

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF THE BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

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**Province of The Eastern
Cape**

Department of Social
Development
NO. 6 EBDEN STREET
QUEENSTOWN
5319
SOUTH AFRICA

BID SPECIFICATION DOCUMENT

**APPOINTMENT OF SERVICE PROVIDER(S) TO FACILITATE AND
MANAGE THE IMPLEMENTATION OF DRIVERS LICENSE TRAINING FOR
THIRTEEN (13) YOUTH PARTICIPANTS FOR A PERIOD OF SIXTY (60)
DAYS -
CHRIS HANI DISTRICT FOR THE DEPARTMENT OF SOCIAL
DEVELOPMENT**

APPOINTMENT OF SERVICE PROVIDER(S) TO FACILITATE & MANAGE THE IMPLEMENTATION OF
DRIVERS LICENSE TRAINING FOR (13) YOUTH PARTICIPANTS – CHRIS HANI DISTRICT

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1. INTRODUCTION

The Department of Social Development has identified Thirteen (13) National Youth Service Participants in Chris Hani District to ensure that young people are relevantly capacitated. The training will enable the learners to begin operating in socio-economic development environment. This skill will afford National Youth Service Participants to participate in the marketplace without any limitations. This is based on the inherent job requirements in the various fields of employment in which possession of a valid driver's license serve as basic instrument for employment to unemployed young people generally. Thus, the driver's license becomes the deciding factor whether a young people secure employment or not. This programme seeks to capacitate 13 young people on Driver's License skills programme for a period of Sixty (60) Days in Chris Hani District.

2. OVERALL OBJECTIVES

The overall objective of this Bid is to equip young people to obtain Driver's License skills through the Departmental youth empowerment programme. The outcome must empower youth that will be able to compete in the economy by entering gainful employment or become entrepreneurs.

3. SCOPE OF WORK / ACTIVITIES TO BE UNDERTAKEN

Provision of K53 (code 14) Practical vehicle driving and testing programme to youth participants includes the following requirements:

- 3.1. Provide training for learners License: basic understanding for road signs.
- 3.2. Provide 25 hours of practical vehicle training on Code 14 Driver's License to National Youth Services participants.
- 3.3. A successful Bidder to provide bookings for learner's and Drivers License for candidates at Traffic Department.
- 3.4. Provision of course material applicable to the Learner's License and Drivers License.
- 3.5. Ensure practical vehicle operation training including instructions and testing Youth Participants in line with South African Traffic Department requirements.
- 3.6. The successful Bidder should make a provision for re-testing (second chance) for the Learner that may not pass in their initial testing / chance be given at no extra cost to the Department.

APPOINTMENT OF SERVICE PROVIDER(S) TO FACILITATE & MANAGE THE IMPLEMENTATION OF
DRIVERS LICENSE TRAINING FOR (13) YOUTH PARTICIPANTS – CHRIS HANI DISTRICT

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3.7. The successful Bidder will be responsible for its own logistics arrangements inclusive of travel and accommodation and to the specified training venue.

3.8. The successful Bidder to arrange and pay accommodation and catering for all learners for a period of one month

a) Accommodation – maximum of two (2) young people sharing a room,

b) Catering (Breakfast, Lunch and Dinner).

3.9. Venue conducive to training and the training facility must be situated close to venue where the participants will be accommodated.

3.10. Compile and submit monthly progress report as well as overall progress report to the Department of Social Development.

4.DELIVERABLES

4.1. Provision of lessons on basic safety driving which encompasses principles of driving including hazardous driving conditions including bad weather conditions such as fog, heavy rains, heavy traffic and night driving.

4.2. Preparatory practical test on code 14 driver's license

4.3. Facilitate payment of learner's license and divers license fees at Traffic Department.

4.4. Record keeping of portfolio of evidence and assessment results; learner attendance and management of attendance registers.

4.5. Provision to be made within the first month to cater for replacement student in unforeseen events that a nominated candidate cannot continue with the programme.

4.6. The service provider will arrange logistics: proper accommodation, decent healthy meals (Breakfast, Lunch & Dinner), and a conducive training venue.

