



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

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ADVERTISEMENT
RFQ: 24/25 – JG –0015

APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER GROCERY AT MALETSWAI ONE STOP CENTRE

Issued by:

Province of the Eastern Cape
Department of Social Development

Private Bag X1002
Aliwal North
9750

Contact Person:

MS. Z Gqokonqana
Tel: 0832439649
(Specification)

Mr. L.L Ndyoko
Tel: 0729812163
(Document)

Name of Company/Bidder: _____

CSD/Supplier Number: MAAA _____

Company/Bidder's Tel/Cell: _____

Company Email Address: _____

**QUOTATIONS MUST BE SUBMITTED ON OR BEFORE 11H00 ON 22 NOVEMEBR 2024 IN THE TENDER BOX AT:
DEPARTMENT OF SOCIAL DEVELOPMENT, NO. 74 SOMERSET STREET, OLD BALMORAL BUILDING, ALI WAL
NORTH 9750.**

Closing Date: 22 November 2024

Closing Time: 11H00



**Province Of The Eastern
Cape**

Department of Social
Development
Private Bag X 0039 Bhishe
5605
SOUTH AFRICA

BID SPECIFICATION DOCUMENT

**SPECIFICATION FOR THE APPOINTMENT OF SERVICE PROVIDER TO SUPPLY AND
DELIVER GROCERY AT MALETSWAI ONE STOP CENTRE**



1. BACKGROUND

Maletswai One Stop Centre is in need of grocery for the centre to continue with its operations

2. OBJECTIVE

The main objective of this bid is to appoint a Service Provider who is registered on CSD that will supply and deliver grocery at Maletswai One Stop Centre.

3. SCOPE

The successful bidder is expected to:

- Supply and deliver grocery to the Centre.

4. DELIVERY PERIOD

Delivery must be done within 15 days after receiving an official order.

5. PRICES

5.1 Service Providers must submit quotation by completing the attached pricing schedule (Annexure A)

5.2 Prices must be inclusive of VAT. If not confirmed, the Department will assume that the price quoted is inclusive of VAT. The Department does not pay VAT to service providers that are not registered with SARS as VAT vendors. It is compulsory for bidders with taxable supplies exceeding R1,000,000.00 (excluding VAT) in a 12 month period to register for VAT.

5.3 The quotes should include all activities/services that will be required for the required services as no variations will be accepted unless mutually agreed to by Department and the appointed service provider prior to contract acceptance.

5.4 Service providers will carry the responsibility of ensuring that the proposals submitted have been signed by a duly authorized person. Should it be established after the submission of proposals that the signatory authorizing the proposal is not legally appointed by the service provider, the offer/proposal will be disqualified from the evaluation process.

5.5 All prices submitted should be written in black ink. No proposals written in pencil will be accepted or evaluated

6. PAYMENT

6.1 The successful bidder will bill the Department after all sessions have been delivered.

6.2 Payment will be made within 30 days of submission of a properly completed invoice.

7. SPECIAL CONDITIONS

7.1 Preference will be given to service providers based in the Eastern Cape Province who can deliver the product, subject to compliance with the SCM regulatory framework. Proof thereof will be required.

7.2 Bidders must complete declaration of interest form ECBD4.

7.3 Bidders must be registered in the Central Supplier Database (CSD). If not registered, bidders must ensure that they are registered before submission of their quotations. Supplier registration may be performed online at the National Treasury's website, www.treasury.gov.za. The Department will not award a contract to a bidder that is not registered on the CSD.

7.4 Service must be rendered within the stipulated time frame. Failure to deliver within the stipulated time frame will result to the cancellation of the contract.

8. LOCAL ECONOMIC DEVELOPMENT

To support Local Economic Development within the Province, the department allocated points to be acquired by service providers that are based in the Eastern Cape Province, in line with the Preferential Procurement Regulations 2022.



MS. A ODENDAAL
DISTRICT DIRECTOR

06\11\2024

DATE

9. EVALUATION

The bid will be evaluated in two phases, pre-evaluation and evaluation as per Preferential Procurement Framework Act 5 of 2022 (PPPFA) as indicated below:

9.1 PRE-EVALUATION CRITERIA

- 9.1.1 Quotation is only valid when signed by the service provider or person with authority.
- 9.1.2 Copy of signed agreement in the case of Joint Venture / Consortium clearly indicating roles and responsibilities in accordance with conditions stipulated in paragraph 11.1
- 9.1.3 Fully Completed and signed SBD 4
- 9.1.4 Correction fluid of any kind MUST NOT be used. In cases where corrections are necessary; these can be made by drawing a line across the incorrect statement, writing in the correct details above the same, and subsequently endorsing the entry with the bidder's signature.
- 9.1.5 Fully completed and signed Annexure A

9.2 EVALUATION AS PER PPPFA

Quotation will be evaluated on the 80/20 preference point system, as contemplated in the Preferential Procurement Policy Framework Act (Act 5 of 2000). Quotations will be evaluated on price and Specific Goals.

