

EASTERN CAPE PROVINCE



DEPARTMENT SOCIAL DEVELOPMENT

SERVICE SPECIFICATIONS

**HIV AND AIDS
HOME COMMUNITY BASED SERVICES**

2025/2026 – 2027/2028

1. INTRODUCTION

Home Community Based Care (HCBC) is the provision of comprehensive health and social services by community care givers to beneficiaries in order to promote, restore, and maintain the quality of life on an individual, a family, and a community. It is a well-established approach supported by Government to mitigate the socio-economic impact of HIV and AIDS at community level. By its very nature it is rooted in the practice of PSS to people living with HIV and AIDS. Through the Programme, individuals, families and communities are enabled to have access to services closest to home. HCBC Programme promotes active participation of all target groups. It also serves as an entry point into other services, especially at Prevention and early intervention levels.

The 2019 Survey reflected that HIV prevalence among pregnant women has remained largely unchanged at around 30% since 2004. The consistent decline in HIV prevalence among young women (15–24 years) is encouraging as this age group experiences a high rate of HIV incidence (1.5%) compared to their male counterparts (0.5%). The high PMTCT ART coverage regardless of age group shows the success of the PMTCT programme. Promising progress has been observed in the number of HIV positive women initiating ART before pregnancy, although young women (15–24 years) were still less likely to know their HIV-positive status before pregnancy compared to older women (>35 years).

Despite free contraceptive services provided in public health facilities in the Eastern Cape Province, the prevalence of unintended pregnancy is very high in Alfred Nzo and OR Tambo districts. In collaboration with the Departments of Basic Education, Higher Education and Social Development, strategies to strengthen school based sexual and reproductive health education were developed to address the dual burden of HIV, sexually transmitted diseases and unplanned pregnancy among adolescent girls and young women.

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The Department of Social Development will be funding NPO's as it's contribution to reduction of risky behaviour leading to HIV infection and teenage pregnancy in the next coming Multi Year Funding cycle.

2. STRATEGY FOR INTERVENTION

- In response to HIV and AIDS, Department of Social Development (DSD) derives its mandate from the National Strategic Plan (NSP) for HIV / AIDS and TB 2023 - 2028 which acknowledges that HIV and AIDS is not only a health issue, but a developmental issue, hence the Combination approach.
- The 5th National Strategic Plan (NSP), 2023-2028 outlines key prevention strategies aimed at accelerating a reduction in the burden of HIV, TB, STI (Sexually Transmitted Infections) and GBV prevention and care.
- The provision of HIV prevention and treatment education is listed as the key intervention carried out through mass and social media whilst acknowledging and incorporating health literacy, health rights and responsibilities.
- Emphasis in the 5th NSP is on enhancement of tailored messaging to improve HIV, TB, and STI treatment.

3. OBJECTIVES OF 2025/2026 FUNDING

- The mandate of the Department is to reduce the socio-economic impact of HIV and AIDS, STI's and TB by implementing preventative and community-based care Programmes for Children, Youth and Families infected and affected by HIV and AIDS.
- More focus will be on Prevention Programmes focusing on Youth Aged 15-24 Years in the Year 2025-28 with a view to strengthen social and behavior change as well as Psychosocial Support services.

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Below are the intervention through Home Community Based Care Services:

HOME AND COMMUNITY BASED CARE AND SUPPORT PROGRAMME

PREVENTION AND EARLY INTERVENTION SERVICES

- Provision of trauma and Lay counselling services
- Establish and co-ordinate support groups
- Conduct Home Visits
- Referrals for appropriate services
- Provision of treatment support
- Conduct Community Dialogues and Awareness Campaigns
- Implement You Only Live Once (YOLO) Programme
- Implement programmes targeting adolescent girls and young women (AGYWM)
- Implementation of Programmes that fight against Stigma and Discrimination
- Facilitate implementation of Backyard food gardens for beneficiaries

4. REQUIREMENTS FOR FUNDING OF THE SUB-PROGRAMME

- Applications should be in line with the service specifications.
- NPO Registration in terms of NPO Act, 1997.

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5. KEY SERVICE AREAS

5.1	Key Area 1	Home and Community Based Care and Support Programme
5.1.1	Category of Service	Prevention, Care and Support
5.1.2	Service Description	Provision of Preventative, Care and support programmes to individuals, families and youth made vulnerable by HIV and AIDS, TB and STI's

AIM OF THE KEY SERVICE AREA	To provide services that will mitigate the impact of HIV and AIDS, TB and STI's on families
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TARGET GROUP (S)	<ul style="list-style-type: none"> • Children, Youth, Adults and Adolescent Girls and Young Women AGYW • Youth (15 – 24years) • People Living with HIV and AIDS • Families affected by HIV and AIDS
TARGETED DISTRICTS	<ul style="list-style-type: none"> • BCM • Amathole • Alfred Nzo • Joe Gqabi

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	<ul style="list-style-type: none"> • NMMM • Chris Hani • Sarah Baartman • O R Tambo
AREAS OF EMPHASIS	<ul style="list-style-type: none"> • Provision of services focusing on behaviour change programmes (Reduction in HIV infections, unwanted and unplanned pregnancies, consistent condom use, address multiple concurrent sexual partners) • Provision of psychosocial support services • Provision of Services focusing on Stigma and Discrimination • Establishment and management of support groups for children and adults • Capturing on Community Based Intervention System (CBIMS)