4.7. The successful Bidder must implement, monitor and evaluate these practical lessons and submit a report monthly to the Department through Youth Development Directorate.

4.8. The successful Bidder should submit a mid-term and close-out report. The final report (hard and soft copy) shall be presented in a meeting and signed-off by the parties not later than 31 March 2025. Submit fully completed, dated and signed attendance registers of the participants or trainees.

4.9. The successful Bidder will, upon completion of the course be required to provide a driver's for all participants.

5. SPECIAL CONDITIONS

5.1. Bidders must be registered on Central Suppliers Database (CSD), if not registered, Bidders must ensure that they are registered before submission of their quotations. Supplier registration may be performed online at the National Treasury's website www.treasury.gov.za. The Department will not award a contract to a Bidder that is not registered on CSD.

5.2. An in loco inspection may be conducted on shortlisted Bidders to verify availability of relevant material and equipment.

5.3. Bidders must provide details of contactable reference's to confirm the Bidders experience by completing Annexure B.

5.4. The successful Bidder shall, in the performance of its functions arising from this Bid, ensure compliance at all times with legislation and any regulations applicable in the industry.

6. SUBMISSION OF PROPOSALS

Bidders must submit a detailed proposal with the following:

- 6.1 A detailed Bid document.
- 6.2 A project plan indicating programmes and time frames. This must entail detailed workplan accompanied by a training content.
- 6.3 List of available cars or vehicles to be used during training must be attached.

7. REQUIREMENTS

- 7.1. Bidders must have experienced drivers license instructors with at least 2 years traceable record (submit CV's)
- 7.2 Bidders must have previously completed at least 2 drivers training projects / sessions with a minimum of 10 Learners per session (complete Annexure B).
- 7.3. The required training infrastructure relevant equipment such as tools (list of available cars), and items to be used during training sessions (submit a written undertaking that full equipment is available and provide address).

8. CONTRACT PERIOD

The contract shall be for a period of 60 days. The commencement date of the contract shall be mutually agreed upon between the Department and the successful Bidder.

9. PRICING

9.1. Bidders must submit a detailed price schedule in respect of all costs and quote as per the pricing schedule attached hereto. The quotation must include contingency fee which will only be claimed by the successful Bidder for the learner's that did not qualify in the initial test.

9.2. Prices must be inclusive of VAT. If not confirmed, the Department will assume that the price quoted is inclusive of VAT. The Department does not pay VAT to Service Providers that are not registered with SARS as VAT Vendors. It is compulsory for Bidders with taxable surplus exceeding R 1, 000, 000. 00 (excluding VAT) in a 12 month period to register for VAT.

9.3. Bidders must ensure that the quotes submitted have no arithmetic errors as Department will not rectify any errors on the quotations received. The quotes should include all activities / services that will be required for the required service as no variations will be accepted unless mutually agreed to by the Department and the awarded service provider prior to contract acceptance.

9.4. Bidders will carry the responsibility of ensuring that the proposal submitted have been signed by a duly authorised person. Should it be established after the submission of proposal that the signatory authorising the proposal is not legally appointed by the service provider, the offer will be disqualified from the evaluation process.

9.5. All prices submitted should be typed in black ink or written in black pen. No proposals written in pencil will be accepted or evaluated.

10 PAYMENT

The successful Bidder will bill the Department in line with the agreed payment schedule, which will be guided by the project plan, and the payment will be made within 30 days from the date of submission of properly completed invoice. It is therefore essential for the Bidder to have funds to start the project and ensure that there are sufficient funds for the Salaries of the employees and other overheads.

Payment shall be made in two tranches; first tranche (30%) includes administration (Learners and drivers license registration fees), accommodation, catering and training costs. The second tranche (70%) shall be paid upon the finalisation of the training programme with the submission of verified evidence reflecting that the scope of work has been fully implemented.

11. PENALTIES

The Department shall be entitled to impose penalties in the event of successful Bidder failing to comply with any of the terms of this Bid. The details of penalties will be indicated in the Service Level Agreement.