Criteria	Points
Points for price	80
Points for specific goals	20
SPECIFIC GOALS	NUMBER OF POINTS
1 Gender (Women ownership)	6
2 Race (Black ownership)	2
3 Disability	5
4 Youth	5
5 Locality (Aliwal North)	2
TOTAL POINTS FOR PRICE & SPECIFIC GOALS	100

- 9.2.1 In order to obtain preference points for specific goals, bidders must complete ECBD 6.1.
- 9.2.2 Locality will be confirmed as follows:
 - a. The preferred address on CSD is the only address to be considered provided the address was updated on CSD on date prior to the invitation to bid was published.

- b. If the preferred address on CSD was updated on a date after publication of the invitation to bid, then the address registered on CIPC will be used as the only address to consider for awarding of locality points. **or**
- c. A lease agreement where offices are lease together with evidence (Bank statement) that rental has been paid for at least 3 months prior to the incitation to bid was published. **or**
- d. Copy of water and lights account from the municipality (Municipal Account, not a councilor's letter) or Eskom statement. The proof of address must be in the name of the company.
- e. In case of a joint venture, the preferred address on CSD will be considered provided the JV partner has more that 30% interests in the JV,

9.2.3 In order to be awarded points for disability, a doctor's confirmation must be submitted together with this bid.

10. BID POLICIES, PROCEDURES AND CONDITIONS:

- 10.1 Quotations are valid for 60 days.
- 10.2 Bidders must be registered in the Central Supplier Database (CSD). If not registered, bidders must ensure that they are registered before submission of their quotations. Supplier registration may be performed online at the National Treasury's website, www.treasury.gov.za. The Department will not award a contract to a bidder that is not registered on the CSD.
- 10.3 Service Providers must complete the preferential points claim forms (SBD 6.1) in order to claim preference points. Service Providers who have completed (SBD 6.1) will not be eliminated but will not qualify for rating points.
- 10.4 The Department reserves a right to verify the validity of the Tax Clearance Certificate before the signing of the contract and shall be entitled to cancel the contract in the event that the service providers Tax Affairs not being in order and or the service provider not having made suitable arrangements with SARS to settle outstanding tax obligations.
- 10.5 The Department may, if necessary, negotiate a market related price.
- 10.6 The Department reserves the right not to award a bid to a bidder that has failed to perform in a contract previously awarded to it by the Department.
- 10.7 The Department reserves the right not to appoint a Service Provider with two or more similar contracts running concurrently within the Department.
- 10.8 This RFQ is subject to the Preferential Procurement Policy Framework Act 2000 and the Preferential Procurement Regulations, 2022, the General Conditions Of Contract (GCC) and, if applicable, any other legislation or special conditions of contract.
- 10.9 Service providers must submit, on a company letterhead, a resolution stating the official with authority to sign on behalf of the company.

11. CONSORTIUM / JOINT VENTURE

It is recognized that bidders may wish to form consortia to provide the Services. A bid, in response to this invitation to bid, by a consortium must comply with the following requirements: -

- 11.1 Copy of agreement signed by all the members must be submitted. One of the members must be nominated as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members. The lead member must be the only authorized party to make legal statements, communicate with the Department and receive instructions for and on behalf of any and all the members of the Consortium;
- 11.2 All parties must be registered on CSD;

12. DISCLAIMER

- 12.1 Whilst all due care has been taken in connection with the preparation of this RFQ, the Department makes no representations or warranties that the content in this RFQ or any information communicated to or provided to bidders during the Bidding process is, or will be, accurate, current or complete. The Department, and its officers, employees and advisors will not be liable with respect to any information communicated which is not accurate, current or complete.
- 12.2 If a bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in the RFQ or any other information provided by the Department (other than minor clerical matters), the bidder must promptly notify Department in writing of such discrepancy, ambiguity, error or inconsistency in order to afford the Department an opportunity to consider what corrective action is necessary (if any).





