

## **BID NOTICE**

**Bidders are invited for the bid listed here under:**

NO.	RFQ NO.	DESCRIPTION	CLOSING DATE
1.	<b>RFQ-24/25-0064</b>	Appointment of a Service Provider to Translate the Department's English PAIA Manual into isiXhosa and Afrikaans	<b>20 February 2025 at 11H00</b>  Bid Box at Albertina Sisulu House, 7 Beatrice Street King William's Town

The minimum specification requirements are detailed in the bid documentation. Bid Documents are available from **11 February 2025** on the departmental website ([www.ecdsd.gov.za](http://www.ecdsd.gov.za)); alternatively hard copies can be collected between 08H00 and 16H00 at the offices of the Department of Social Development, Supply Chain Management Unit, Room G5, **Albertina Sisulu House, 7 Beatrice Street, King William's Town.**

**No late, emailed, telegraphic or faxed bids/quotations will be accepted for consideration. Please note that it is the responsibility of the bidder to ensure that the bid is in the tender box before the closing date and time, even if the bid was submitted through courier or other services.** The lowest priced or only quotation will not necessarily be accepted. The Department reserves the right to accept or reject any quotation. The adjudication process will be in line with the PPPFA guidelines.

Completed bid documents in a sealed envelope with the relevant bid number nature of the service required and the closing date must be deposited into the tender box situated next to the security desk at **Albertina Sisulu House, 7 Beatrice Street** not later than 11H00 on the closing date. In the event that the bid box is inaccessible due to closure of the building, the next business day on which the building is open will automatically become the closing date.

**For questions pertaining to completion of bid documents please contact: Ms V Matha at 064 608 2853, Mr M Vukubi at 082 779 9347.**

**For technical specifications please contact: Mr. S. Collins at 079 881 7044**

  
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**Mr. V. Dlova: Director SCM**

10/02/25

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**Date**