12. CONSORTIUM / JOINT VENTURE

It is recognized that bidders may wish to form consortia to provide the Services. A bid, in response to this invitation to bid, by a consortium must comply with the following requirements: -

12.1. Copy of agreement signed by all the members must be submitted. One of the members must be nominated as authorized to be the lead member and this authorization shall be included in the agreement entered into between the

consortium members. The lead member must be the only authorized party to make legal statements, communicate with the Department and receive instructions for and on behalf of any and all the members of the Consortium;

12.2. All parties must be registered on the Central Supplier Database (CSD).

13. EVALUATION

This Bid will be evaluated in two phase, pre-evaluation and evaluation as per Preferential Procurement Framework Act 5 of 2000 (PPPFA) as indicated below;

13.1 Pre-qualification criteria:

- Copy of signed agreement in the case of Joint Venture / Consortium in accordance with conditions stipulated in paragraph 12.1
- Quotation is only valid when signed by the service provider or with a company stamp signed by a director or person with authority.
- No correction fluids of any kind MUST be used ON PRICE. In cases where corrections are necessary; these can be made by drawing a line across the incorrect statement, writing in the correct details above the same and subsequently endorsing the entry with the bidder’s signature.
- Fully completed and signed SBD4.
- Fully completed and signed Annexure A
- Qualified instructors with at least 2 years traceable record (submit CV)
- At least 2 driver training projects / sessions with a minimum of 10 learners per session preciously completed. Complete Annexure B)
- Attach detailed proposal with list of available cars or vehicles to be used during the training in line with the required code.

NB: Failure to fully comply with the pre-qualification criteria to the satisfaction of the department will lead to the automatic disqualification of the bid. In loco inspection may be conducted on short listed Service Providers

13.2 EVALUATION ON PPPFA

Bid proposals will be evaluated in accordance with the 80/20-preference point system, as contemplated in the Preferential Procurement Policy Framework Act (Act 5 of 2000). Bids will be evaluated on price and specific goals. Bidders who do not claim specific goals will not qualify for preference points.

Matrix for evaluation

NO.	CRITERIA	POINTS
1.	Price	80
2	Specific Goals	20
2	SPECIFIC GOALS	NUMBER OF POINTS
3	Gender	4
4	No Franchise	3
5	Disability	3
6	Locality (Chris Hani District)	6
7	Youth	4
	Total Points for Price & Specific goals	100

APPOINTMENT OF SERVICE PROVIDER(S) TO FACILITATE & MANAGE THE IMPLEMENTATION OF DRIVERS LICENSE TRAINING FOR (13) YOUTH PARTICIPANTS – CHRIS HANI DISTRICT

13.2.1 In order to obtain preference points for specific goals, bidders must complete SBD 6.1.

13.2.2 Locality will be confirmed as follows:

- The preferred address on CSD is the only address to be considered provided the address was updated on CSD on date prior to the invitation to bid was published.
- If the preferred address on CSD was updated on a date after publication of the invitation to bid, then the address registered on CIPC will be used as the only address to consider for awarding of locality points, Or
- A lease agreement where offices are lease together with evidence (Bank statement) that rental has been paid for at least 3 months prior to the incitation to bid was published, Or
- Copy of water and lights account from the municipality (Municipal Account, not a councillor's letter) or Eskom statement. The proof of address must be in the name of the company.

In case of a joint venture, the preferred address on CSD will be considered provided the JV partner has more than 30% interests in the JV

14 DISCLAIMER

17.1 Whilst all due care has been taken in connection with the preparation of this Bid, the Department makes no representations or warranties that the content in this Bid or any information communicated to or provided to bidders during the Bidding process is, or will be, accurate, current or complete. The Department, and its officers, employees and advisors will not be liable with respect to any information communicated which is not accurate, current or complete.

17.2 If a bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in the Bid or any other information provided by the Department (other than minor clerical matters), the bidder must promptly notify Department in writing of such discrepancy, ambiguity, error or inconsistency in order to afford the Department an opportunity to consider what corrective action is necessary (if any).