MR. V DLOVA
DIRECTOR: SUPPLY CHAIN MANAGEMENT

07/11/24
DATE

ANNEXURE B



Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

LOCAL ECONOMIC DEVELOPMENT PROCUREMENT FRAMEWORK DECLARATION FORM

The Honourable Premier in his State of the Province address in 2014 made a pronouncement to the effect that 50% of Provincial procurement should be spent on goods and services which are manufactured and supplied by SMMEs and Co-operatives from within the Province.

In order for the Province to achieve the above, the successful service providers must source the required goods/services with the Eastern Cape Province as per Local Economic Development Procurement Framework.

The details of the manufacturers of these goods are:

NAME OF MANUFACTURER/SERVICE PROVIDER	COMMODITY/SERVICE	LOCATION

I, the undersigned (Bidder's representative)

..... commit in procuring/sourcing the required goods from local manufacturers/distributors within the Eastern Cape Province where available. I accept that the Department of Social Development may invoke penalties as per General Conditions of Contract should I be misrepresenting the content contained herein this declaration.

.....
Signature

.....
Date

.....
Name of bidder

.....
Position

QUOTATION REQUEST FORM

Part 1 (To be completed by the official requesting quotations)

Requisition No	MOSC 24/25-			
Name of Official Requesting the quotation	Ms. Z Gqokongana			
Contact Telephone Number	071 482 0894			
Email	Zanele.gqokongana@ecdsd.gov.za			
Forms Attached herewith (Returnable)	SBD 4		SBD 6.1	
	Yes	No	Yes	No

Part 2 (To be completed by the prospective service provider) SUPPLIER INFORMATION

Company Name		Bank Name	
CSD Reg. No.	MAAA	Account No.	
VAT Reg. No.		Account Type	
Address		Branch	
		Branch Code	
Contact Person			
Contact Tel No.			

Part 3 QUOTATION DETAILS

Line No.	Description	Quantity Required	Unit Price (Incl. VAT)		Total Price	
			R	C	R	C
GROCERIES						
1.	White Star 10kg(or equivalent)	12				
2.	Hullels Sugar 10kg(or relevant)	3				
3.	Tastic Rice 10kg(or equivalent)	5				
4.	Champion Samp 10kg(or equivalent)	4				
5.	Sasko Cake flour 10kg(or equivalent)	12				
6.	First choice Full Cream fresh milk 6X1Lt(or equivalent)	12				
7.	Aromat (Top Class) 500g(or equivalent)	12				
8.	Superior Chicken livers 500g(or equivalent)	20				
9.	Chomp chocolate 168g (or equivalent)					
10.	Carrots 5kg	4				
11.	Beetroot 5kg	4				
12.	Ricoffy 750g(or (or equivalent))	2				
13.	Freshpack Tea 40 bags(or (or equivalent))	4				
14.	Amasi Darling 5l(or (or equivalent))	15				
15.	Oats Jungle 2kg(or (or equivalent))	9				
16.	Kellogs Corn Flakes 1kg(or (or equivalent))	9				
17.	Weetbix 1.35 kg	9				
18.	Excelsa Oil 5L (or (or equivalent))	6				
19.	Stork margarine 1kg (or r(or equivalent))	6				
20.	Superior chicken wings 5kg(or (or equivalent))	3				
21.	Superior chicken drumsticks 5kg(or equivalent)	3				
22.	Nicknacks (or equivalent) 50x20g	6				

