	158	158	159

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION
			A	M	J	J	A	S	O	N	D	J	F	M				
01.	Identify and verify beneficiaries of the funded initiatives.	Consolidated Database														-	Cooperation of community members	
02.	Conduct profiling of beneficiaries	Consolidated Database														-	Cooperation of community members	
03.	Develop database of beneficiaries.	Database of people benefiting from poverty reduction initiatives														-	Cooperation of community members	
04.	Conduct initial site visit to submitted applications for Business Plans.	Initial/On site visit report														-	Cooperation of stakeholders	
05.	Facilitate development of business plan, evaluation and submission.	Evaluation Report														-	Cooperation of Stakeholders, Transport availability	
06.	Monitor and support implementation of the programmes.	Monitoring report														-	Cooperation of community members	

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities												
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities												
OUTPUT:	Households accessing food through DSD food security programmes												
CALCULATION TYPE	Non-Cumulative												
OUTPUT INDICATORS:	5.4.2 Number of households accessing food through DSD food security programmes												
CALCULATION TYPE	Cumulative year to date												
ANNUAL TARGET:	39												
QUARTERLY TARGETS:	Q1= 37			Q2= 38			Q3= 38			Q4= 39			
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
	-	12	37	38	38	38	38	38	38	38	38	39	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION					
			A	M	J	J	A	S	O	N	D	J	F	M								
01.	Consolidation and validation of household database.	Consolidated Database															BUDGET PER ACTIVITY	-	Completed household profiling report.			
02.	Monitor linkage and technical support to household food gardens in all wards.	Signed monitoring report																-	Cooperation of Stakeholders and project members.			Deputy Director: Administration

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities												
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities												
OUTPUT:	People accessing food through DSD feeding programmes (centre based)												
OUTPUT INDICATORS:	5.4.3 Number of people accessing food through DSD feeding programmes (centre based)												
CALCULATION TYPE	Cumulative year to date												
ANNUAL TARGET:	120												
QUARTERLY TARGETS:	Q1= 110			Q2= 115			Q3= 120			Q4= 120			
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
	80	90	110	112	114	115	117	118	120	120	1 20	120	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01	Development and maintenance of CNDC beneficiary's database.	Consolidated database of identified beneficiaries.															-	Cooperation of Stakeholders, Transport availability	Community Development Supervisor	Deputy Director: Administration

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities												
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities												
OUTPUT:	CNDC participants involved in developmental initiatives												
OUTPUT INDICATORS:	5.4.4 Number of CNDC participants involved in developmental initiatives												
CALCULATION TYPE	Cumulative year end												
ANNUAL TARGET:	17												
QUARTERLY TARGETS:	Q1: 4			Q2: 4			Q3: 4			Q4: 5			
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
	1	2	1	2	1	1	2	2	-	2	2	1	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Conduct skills audit of CNDC beneficiaries for developmental activities.	Skills audit report on CNDC developmental activities.															Cooperation of stakeholders	Community Development Supervisor	Deputy Director: Administration
02.	Develop and maintain the database of CNDC participants.	Database of CNDC participants involved in developmental initiatives.															Cooperation of CNDC participants		
03.	Monitor and evaluate implementation of developmental programs	Monitoring & Evaluation Reports															Cooperation Stakeholders, Transport availability		

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	Cooperatives linked to economic opportunities											
OUTPUT INDICATORS	5.4.5 Number of cooperatives linked to economic opportunities											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	03											
QUARTERLY TARGETS:	Q1= 01			Q2= 01			Q3= 01			Q4= 0		
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	.	.	1	1	.	.	1

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION				
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Identify and develop data base of cooperatives to be linked for economic opportunities.	Consolidated database of cooperatives linked to economic opportunities															BUDGET PWER ACTIVITY	-	Cooperation of cooperatives	Community Development Supervisor	Deputy Director: Administration
02.	Conduct linkage of cooperatives with Community Nutrition Development Centres and other DSD economic opportunities	Signed contracts of Cooperatives linked to CNDCs for economic opportunities															BUDGET PWER ACTIVITY	-	Cooperation of cooperatives	Community Development Supervisor	Deputy Director: Administration

5.5 COMMUNITY BASED RESEARCH AND PLANNING

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	Households profiled											
OUTPUT INDICATORS	5.5.1 Number of households profiled											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	900											
QUARTERLY TARGETS	Q1= 225			Q2= 450			Q3= 675			Q4= 900		
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	75	150	225	300	375	450	525	600	675	750	825	900

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Conduct household profiling in identified communities.	Online Database of households profiled. Consolidated Narrative Household Report.															-	Cooperation Stakeholders, Transport availability	
02.	Capture profiled households on online database and on NISIS.	Database of households captured NISIS Report															-	Cooperation Stakeholders, Transport availability	
03.	Refer identified households for appropriate support and interventions	Database of referred cases.															-	Cooperation Stakeholders, Transport availability	
04.	Identify change agents to champion development programmes within households	Database of change agents identified.															-	Cooperation Stakeholders, Transport availability	
05.	Link Change Agents to available developmental opportunities	Database of change agents supported.															-	Cooperation Stakeholders, Transport availability	

