

## **BID NOTICE**

**Bidders are invited for the bid listed here under:**

Description	Closing Date & Time
<b>RFQ-24/25-0074-</b> Request for quotations for appointment of a service provider to arrange accommodation, catering, venues and facilities for Strategic Session.	<b>25<sup>th</sup> February 2025 at 11H00</b>
<b>RFQ-24/25-0075-</b> Request for quotations for appointment of a service provider to arrange accommodation, catering, venues and facilities for the Disability Session.	

The minimum specification requirements are detailed in the bid documentation. Bid Documents are available from 18<sup>th</sup> February **2025** on the departmental website ([www.ecdsd.gov.za](http://www.ecdsd.gov.za)); alternatively hard copies can be collected between 08H00 and 16H00 at the offices of the Department of Social Development, Supply Chain Management Unit, Room G5, **Albertina Sisulu House, 7 Beatrice Street, King William's Town.**

**No late, emailed, telegraphic or faxed bids/quotations** will be accepted for consideration. **It is the responsibility of the bidder to ensure that the bid is in the bid box before the closing time, even if the bid was submitted through courier or other services.** The lowest priced or only quotation will not necessarily be accepted. The Department reserves the right to accept or reject any quotation. The adjudication process will be in line with the PPPFA guidelines.

Completed bid documents in a sealed envelope with the relevant bid number nature of the service required and the closing date must be deposited into the tender box situated next to the security desk at **Albertina Sisulu House, Beatrice Street** not later than 11H00 on the closing date.

In the event that the building is not accessible on the closing date, the next business day on which the building is accessible will automatically be the closing date.

**For Question pertaining to completion of bid documents please contact:**  
**Ms N. Ngalwana 071 886 2748, Mr M Vukubi at 082 779 9347.**

**For Technical Specifications please contact:**  
**Ms N Nolitha Dike/U Ngebiyana 060 532 3737/064 890 1213 (RFQ 0074)**  
**Ms Z Gcwini/ X Fani 064 890 1209/079 105 1740**

  
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**Mr. V. Dlova: Director SCM**

18/02/24

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**Date**