23.	Lucky Star (Pilchard) 12 X 400g(or equivalent)	3				
24.	Koo Baked Beans 12X 400g(or equivalent)	3				
26.	Pork chops 5kg sky country (or equivalent)	3				
27.	Russian Sky Country 5kg(sky country) (or (or equivalent)	3				
28.	Beef mince 5kg	3				
29.	Sausage 5kg(sky country) (or (or equivalent)	3				
30.	Beef stew 5kg(sky country) (or (or equivalent)	3				
31.	Mutton 5kg(sky country) (or (or equivalent)	3				
32.	Beef stock 34s	5				
33.	Country mix mixed veg 1kg(or equivalent)	15				
34.	Six gun spice (or equivalent)	6				
35.	Potatoes 3kg	6				
36.	Onion 3kg	6				
37.	Fattis and Monis Macaroni 500g(or equivalent)	12				
38.	Steak and Chops Spice 1kg	2				
39.	Cabbage heads	6				
40.	Morvite Originals Porridge 1kg(or equivalent)	15				
41.	Shelford Juice 5l (or equivalent)	6				
42.	Robot Peppers 1kg	12				
43.	Koo Chakalaka 410g X 12(or equivalent)	3				
44.	Ellis brown 750g(or equivalent)	3				
45.	Tea Biscuit 1kg(savemore or equivalent)	6				
46.	Peanut butter 800g (black cat) (or equivalent)	4				
47.	Ace instant porridge 1kg(or equivalent)	15				
48.	Knorr soup 50g box(assorted)	30				
49.	Infacare 1.8kg	3				
50.	Nestum baby cereal 250g(from 6-12months)	5				
51.	Purity squeeze (assorted fruit flavors)	50				
52.	Soft drinks 300ml x24 pack(assorted)	3				
53.	Yeast box 48 x10g	2				
54.	Shelford Mixed Fruit jam 600g tub (or equivalent)	2				
55.	Muffin mix 1kg	15				
56.	Helmekaar 30 large eggs(or equivalent)	6				
57.	Salt 1kg	6				
58.	Vita start 1 kg (or equivalent)	10				
59.	Nola Mayonnaise 750g(or equivalent)	4				
60.	All gold Tomatoe sauce 750g (or equivalent)	6				
61.	Mrs Balls Chutney original 470g (or equivalent)	6				
62.	Polony 1kg	6				
63.	Bacon 1kg	6				
64.	Cheese 1kg(sliced)	5				
65.	Viennas 1kg	5				
66.	Fish fingers 600g	5				
67.	Lever spread 500g	10				
68.	Jelly assorted flavors 80g	20				
69.	Ultra Mel 1kg	10				
70.	Pudding 90g	20				
71.	Fruit cocktail canned fruit 410g	20				
72.	Box of apples(golden)	3				
73.	Yogueta lollipops (48's) (or equivalent)	6				
74.	Ultra mel 1Lt	12				
75.	Country fresh Ice cream 2Lt(or equivalent)	6				

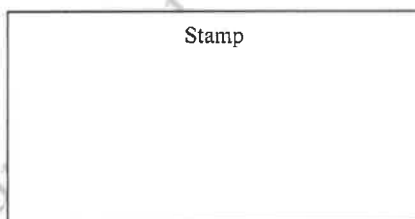
76	Lollipops (Yogueta) pack 48's (or equivalent)	5					
77	Simba chips 36g	50					
78	Cappy fruit juices 330 mlx 24 (tropical & breakfast blend) (or equivalent)	8					
79	Simba (peanuts and raisins) 50gx 36	6					
80	Escort Bacon 200g (or equivalent)	10					
81	Fizzer 11.6g x 24 (or equivalent)	5					
82	Chomp chocolate 168g (or equivalent)	5					
83	Bakers Mini Biscuits Eet Sum Mor (24 x 40g) (or equivalent)	1					
84	Romany cream biscuits 200g (or equivalent)	4					
85	Blue label Lemon creams 200g (or equivalent)	4					
86	Jacobs coffee 200g (or equivalent)	2					
87	Ellis brown powder milk 750g (or equivalent)	2					
88	Still water 500ml x 24 pack (or equivalent)	4					
89	Blue label Marie biscuits 200g	5					
90	Baker tennis biscuits 200g	5					
		Total Quote Price					
		Quotation validity period in days					

I hereby declare that I have completed together with this quotation and submitted/not submitted SBD 4 (Declaration of Interest) and SBD 6.1 (Preference Points Claim Form).

NB: Only the declaration and/or Preference Points Claim form/s issued together with this quotation request form are acceptable.

Signature.....

Date.....



**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number.....
Closing Time 11:00	Closing date.....

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)

- Required by:
- At:
- Brand and model
- Country of origin
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
- *Delivery: Firm/not firm
- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

contract.

- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

- 1.7 A tenderer must submit, together with its tender, the a copy of CIPC Registration document. In the case of sole propriety, copy of the applicable legal registration documentation must be submitted.
- 1.8 The annexure detailing names of all directors and the percentage share in the enterprise must be completed and submitted together with this claim form.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which

states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Percentage owned
Gender (women ownership)	6		
Race (Black ownership)	2		
Disability	5		
Youth	5		
Locality (Aliwal North)	2		
Total	20		

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM
 - Partnership/Joint Venture / Consortium

- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

ANNEXURE TO SBD 6.1

No	Initial and Surname	ID No	Gender(F/M)	Race	Disability (Yes/No)	% Share
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2.
DATE:

CONTRACT FORM - PURCHASE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE PURCHASER)

- 1. I..... in my capacity as..... accept your bid under reference numberdated.....for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
- 2. An official order indicating delivery instructions is forthcoming.
- 3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND	DELIVERY PERIOD	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1.

2.

DATE