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	Community Based Plans developed											
OUTPUT INDICATORS	5.5.2 Number of Community Based Plans developed											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	8											
QUARTERLY TARGETS	Q1= 0			Q2= 0			Q3= 5			Q4= 8		
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	-	-	-	-	-	-	4	5	5	5	6	8

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Organise internal and external stakeholder for integration of plans in the development of CBP.	Attendance register.														-	Cooperation of Stakeholders, Transport availability	Community Development Supervisor	Deputy Director: Administration
02.	Facilitate development of Community Based Plans	Developed CBP Attendance Registers														-	Cooperation of Stakeholders, Transport availability	Community Development Supervisor	Deputy Director: Administration
03.	Capturing of developed CBP on online database	Online database														-	Cooperation of Stakeholders, Transport availability	Community Development Supervisor	Deputy Director: Administration
04.	Consult communities on outcomes of Community Based Plans for implementation of interventions by stakeholders	Report and attendance register														-	Cooperation of Stakeholders,	Community Development Supervisor	Deputy Director: Administration

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities												
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities												
OUTPUT	Communities profiled in a ward												
OUTPUT INDICATORS:	5.5.3 Number of communities profiled in a ward												
CALCULATION TYPE	Cumulative year end												
ANNUAL TARGET	8												
QUARTERLY TARGETS	Q1= 0			Q2= 4			Q3= 4			Q4= 0			
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
	-	-	-	2	2	-	2	2	-	-	-	-	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Conduct community profiling in identified communities.	Attendance Registers																Cooperation Stakeholders, Transport availability of	Community Development Supervisor	Deputy Director: Administration
02.	Capture of profiled communities on online database	Database of communities captured																Cooperation Stakeholders, Transport availability of		
03.	Analyse Community Profiles for informed interventions.	Analysis Report																Cooperation Stakeholders, Transport availability of		

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	Profiled households accessing sustainable livelihoods initiatives empowered through sustainable Livelihood programmes											
OUTPUT INDICATORS:	5.5.4 Number of profiled households linked to sustainable livelihoods programmes											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	90											
QUARTERLY TARGETS	Q1= 22			Q2= 44			Q3= 66			Q4=90		
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	8	20	22	25	35	44	50	60	66	75	80	90

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Facilitate linkages of profiled households to developmental programmes	Consolidated database of linked profiled households.																-	Non-cooperation by targeted communities	Community Development Supervisor	Deputy Director: Administration
02.	Monitor linkages of profiled households to developmental programmes	Monitoring Reports																-	Network connectivity		

5.6 YOUTH DEVELOPMENT

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	Youth development structures supported											
OUTPUT INDICATORS	5.6.1 Number of youth development structures supported											
CALCULATION TYPE	Non-cumulative Highest Figure											
ANNUAL TARGET	8											
QUARTERLY TARGETS	Q1= 8			Q2=8			Q3=8			Q4=8		
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	8	8	8	8	8	8	8	8	8	8	8	8

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET PER ACTIVITY	RESPONSIBILITY	VALIDATION			
			A	M	J	J	A	S	O	N	D	J	F	M							
01.	Identify and facilitate establishment of youth development structures.	Database of youth development structures																Cooperation of Stakeholders, Transport availability	-	Community Development Supervisor	Deputy Director: Administration
02.	Conduct skills audit and training needs analysis of youth development structures	Skills audit report																Cooperation of Stakeholders, Transport availability	-		
03.	Provide support to youth development structures	Report																Cooperation of Stakeholders, Transport availability	-		
04.	Conduct site visit to verify authenticity and technical feasibility of submitted business plans.	Site Visit Report, Attendance Register																Cooperation of Stakeholders, Transport availability	-		
05.	Facilitate development of business plan, evaluation and submission.	Evaluation Report																Cooperation of Stakeholders, Transport availability	-		
06.	Conduct pre-implementation workshop for approved initiatives	Pre-Implementation Report, Attendance Register																Cooperation of Stakeholders, Transport availability	-		
07.	Monitor operations of supported youth development structures.	Monitoring Reports, Attendance Register																Cooperation of Stakeholders, Transport availability	-		

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Enhanced human capabilities to advance social change											
OUTPUT	Youth participating in youth mobilisation Programmes											
OUTPUT INDICATORS	5.6.3 Number of youths participating in youth mobilisation Programmes											
CALCULATION TYPE	Cumulative year end											
ANNUAL TARGET	350											
QUARTERLY TARGETS	Q1= 87			Q2= 87			Q3=89			Q4= 87		
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	29	29	29	29	29	29	29	30	30	29	29	29