OBJECTIVES AND EXPECTED OUTCOMES	
OBJECTIVES	OUTCOMES
To render programmes that contribute to the reduction in HIV risky behaviours and promote Psychosocial wellbeing amongst targeted key population	<ul style="list-style-type: none"> • Improved well-being of vulnerable groups (Key populations) participating in Prevention and Psychosocial support services. • Improved support mechanisms for children, youth, adults, and families infected and affected by HIV and AIDS and other chronic conditions. • Co-ordinated HIV and AIDS response for Orphaned and Vulnerable children

SERVICES REQUIRED	PROGRAMME	Fundable Item	Non fundable Items
Type of service(s)			
<ul style="list-style-type: none"> • Provision of YOLO Programme 	<ul style="list-style-type: none"> • Prevention 	<ul style="list-style-type: none"> • Catering (food pack for 20-25 participants per session) • Stationery 	<ul style="list-style-type: none"> • Infrastructure
<ul style="list-style-type: none"> • Provision of awareness and community dialogues 	<ul style="list-style-type: none"> • Prevention 	<ul style="list-style-type: none"> • Stationery 	-
<ul style="list-style-type: none"> • Provision of care and support to children, youth and adults infected and affected by HIV and AIDS (lay counselling, trauma and therapeutic services including issues of stigma and discrimination) 	<ul style="list-style-type: none"> • Care and Support 	<ul style="list-style-type: none"> • None 	-
<ul style="list-style-type: none"> • Establishment of Support Groups for Children and Adults living with HIV and AIDS 	<ul style="list-style-type: none"> • Care and Support 	<ul style="list-style-type: none"> • Stationery • IEC Material (Information, Education and Communication) 	-

SERVICES REQUIRED	PROGRAMME	FUNDABLE ITEM
• Type of service(s)		
<ul style="list-style-type: none"> Treatment and adherence support (Facilitate early identification and access to treatment and nutrition) also solicit support DRDAR NB: Encourage all beneficiaries to have 1Square Meter food garden in their household 	<ul style="list-style-type: none"> Care and Support 	<ul style="list-style-type: none"> None
<ul style="list-style-type: none"> Administration 	<ul style="list-style-type: none"> Administration 	<ul style="list-style-type: none"> Stipend for Community Caregivers in line with Ministerial Determination – EPWP Audit fees

6. GENERAL INFORMATION

6.1. Work Method to be utilised

Service delivery must include the following Social Service Profession methods

- One on one interaction
- Group interaction
- Community outreach
- Supervision
- Management and Administration

6.2. Levels of intervention

- Prevention
- Early Intervention
- Care and Support

NB (More emphasis on prevention)

7 . DOCUMENTS TO BE SUBMITTED

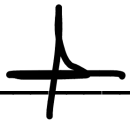
Application for Financial Assistance from the project to the Department
Business Plan signed by the Project Committee Chairperson /Treasurer/Secretary
Constitution signed by the Chairperson/Treasurer/Secretary
Non-Profit Organisation (NPO) Certificate/Proof of application for registration
Letter from the Bank confirming the NPO banking details/Current bank statement
Letters of support from Stakeholders
Project Evaluation Report
BAS Entity Form signed by the Supply Chain Management (SCM) or his delegates as proof of registration on the departmental database (for new projects/institutions/organizations)

8. ENQUIRIES

PROVINCIAL OFFICE	DISTRICT OFFICE							
	Alfred Nzo	Amathole	Buffalo City	Sarah Baartman	Chris Hani	Joe Gqabi	Nelson Mandela Metro	O.R. Tambo
Ms. JN Mekuto (Social Work Manager, HIV and AIDS)	Ms L Makhedama (Acting District Social Work Manager)	Ms N Manene (Acting District Social Work Manager)	Ms M. Mushwana (District Social Work Manager)	Ms Adam (District Social Work Manager)	Ms N. Mbana (District Social Work Manager)	Ms M Dingiswayo (District Social Work Manager)	Ms N Duda (District Social Manager)	Ms T Thiyane (District Social Work Manager)
ADDRESS: Private Bag x 0039, Bhisho, 5605	Counselling Centre 188 Garane Street Mount Ayliff 4135	85 Oxford Street ABSA Building, First Floor East London 5200	172 Oxford Street East London 5200	Corner of African & Hill Street, Grahamstown 6140	6 Ebden Street Queenstown 5320	Themba Kojana Building N6 Road Aliwal North 9750	Ibhayi Office Complex Struanway, Struandale Port Elizabeth 6001	Room 1040 Corner Leeds & Owen Street Botha Sigcau Mthatha 5099
Contact Numbers: 0795179142	Contact Numbers: 0636839086	Contact Numbers: 0609641319	Contact Numbers: 082 8565276	Contact Numbers: 079503 1490	Contact Numbers: 0769201249	Contact Numbers: 0729864878	Contact Numbers: 082 851 8491	Contact Numbers: 0729820054
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9. PROCEDURE FOR APPLICATION:

- A Business Plan in the prescribed format must be submitted before or on the deadline at the district office of the Department of Social Development.
- The Department of Social Development at District level will assess the submitted Business Plans and the Provincial office will moderate.
- The approval of the service plan for funding is subject to approval of the extent and levels at which the organisation or consortium will be able to deliver services required in an effective and efficient manner in line with the service specifications as well as the availability of funds.
- The Department of Social Development will enter in a formal contractual agreement with a successful organisation to formalise the agreement to funding.
- Proof of Registration as a prerequisite must be provided.



MR M. MACHEMBA
HEAD OF DEPARTMENT

23/07/2024

DATE