Mr. T. Solani
District Director – Chris Hani District

29/11/2024
DATE



Mr. V. Dlova
Director - Supply Chain Management

03/12/24
DATE

ANNEXURE A

Empowerment/ Training Area/ Activity	No of Learners	Hours per Training Area	Rate (p/h)	Total Cost per Training Area
1. Learner's License Training (Theory)	13hrs	R...../hr	R.....
2. Practical Driving (code 14)	13	25 hrs	R...../hr	R.....
3. Learner's & Driver's License Testing Fees (Booking & Licensing Administration)	13			
4. Truck Hire for Drivers License Testing	13hrs	R...../hr	R.....
5. Other Admin Costs (if any)				R.....
Sub - Total				R.....
6. Contingency Provision (this applies to learners that did not qualify in the first test)				
6.1 Second Test (logistics, Booking and preparations for learners license)	13hrs	R...../hr	R.....
6.2 Re-testing Provision for Drivers License (Logistics, Booking & Preparations, Booking & Truck Hire)	13hrs	R...../hr	R.....
TOTAL				R.....

OTHER COSTS (LOGISTICS):

Empowerment/ Activity	Training Area/	Unit Cost	Total Units (people/days)	Total Cost
1. Accommodation		R...../day	13 learners x 30 Days	R.....
2. Catering (breakfast, Lunch & Dinner)		R...../day	13 learners x 30 Days	R.....
3. Travel Logistics		R...../trip	13 learners x 8 trips	R.....
TOTAL				R.....

SUMMARY TOTALS

Empowerment/ Training Area/ Activity	Total Cost
1. Training Costs	R.....
2. Other Costs (logistics)	R.....
3. Administration & Reporting	R.....
4. Contingency Provision	R.....
TOTAL (excluding VAT)	R.....
VAT @ 15%	R.....
GRAND TOTAL (including VAT)	R.....

Name of bidder: _____

Contact person: _____ Sign: _____

Designation: _____ Date: _____

APPOINTMENT OF SERVICE PROVIDER(S) TO FACILITATE & MANAGE THE IMPLEMENTATION OF DRIVERS LICENSE TRAINING FOR (13) YOUTH PARTICIPANTS – CHRIS HANI DISTRICT

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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name).....
in submitting the accompanying bid, do hereby make the following statements that I
certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

1.7 A tenderer must submit, together with its tender, a copy of CIPC Registration document. In the case of sole propriety, copy of the applicable legal registration documentation must be submitted.

1.8 The annexure detailing names of all directors and the percentage share in the enterprise must be completed and submitted together with this claim form.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAR FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEM

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

	The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the procurement clerk)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Percentage owned
HDI Goals	Gender (Women Ownership)	4		
	No Franchise (Black Ownership)	3		
	Disability	3		
Other specific goals (RDP)	Locality (Chris Hani District)	6		
	Youth (Ownership)	4		
	Total	20		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.2. Name of company/firm.....

4.3. Company registration number:

4.4. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

ANNEXURE TO DSD 80/20 SBD 6.1 FORM

List all Shareholders by Name, Position, Identity Number, Citizenship, HDI status and ownership, as relevant. Information to be used to calculate the points claimed in Table 1.

	Name	Date/Position occupied in Enterprise	ID Number	Date that South African Citizenship was obtained	* HDI Status			% of business / enterprise owned
					No franchise prior to elections	Women	Disabled	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

*Indicate YES or NO

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid .
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder’s Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2
DATE:	

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DATE:

20/21

NYS Candidates 2024/2025

No	LSO	Name & Surname	ID Number
1	Dr AB Xuma	Gqamane I	9705250604089
2	Dr AB Xuma	Qonda M	9003215403084
3	Dr AB Xuma	Mazwembe K	9912165413086
4	Emalahleni	Skeyi L	9808140799088
5	Emalahleni	Lobola I	0402251101083
6	Enoch Mgijima	Veleko	0202115837082
7	Enoch Mgijima	Xinizelelo A	980925596087
8	Enoch Mgijima	Mduba K	9609225811081
9	Intsika Yethu	Mgudlwa	9104011098085
10	Intsika Yethu	Dosi M	0504040905086
11	Inxuba Yethemba	Sparks T	9809120140087
12	Sakhisizwe	Ngxeza K	0106250532087
13	Sakhisizwe	Kutshwa A	9806240842089

NB: Number 5 has resigned and the District is in the process of replacing him.