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Conduct outreach programmes for young people focusing on youth development	Database of youth participating in youth mobilisation Programmes, Attendance registers															Cooperation of Stakeholders, Transport availability	Community Development Supervisor	Deputy Director: Administration
02.	Conduct youth dialogues on specified themes.	Youth dialogue report, attendance registers															Cooperation of Stakeholders, Transport availability		
03.	Conduct intergenerational dialogues	Intergenerational dialogues Reports, attendance registers															Cooperation of Stakeholders, Transport availability		
04.	Conduct youth month activities	Youth Month Activities Report															Cooperation of Stakeholders, Transport availability		
05.	Monitor implementation of youth mobilisation programme.	Monitoring Report															Lack of interest in communities in attending the events		

5.7 WOMEN DEVELOPMENT

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities											
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities											
OUTPUT	Women participating in women empowerment programmes											
OUTPUT INDICATORS	5.7.1 Number of women participating in women empowerment programmes											
CALCULATION TYPE	Cumulative year to date											
ANNUAL TARGET	150											
QUARTERLY TARGETS	Q1: 36			Q2: 82			Q3: 118			Q4: 150		
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
	12	24	36	48	72	82	90	100	118	130	140	150

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												DEPENDENCIES	BUDGET	RESPONSIBILITY	VALIDATION	
			A	M	J	J	A	S	O	N	D	J	F	M					
01.	Facilitate empowerment programmes to increase levels of self-reliance and empowerment amongst women with children under the age of 5.	Consolidated report, Consolidated database, attendance registers.														-	Cooperation of community members and stakeholders.	Community Development Supervisor	Deputy Director: Administration
02.	Facilitate skilling of women in partnership with other stakeholders.	Consolidated database of women participants, Training report Attendance Register.														-	Cooperation relevant stakeholders Availability of budget.	Community Development Supervisor	Deputy Director: Administration
03.	Facilitate participation of women in women empowerment sessions (Dialogues, Awareness Campaigns, Information sharing sessions, advocacy sessions).	Consolidated reports and consolidated database of women participants.														-	Availability of budget. Participation of relevant stakeholder in dialogues.	Community Development Supervisor	Deputy Director: Administration
04.	Facilitate participation of women in the commemoration of relevant institutionalised days to promote advocacy on gender equality, women's rights and empowerment.	Attendance registers, Consolidated Report on mobilization Consolidated database of participants.														-	Eagerness of women to participate in mobilization programs. Availability of budget. Participation of relevant stakeholder in dialogues.	Community Development Supervisor	Deputy Director: Administration

05.	Facilitate monitoring of women empowerment programmes	Monitoring reports.																	Cooperation of Stakeholders, Transport availability.	
-----	---	---------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities																		
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities																		
OUTPUT	Women livelihood initiatives supported																		
OUTPUT INDICATORS	5.7.2 Number of women livelihood initiatives supported																		
CALCULATION TYPE	Non-cumulative Highest Figure																		
ANNUAL TARGET	1																		
QUARTERLY TARGETS	Q1=1					Q2=1					Q3=1					Q4=1			
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR							
	1	1	1	1	1	1	1	1	1	1	1	1							

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Conduct initial site visits to all women development initiatives.	Reports.																	Cooperation participants.	of
02.	Facilitate submission and evaluation of Business Plans for funding.	Evaluation Report Consolidated database of participants.																	Availability of budget and tools of trade.	Cooperation of Stake holders.
03.	Facilitate linking of initiatives to economic opportunities.	Reports																	Cooperation of participants and Stakeholders.	Participation of women in funded initiatives.
04.	Conduct monitoring and provide technical support in all initiatives.	Monitoring Reports																	Community Development Supervisor	Deputy Director: Administration

OUTCOME	OUTCOME 2: Inclusive, responsive & comprehensive social protection system for sustainable and self-reliant communities												
OUTCOME INDICATOR	Empowered, sustainable and self-reliant communities												
OUTPUT	Child Support Grant beneficiaries linked to sustainable livelihoods opportunities												
OUTPUT INDICATORS	5.7.3 Number of child support grant recipients linked to sustainable livelihoods opportunities												
CALCULATION TYPE	Non-cumulative Highest Figure												
ANNUAL TARGET	10												
QUARTERLY TARGETS	Q1=10			Q2= 10			Q3= 10			Q4= 10			
MONTHLY TARGET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
	10	10	10	10	10	10	10	10	10	10	10	10	

NO	ACTIVITIES	MEANS OF VERIFICATION	TIMEFRAME												BUDGET PER ACTIVITY	DEPENDENCIES	RESPONSIBILITY	VALIDATION		
			A	M	J	J	A	S	O	N	D	J	F	M						
01.	Facilitate development and maintenance of database for CSG beneficiaries linked to sustainable livelihoods initiatives.	Consolidated database of CSG beneficiaries linked to sustainable livelihoods initiatives.															-	Cooperation of participants.	Community Development Supervisor	Deputy Director: Administration